

# FAIRMONT CITY COUNCIL AGENDA

## 1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

**MONDAY, JANUARY 13, 2014**

at **5:30 p.m.** in the City Hall Council Chambers.

## 2. ROLL CALL -

Mayor Quiring

Councilors:

Anderson

Askeland

Clerc

Kallemeyn

Rahm

## 3. DETERMINATION OF QUORUM -

## 4. PLEDGE OF ALLEGIANCE

## 5. READINGS OF MINUTES -

5.1 Minutes of Regular Meeting, December 9, 2013

**(01-02)**

## 6. OPEN DISCUSSION -

6.1 Open Discussion

**(03)**

## **7. RECOGNITIONS/PRESENTATIONS -**

- 7.1 Government Finance Officers Association (04)
  - 7.1a News Release (05)
  - 7.1b Letter to Mayor (06)
- 7.2 Fairmont Housing Study (07)
- 7.3 Presentation by Gary Reutzel, Representative of Disabled American Veterans (08)

## **8. SCHEDULED HEARINGS -**

- 8.1 Sale of 725 East Seventh Street (09)
  - 8.1a Hearing Notice (10)
  - 8.1b Ordinance 2014-01 (11-12)

## **9. ADMINISTRATIVE APPEALS -**

## **10. FINANCIAL REPORTS –**

## **11. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –**

## **12. LICENSES AND PERMITS –**

- 12.1 Borderline Cruisers Car Club Permit (13)
  - 12.1a Application and Map (14-15)

## **13. OLD BUSINESS -**

## **14. NEW BUSINESS –**

14.1	Reading of Resolutions before Voting	(16)
14.1a	Resolution No. 2014-01	(17)
14.2	2014 Official Designations	(18)
14.2a	Resolution No. 2014-02	(19)
14.3	Elected Officials Out-of-State Travel Policy	(20)
14.3a	Travel Policy	(21)
14.4	Fairmont Firefighters Officer Election	(22)
14.5	Board and Commission Appointments	(23)
14.6	Board and Commission Reappointments	(24)
14.7	House Demolition Assistance	(25)
14.7a	Letter and estimate	(26-27)
14.7b	Photo of property	(28)
14.8	Rental Housing Ordinance	(29)
14.8a	Ordinance No. 2014-02	(30-37)
14.9	Declare Property Excess to be sold	(38)
14.9a	List of Excess Property	(39)
14.10	Termination of Farm Lease	(40)
14.11	Emergency Response Unit Joint Powers Agreement	(41)
14.11a	Joint Powers Agreement	(42-51)

**15. REGULAR AND LIQUOR DISPENSARY BILLS –**

15.1 December, 2013 Accounts Payable

**(52-78)**

**16. STATUS REPORTS/ORAL**

**17. ADJOURNMENT –**

**ADDITIONAL ATTACHMENTS –**

The minutes of the Fairmont City Council meeting held on December 9, 2013, at the City Hall Council Chambers.

Mayor Randy J. Quiring called the meeting to order at 6:00 p.m. Council members Terry Anderson, Chad Askeland, Wes Clerc, and Darin Rahm were present. Council member Joe Kallemeyn was absent. Also in attendance: City Administrator Mike Humpal, City Attorney Elizabeth W. Bloomquist, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoyer, Police Chief Greg Broelsma and City Clerk Patricia Monsen.

It was moved by Council member Rahm, seconded by Council member Askeland and carried to approve the minutes of the regular City Council meeting of November 25, 2013.

During Open Discussion, Vicki Schulte of 313 South Prairie Avenue, spoke to express her concerns about jobs and activities for young people in Fairmont.

The 2013 Cigarette, Refuse Hauling and Taxi Licenses expire on December 31, 2013. Applications for the renewal of these license and the fees have been received. A motion was made by Council member Clerc, seconded by Council member Anderson and carried to approve the renewal of these licenses. Council member Rahm would like the Council to review the licensing fee for the cigarette license for next year.

Finance Director Paul Hoyer presented the Council with the proposed 2014 City Budget and property tax levy. Council member Rahm made a motion to adopt **Resolution 2013-48** adopting the 2014 property tax levy and ordering its certification to the Martin County Auditor by December 28, 2013. Council member Askeland seconded the motion. Council member Anderson questioned the need for the 3.1% increase to the property tax levy. On roll call: Council members Rahm, Askeland and Clerc voted aye. Council member Anderson voted nay. Mayor Quiring declared said resolution to have been duly passed, approved and adopted.

Council member Clerc made a motion to adopt **Resolution 2013-49** adopting the 2014 Budget. Council member Askeland seconded the motion. On roll call: Council members Rahm, Anderson, Askeland and Clerc all voted aye. No one voted nay. Mayor Quiring declared said resolution to have been duly passed, approved and adopted.

Finance Director Paul Hoyer presented the Public Utilities Commissions proposed budget and the other proprietary funds to the Council. Council member Rahm made a motion to adopt **Resolution 2013-50** approving the 2014 Proprietary Fund Budgets. Council member Askeland seconded the motion. On roll call: Council members Askeland, Clerc and Rahm all voted aye. Council member Anderson voted nay. Mayor Quiring declared said resolution to have been duly passed, approved and adopted.

The League of Minnesota Cities developed a fund called the 4M Fund for cities to make safe and competitive investments. Council member Askeland made a motion to adopt **Resolution 2013-51** authorizing Mike Humpal, City Administrator and Paul Hoyer, Finance Director, to utilize this fund for investments on behalf of the City. Council member Rahm seconded the motion. On roll call: Council members Askeland, Clerc, Rahm and Anderson voted aye. No one voted nay. Mayor Quiring declared said resolution to have been duly passed, approved and adopted.

The City removed a blighted house from 725 East Seventh Street in 2013. The adjoining property owner has offered to purchase the property. Council member Rahm made a motion to set a public hearing for January 13, 2014. Council member Askeland seconded the motion and the motion carried.

Recently it was discovered that a 2005 Hamlet Addition Development Agreement had not been signed by the Mayor and City Clerk of Fairmont. Council Member Anderson made a motion to approve **Resolution 2013-52** directing the Mayor and City Clerk to execute the 2005 Hamlet Addition Development Agreement. Council member Askeland seconded the motion. On roll call: Council members Clerc, Rahm, Anderson and Askeland all voted aye. No one voted nay. Mayor Quiring declared said resolution to have been duly passed, approved and adopted.

Council member Clerc commented that as the council moves forward it should talk about the budget quarterly to make sure they are meeting their goals and getting the best value for their dollars for the citizens of Fairmont.

A motion was made by Council member Askeland, seconded by Council member Clerc and carried to adjourn the meeting at 7:15 p.m.

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Randy J. Quiring  
Mayor

ATTEST:


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Patricia J. Monsen  
City Clerk

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 6.1**

**MEETING DATE:** January 13, 2014

**SUBJECT:** Open Discussion

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:**

**INTRODUCED BY:** Mayor Randy Quiring

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Prior to regular business, is there any open discussion?

**MOTION:** None

**VOTE REQUIRED:**

**ATTACHMENTS:**


1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: January 13, 2014

SUBJECT: Government Finance Officers Association

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: None

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Paul Hoyer has received the Certificate of Achievement for Excellence in Financial Reporting by the GFOA. Paul has received this award each year he has been the Finance Director in Fairmont. Congratulations Paul.

MOTION: None

VOTE REQUIRED:

ATTACHMENTS:

1. News Release
2. Letter to the Mayor

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_





Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

12/06/2013

NEWS RELEASE

For Information contact:  
Stephen Gauthier (312) 977-9700

(Chicago)--The Certificate of Achievement for Excellence in Financial Reporting has been awarded to **City of Fairmont** by the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report (CAFR). The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

An Award of Financial Reporting Achievement has been awarded to the individual(s), department or agency designated by the government as primarily responsible for preparing the award-winning CAFR. This has been presented to:

**Paul Hoye, Finance Director**

The CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a nonprofit professional association serving approximately 17,500 government finance professionals with offices in Chicago, IL, and Washington, D.C.



Government Finance Officers Association  
203 N. LaSalle Street - Suite 2700  
Chicago, IL 60601

Phone (312) 977-9700 Fax (312) 977-4806

December 6, 2013

The Honorable Randy Quiring  
Mayor  
City of Fairmont  
PO Box 751  
Fairmont MN 56031-0751

Dear Mayor Quiring:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended **December 31, 2012** qualifies for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

The Certificate of Achievement plaque will be shipped to:

**Paul Hoyer**  
**Finance Director**

under separate cover in about eight weeks. We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and that appropriate publicity will be given to this notable achievement. A sample news release is enclosed to assist with this effort. In addition, details of recent recipients of the Certificate of Achievement and other information about Certificate Program results are available in the "Awards Program" area of our website, [www.gfoa.org](http://www.gfoa.org).

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,  
Government Finance Officers Association

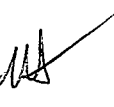
Stephen J. Gauthier, Director

Technical Services Center

SJG/ds

MEETING DATE: January 13, 2014

SUBJECT: Fairmont Housing Study

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: HRA Board, Councilor Anderson

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Steve Griesert with Community Partners Research, Inc. will provide a summary of the Housing Study completed for Fairmont. This is the third study completed by this group. Other studies were completed in 1996 and in 2003.

MOTION: None

VOTE REQUIRED: None

ATTACHMENTS:

1. Housing Study (Handed out prior to the meeting)

2. \_\_\_\_\_

3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF FAIRMONT-----AGENDA CONTROL SHEET-----AGENDA ITEM NO. 7.3**

**MEETING DATE:** January 13, 2014

**SUBJECT:** Presentation by Gary Reutzel, Representative of Disabled American Veterans

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator *HH*

**SUBJECT INITIATION BY:** Mike Humpal, CEcD, City Administrator

<input checked="" type="checkbox"/>	Petition		Board		Staff		Council		Commission		Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

	Motion (Voice Vote)		Resolution (Roll Call)		Discussion
	Ordinance 1 <sup>st</sup> Reading (Introduction only)		Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
	Ordinance 2 <sup>nd</sup> Reading (Roll call)		Hold Public Hearing (Motion to close)		

**RECOMMENED ACTION BY:**

	City Staff		Board		Commission		Committee
	Issuance		Approval		Authorization		No recommendation
	Denial		Rejection	<input checked="" type="checkbox"/>	No action needed		

**STATEMENT:** Gary Reutzel, Representative of Disabled American Veterans will inform the Council and citizens about new donation drop boxes in Fairmont.

**MOTION:** None

**VOTE REQUIRED:** None

**ATTACHMENTS:**

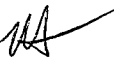
- 1.
- 2.
- 3.

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: January 13, 2014

SUBJECT: Public Hearing – Sale of 725 East Seventh Street

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input checked="" type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input checked="" type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The Council will take public input on the sale of the vacant lot located at 725 East Seventh Street. The City purchased and removed a blighted house from this lot in the summer of 2013. The lot has been vacant since. The City continues to incur cost for mowing. This lot is non-buildable. The adjoining property owner has offered to purchase the property for either \$500.00 or \$1,000.00.

**MOTION #1:** To close Public Hearing**MOTION #2:** To approve Ordinance No. 2014-01, the sale of 725 East Seventh Street for the sum of \$500.00 or \$1,000.00 to Dave Daugherty, Jr.**VOTE REQUIRED MOTION #1:** Simple majority**VOTE REQUIRED MOTION #2:** Simple majority (Roll call)**ATTACHMENTS:**

- Hearing Notice
- Ordinance 2014-01

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



**PUBLIC HEARING NOTICE**

**YOUR ATTENTION** is called by the Fairmont City Council to a public hearing to be held on **January 13, 2014 at 5:30 p.m. at the Fairmont City Hall Council Chambers, 100 Downtown Plaza, in the City of Fairmont** to take public input on the:

Request to purchase property owned by the City of Fairmont:

Legal description: Lot Three (3), Block Two (2), Stokes Addition to the City of Fairmont, Martin County, Minnesota

Physical description: 725 East Seventh Street

All persons interested are invited to attend the public hearing to offer their comments related to the purchase of this City-owned parcel. Written comments can also be submitted to Patricia J. Monsen, City Clerk, Fairmont City Hall, 100 Downtown Plaza, Fairmont, MN 56031.

/s/ Patricia J. Monsen  
City Clerk

ORDINANCE NO. 2014-01

ORDINANCE TO SELL REAL PROPERTY

WHEREAS, the City of Fairmont is the owner of real estate located at 725 East Seventh Street, Fairmont, Martin County, Minnesota, and;

WHEREAS, said real property is legally described as:

Lot Three (3), Block Two (2) Stokes Addition to the City of Fairmont, Martin County, Minnesota,

and;

WHEREAS, City staff was approached by Dave Daugherty, Jr. with a request to purchase the vacant lot described above for \$500.00 to \$1,000.00, and;

WHEREAS, the City obtained title to the above described real property so that it could demolish a blighted building located thereon, and;

WHEREAS, the blighted building has been demolished and the City does not have any plans to develop the real property, and;

WHEREAS, it would be in the City's best interest to have the real property placed back on the tax rolls by transferring it into a private ownership, and;

WHEREAS, the Fairmont City Council, after holding a public hearing, determined that it is in the best interest of the City of Fairmont to transfer the above described real estate to Dave Daugherty, Jr.

NOW THEREFORE, it is hereby ordained by the Fairmont City Council as follows:

1. The real property described above will be transferred from the City of Fairmont to Dave Daugherty, Jr. for the sum of \$ \_\_\_\_\_.
2. Dave Daugherty, Jr. will pay all costs associated with the transfer of the real estate.
3. The Mayor and the City Clerk are authorized to sign any and all documents necessary to transfer the real property described above.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:

PASSED, APPROVED AND ADOPTED, this \_\_\_\_\_ day of January, 2014.

\_\_\_\_\_  
Randy Quiring, Mayor

ATTEST:

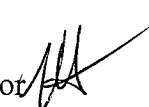
\_\_\_\_\_  
Patricia J. Monsen, City Clerk

1<sup>st</sup> Reading: December 9, 2013  
2<sup>nd</sup> Reading: January 13, 2014



MEETING DATE: January 13, 2014

SUBJECT: Borderline Cruisers Car Club Permit

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: N/A

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The Borderline Cruisers Car Club is requesting approval to barricade several downtown streets for their annual car show to be held on June 14, 2014.

**MOTION:** To approve the request of Borderline Cruisers Car Club to barricade several downtown streets for their car show on Saturday, June 14, 2014.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Application and Map

2. \_\_\_\_\_

3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF FAIRMONT  
GENERAL APPLICATION**

**APPLICANT:** Borderline Cruisers Car Club

**ADDRESS:** 202 W. Interlaken Road

Fairmont, MN 56031

**TELEPHONE:** 236-4590 (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell)

**TYPE OF APPLICATION:** Barricade Downtown Streets for car show on Saturday, June 14, 2014  
**(INCLUDE LOCATION)**  
**DATES, REQUESTS FOR** 9:00 a.m. - 4:00 p.m.  
**ITEMS FROM CITY, ETC.**

**FEE:** No charge /s/ Denny Breitbarth

**APPLICANT'S SIGNATURE**

12/23/13

**DATE OF APPLICATION**

**CITY USE ONLY**

**REFERRED TO:** \_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**INSTRUCTIONS/COMMENTS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


<b>DISTRIBUTION:</b>	<b>CITY</b>	<b>APPLICANT</b>	<b>POLICE</b>	<b>OTHER</b>
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**CITY OF FAIRMONT---AGENDA CONTROL SHEET---AGENDA ITEM NO. 14.1**

**MEETING DATE:** January 13, 2014

**SUBJECT:** Reading of Resolutions before Voting

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:** None

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The City Charter permits the Council to adopt its own rules of procedure. The Charter also requires resolutions to be read unless the reading is waived. The Council may permanently waive the reading of resolutions if a mechanism for reading upon request is adopted. This change would be made by adopting a rule of procedure.

**MOTION:** To adopt Resolution 2014-01

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Resolution No. 2014-01

2. \_\_\_\_\_

3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 2014-01**

STATE OF MINNESOTA     )  
MARTIN COUNTY            ) SS  
CITY OF FAIRMONT         )

WHEREAS, the Fairmont City Charter Section 3.03 permits the Fairmont City Council to determine its own rules of procedure; and,

WHEREAS, the Fairmont City Charter Section 3.07 requires that "Every resolution shall be presented in writing and read in full before a vote is taken thereon, unless such presentation and reading of a resolution are dispensed with by unanimous consent."; and,

WHEREAS, the Fairmont City Council routinely votes to dispense with the reading of the resolution before a vote thereon; and,

WHEREAS, the Fairmont City Council has found the waiving of the reading of resolutions before every vote to be awkward and inefficient; and,

WHEREAS, the Council wishes to increase the efficiency of the meetings while still providing for the reading of resolutions when requested; and,

WHEREAS, the Council has decided to implement a new rule of procedure that waives the reading of a resolution, except and unless a request from one or more Council members or citizens is received to read the resolution before a vote.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Fairmont City Council has prospectively waived the reading of all resolutions, except and unless a request is made by one or more Council members or citizens, for the resolution to be read.


Motion by:  
Seconded by:  
All in Favor:  
Opposed:  
Abstained:  
Absent:

PASSED, APPROVED AND ADOPTED, this \_\_\_\_ day of January, 2014.

\_\_\_\_\_  
Randy Quiring, Mayor

ATTEST:

\_\_\_\_\_  
Patricia J. Monsen, City Clerk

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.2****MEETING DATE:** January 13, 2014**SUBJECT:** 2014 Official Designations**REVIEWED BY:** Mike Humpal, CEcD, City Administrator **SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator**COUNCIL LIAISON:****TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The City Charter requires official designations be approved by resolution at the first Council meeting of the year. The Council member at large is to be appointed Mayor Protem. Attached is the proposed resolution.

**MOTION:** To adopt Resolution No. 2014-02**VOTE REQUIRED:** Simple majority**ATTACHMENTS:**

1. Resolution No. 2014-02
- 2.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 2014-02**

STATE OF MINNESOTA    )  
COUNTY OF MARTIN     ) SS:  
CITY OF FAIRMONT       )

BE IT RESOLVED, by the City Council of the City of Fairmont, that the official designations become effective January 1, 2014:

Mayor Protem:               Wes Clerc

Newspaper:                 The Sentinel

Council Secretary:         City Clerk

Depository of City Funds:   Bank Midwest

Motion by:  
Second by:  
All in Favor:  
All opposed:  
Abstained:  
Absent:

PASSED, APPROVED AND ADOPTED, this 13th day of January, 2014.

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Randy Quiring, Mayor

ATTEST:


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Patricia J. Monsen, City Clerk

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.3**

**MEETING DATE:** January 13, 2014

**SUBJECT:** Elected Officials Out-of-State Travel Policy

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Paul Hoyer, Finance Director

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:** None

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The City is required to annually review and adopt an out-of-state travel policy for elected officials. The Finance Director has prepared a policy that meets the State requirements.

**MOTION:** To adopt the Elected Officials Out-of-State Travel Policy Dated January 1, 2014.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Travel Policy
2. \_\_\_\_\_
3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



## ELECTED OFFICIALS OUT OF STATE TRAVEL POLICY


January 1, 2014

Minnesota Statutes 471.661 required the City of Fairmont to develop policies that regulate travel by local elected officials outside the state. The City of Fairmont's Out of State Travel Policy is stated below:

1. Travel outside the state is appropriate when:
  - A. An organization that the City is a member of is holding an educational or training meeting, seminar, conference, or convention that is directly or indirectly related to the duties of their elected position.
  - B. An organization that the City is not a member of is holding an educational, training meeting or seminar on topics or subjects directly or indirectly related to the duties of their elected positions.
  - C. The elected official has been specifically assigned by the Council to testify on behalf of the City at the United States Congress or to otherwise meet with federal officials on behalf of the City.
2. Applicable expense limits:
  - A. The City budget funds for travel expenses of elected officials. To the extent that there are adequate funds to cover the expenses of the out-of-state travel request, travel may be permitted. Allowable expenses are:
    1. food
    2. transportation
    3. vehicle mileage\*
    4. housing
    5. parking
    6. educational materials(items 1, 2, 4-6 require receipts for reimbursement and \*item 3 is subject to the IRS reimbursement rates adopted by the City Council).
  - B. The maximum limit is determined by available transportation options, length of stay, housing, and food costs at the destination. No dollar value is assigned to the maximum limit amount.
  - C. Costs for travel of family members, alcohol, and events sponsored by or affiliated with political parties are not a reimbursable expense as per City policy.
3. Approval procedures:
  - A. Prior to the out of state travel event, the request will be placed upon the City Council agenda and by majority vote, obtain approval to attend. The City Council may from time to time make rules as to how often an elected official can attend an out of state event (annually, every other year, etc . . .)
  - B. Motion may be by blanket (any one that wishes to attend may do so) or specific (by elected official name) approval.
  - C. Given unusual circumstances, the City may make exceptions to the policy.
4. Travel arrangements may be made directly by the elected official or City staff may assist. The City will reimburse the traveler for allowable expenses or may directly pay for allowable expenses prior to the travel event. The traveler may request a travel advance with itemized expenses and receipts to be submitted on a travel reimbursement voucher after the travel event.

MEETING DATE: January 13, 2014

SUBJECT: Fairmont Firefighters Officer Election

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input checked="" type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The Fairmont Fire Department held annual elections in December. The Council must approve the election results for them to be final.

Results of election:

Chief:	Doug Borchardt	First Lieutenant:	Tom Hilpipre
Deputy Chief:	Brandon Scott	Second Lieutenant:	Jeff Miller
Captain:	Bryan Kastning	Secretary:	Chris Toomer

**MOTION:** To approve the officer election of the Fairmont Fire Department.**VOTE REQUIRED:** Simple majority**ATTACHMENTS:**

1. \_\_\_\_\_


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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.5**

**MEETING DATE:** January 13, 2014

**SUBJECT:** Board and Commission Appointments

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:** None

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The Mayor is seeking approval on the following appointments:

Planning Commission: Ed Willett and Scott Unke

Board of Zoning Appeals: Jody Whitmore and Kent Unke.

**MOTION:** To approve the Mayor's appointments.

**VOTE REQUIRED:** Simple majority.

**ATTACHMENTS:**


1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: January 13, 2014

SUBJECT: Board and Commission Reappointments

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: None

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The Mayor is seeking approval on the following reappointments:

Planning Commission: Wendy Emler

FEDA: Bob Bartingale

MOTION: To approve the Mayor's reappointments.

VOTE REQUIRED: Simple majority.

ATTACHMENTS:


1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

MEETING DATE: January 13, 2014

SUBJECT: House Demolition Assistance

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: None

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Roger and Steve Geiger purchased a vacant house, through tax forfeiture, at 780 Shoreacres. This house has been vacant for several years and is uninhabitable. The house has been a neighborhood eyesore for the past several years. The lot is large and well suited for redevelopment. The Geigers are requesting the City Council assist in demolition cost of 50% up to the total of \$5,000.00 to be reimbursed.

**MOTION:** To approve or deny demolition assistance at 50% of the actual cost up to \$5,000.00.

**VOTE REQUIRED:** Simple majority.

**ATTACHMENTS:**

1. Letter and estimate.
2. Photo of property.
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

January 3, 2014

Mike Humpal  
City Administrator

Fairmont City Council  
100 Downtown Plaza  
Fairmont, MN. 56031

Dear City Council,

I am writing to ask the City of Fairmont to assist in the demolition and removal of the building located at 780 Shoreacres Drive, B2 Shoreacres Subd (ex W150') purchased on 11/26/13.

The vacated property has been an eye sore for many years. By removing the building the lot will be used for new construction of a storage building in the back 1/3 of the lot and possibly a new home construction in the future.

The cost to demolish and removal is \$7550.00. The bid for the demo from Beemer Co. is enclosed with this letter.

Thank you in advance for considering this for us.

Roger & Steve Geiger  
913 Shoreacres Drive  
Fairmont, Minnesota 56031  
Roger's Cell# 507-236-2850  
Steve's Cell# 612-730-2623

Beemer Companies  
 1988 135th St  
 Fairmont, MN 56031

## Estimate

Date	Estimate #
1/2/2014	787

Name / Address
Steve Geiger 1135 North Main Street Fairmont, MN 56031

			Project
Description	Qty	Cost	Total
Demo house at 780 Shoreacres dr. Fairmont, MN Demo house. fill basement w/clay, cap sewer and water at basement wall	1	7,550.00	7,550.00
Not included: testing, survey, hazardous materials, compaction, permits, household garbage, winter conditions, seeding, topsoil MN Sales Tax		6.875%	0.00
		<b>Total</b>	\$7,550.00

Customer Signature




28.



**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.8**

**MEETING DATE:** January 13, 2014

**SUBJECT:** Rental Housing Ordinance

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input checked="" type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input checked="" type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Several months ago, City Council directed staff to draft a rental housing ordinance. City Staff reviewed 14 other cities' rental ordinances and tailored one to meet Fairmont's situation. Staff has held two forums to discuss the ordinance. The ordinance is now ready for City Council action.

**MOTION:** To set a public hearing for February 10, 2014 to hear public comment and to take action on the proposed ordinance.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Ordinance 2014-02
- 2.
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**ORDINANCE NO. 2014-02**

**STATE OF MINNESOTA)**  
**COUNTY OF MARTIN ) ss**  
**CITY OF FAIRMONT )**

**AN ORDINANCE ESTABLISHING STANDARDS  
FOR RENTAL HOUSING UNITS**

**THE CITY OF FAIRMONT ORDAINS as follows:**

**Section 1. The City's Code of Ordinances is hereby amended by adding thereto a Chapter 27 to read as follows:**

**CHAPTER 27: RENTAL HOUSING STANDARDS**

Section<sup>3</sup>

- 27-01 Purpose
- 27-02 Maintenance of Records
- 27-03 Health and Safety
- 27-04 Registration & Licensing of Rental Units
- 27-05 Residential Rental Inspections
- 27-06 Posting a Rental License
- 27-07 Complaints
- 27-08 Revoking, Suspending, Denying or Not Renewing a License
- 27-09 Effect of Revocation, Suspension, Denial or Non-Renewal
- 27-10 Posted to Prevent Occupancy
- 27-11 Disorderly Behavior
- 27-12 Fees & Penalties
- 27-13 Appeals
- 27-14 No Retaliation
- 27-15 No Warranty by City
- 27-16 Crime Free Rental Housing

**Section 27-01. Purpose.**

The City of Fairmont recognizes the need for a program for identifying and correcting deficient rental housing units within the City. The purpose of this ordinance is to protect the public health, safety and general welfare by:

- Promoting safety from fires and accidents;
- Providing a means for the fair administration and enforcement of this code for all residential rental units;
- Regulating all residential rental units;
- Providing minimum standards for the maintenance of rental housing units;
- Providing minimum standards for basic equipment and facilities;
- Reducing environmental hazards to health; and
- Assisting in controlling criminal activities in rental housing.

**Section 27-02. Maintenance of records.**

All records, files and documents pertaining to rental unit registration, inspections and complaints shall be retained and maintained by the City for ten years; and will be available to the public as allowed, permitted or required by state law or city ordinance.

**Section 27-03. Health and safety.**

(a) Owner shall be responsible for maintaining the rental property in compliance with the requirements of the Minnesota codes regulating residential structures, as they are currently written and as might be amended in the future, including but not limited to: the State Building Code Minn. Stat. §§326B101-194; the State Fire Code Minn. Stat. Chapter 299F; and Minnesota Administrative Rules Chapter 1300.

(b) Garbage: The owner of each multi-family unit shall provide garbage collection containers or dumpsters adequate to accommodate all garbage and recyclables generated by each rental unit. Tenants, whether in single-family or multi-family units, shall not allow garbage, rubbish, debris, or recyclables to accumulate inside or outside of their units and shall keep their units clean and sanitary.

(c) Lawn Care: Owner shall be responsible for lawn care and for the removal of ice and snow according to Fairmont City Code Section 17-2 and Section 23-3 respectively.

(d) Utility Meters (Multi-Family Dwelling Units): The owner shall provide a separate meter for each utility service for which the tenant is responsible.

(e) Mold, rodents and insect infestations shall be promptly eliminated by the owner and the rental unit shall then be kept mold and infestation free by the tenant.

(f) Mailboxes/Mail Slots: The owner shall provide mail boxes or slots in accordance with postal regulations.

#### **Section 27-04. Registration & licensing of rental units.**

(a) Registration and License required. It is unlawful for an owner to lease, let or allow to be occupied as a residence any rental housing unit controlled by that owner in the City without first:

(1) completing and submitting to the City a registration form therefor.

a. Each owner filing a registration form thereby consents to be bound by all of the provisions of this chapter and all other ordinances of the City.

b. Each tenant occupying a licensed unit within the City thereby consents to be bound by all of the provisions of this chapter and all other ordinances of the City.

c. The City shall assign a number to each owner and rental unit (i.e. if Fairmont HRA is registered as owner 32, then the HRA rental units will be registered as 32.01, 32.02, 32.03, etc.).

d. The registration form shall be furnished by the City and shall set forth the following:

1. Owner contact information;

2. Local contact information;

3. The mailing address of each rental unit to be registered;

4. The type of each unit to be registered, i.e. single-family, duplex, apartment, sleeping room, etc.;

5. The maximum number of occupants for each unit;

6. Proof of liability insurance; and

7. Such other information as the City may reasonably require.

8. Tenant Information: The owner shall: [1] keep a listing of all adult tenants; [2] make such listing available to the City on requests; and [3] provide to each tenant an information packet containing the booklet "Landlords and Tenants: Rights and Responsibilities" distributed by the Attorney General's office, a copy of this ordinance, a copy of the inspection guidelines used pursuant to this ordinance, and a "self-inspection" form.

(2) Completing the inspection process that verifies compliance with all applicable ordinances, regulations, and statutes or has a plan for compliance approved by the City.

(a) It is unlawful for the owner to allow or permit a unit to be occupied after the date of a failed inspection until such time as the unit is brought into compliance, the unit is re-inspected, and a rental license is issued for the unit.

(3) Providing proof that the property taxes are current on the rental property.

(4) receiving a Rental License for the unit from the City.

(b) Transfer of Ownership: In the event of the transfer of ownership of a unit by sale or otherwise:

(1) The owner(s), prior to the transfer, shall provide to the City

a. the name, address and telephone number of each transferee and

b. the anticipated effective date of the transfer;

(2) The transferee shall register the unit with the City under the transferee's name and pay all applicable fees within 30 days after the date of transfer; and

(3) If the rental license for the unit is valid and current and if the transferee so registers the unit and pays the fees, the rental license shall be transferred to the transferee.

- (c) License Expiration: The Rental License shall expire either:
  - (1) 36 months after the date of inspection of the unit or
  - (2) if triennial inspection is waived, pursuant to §27.05 (e).
- (d) The following dwellings are exempt from registration and licensing of rental units:
  - (1) Assisted living facilities
  - (2) Nursing homes
  - (3) State licensed facilities, i.e. REM units, hotels, etc.

**Section 27-05. Residential rental inspection process.** A residential rental unit can obtain a rental license by completing one of following inspection processes: [1] self-inspection; [2] City inspection; or [3] through exempt status. At the time the next inspection cycle is due, the owner may elect to use a different process to continue meeting the requirements of this ordinance.

(a) Utilities: Utilities services (gas, water, electricity, etc.) must be connected and “on” at the time of the inspection.

(b) Self-inspection:

(1) On forms provided by the City, the owner and tenant shall each separately perform an inspection of the unit and shall each complete and submit to the City those inspection forms within 30 days after initial registration of the unit.

(2) Conditions causing discrepancies between the completed owner’s and tenant’s self-inspection forms shall be treated as deficiencies and must be corrected as described in §27-05 (f) before a license is granted.

(c) City Inspection:

(1) In lieu of self-inspection the owner may elect to have the unit inspected by the City’s inspector, for a fee.

(2) On the inspection form, the inspector will verify that the tenant information packet was handed out.

(3) Any deficiencies found shall be corrected as described in § 27-05 (f) before a license is granted.

(d) Frequency of Inspections: Inspections shall be completed:

(1) within 30 days after initial registration, if by self-inspection;

(2) as soon as is possible, if by the City inspector;

(3) within 30 days after the filing of a complaint;

(4) within 30 days of expiration of the rental license.

Failure to comply could result in a suspension of the rental license.

(e) Exemption from Inspection: A rental license shall be issued for each rental unit determined by the City to be exempt.

(1) The exemption and the date that the exemption expires shall be noted on the license.

(2) The City may declare as exempt from inspection:

a. Any unit that is inspected by another qualified third-party inspector at least triennially to equal or greater standards than this ordinance, upon filing of proof of such inspections and a copy of the inspection standards used; provided, that any exempt unit with founded complaints shall lose its exempt status for the next inspection cycle and shall be subject to another inspection process.

b. Any unit that passed the immediately preceding triennial inspection and against which no substantiated complaints have been registered during the three-year term of the rental license; provided,

1. that any exempt unit with founded complaints shall lose its exempt status for the next inspection cycle, shall be subject to an inspection process, and

2. that exemption from inspection pursuant to this subsection will be for a term no greater than six years, after which time the unit will be subject to an inspection process.

(3) The City shall contact the owner or managing agent of each exempt unit every three years to confirm continuing exempt status. If appropriate evidence warranting exempt status is not filed with the City within 30 days, the unit shall lose its exempt status for the next inspection cycle and shall be subject to another inspection process.

(4) For purposes of this section, the City, in its sole discretion, shall determine whether

a. a person is a qualified third-party inspector and

b. an inspection is a qualified inspection.

(f) Deficiencies: Depending on the nature of the alleged deficiency, the City may intervene with a City inspection or may refer the matter to another authority (i.e. Fire Marshal, State Electrical Inspector, State Plumbing Inspector, Building Official, or Community Health Services) for further action.

(1) The City shall give written notice

- a. of each deficiency,
- b. of what must be done to bring the unit into compliance,
- c. of the alleged violator's right to dispute the deficiencies,
- d. of the violator's right to provide proof that the deficiencies have been or are being corrected,
- e. of the due date for a follow-up self-inspection, which should be not less than 30 days nor more than 45 days from the date of the notice,
- f. of the violator's right to request an extension, and
- g. of an owner's right to apply for a Conditional License, as defined in § 27.05(h)

(2) After three failed inspections,

- a. the City may revoke the license, and require the property be vacated,
- b. the unit shall not be re-registered for at least 90 days from the date of the last failed inspection with no one living in the unit, and
- c. the owner can again register the rental unit after said 90-day period and upon payment of all applicable fees and penalties.

(g) Extensions: The violator may request a postponement of an inspection if:

(1) the required remedial action cannot be completed until weather permits or will take longer than 30 days to complete and

(2) the violator:

- a. requests an extension in writing that recites the reasons for the request, the justifications for the extension, the anticipated completion date (not to exceed 6 months) and
- b. submits proof that appropriate arrangements have been made for completion of the corrective action by the anticipated completion date.

(h) Conditional Rental License: The owner of any rental unit in existence on the effective date of this ordinance that is inspected, is determined to be sub-standard, and is found to require substantial upgrades may submit a one year Corrective Plan to include a detailed schedule of when deficiencies will be corrected ("Plan"). The Plan must be submitted to the City for approval within 30 days of the failed inspection; and the City, in its sole discretion, shall determine if the Plan is acceptable. Deficiencies that can be corrected immediately are not includable in the Plan.

(1) A Conditional Rental License may be issued to the Owner when the Plan is approved and shall be posted in the same location as the standard license.

(2) The unit shall be re-inspected on an annual basis by the City to confirm adherence to the Plan. Any deficiencies found during the re-inspection and not covered by the Plan may not be added to the Plan but must be corrected in accordance with this ordinance.

(3) After the completion of all work items in the Plan, the unit shall be re-inspected triennially.

(4) Conditional Rental Licenses will not be extended and are only eligible to existing rental units that are registered in accordance with this ordinance.

**Section 27-06. Posting rental license.** The owner shall arrange for a copy of the Rental License to be posted continuously on an inside sidewall of the kitchen sink cabinet.

#### **Section 27-07. Complaints.**

(a) Forms: The City shall provide forms upon which complaints may be made regarding the condition or license and registration status of any rental unit.

(b) Unit Condition Complaints: Shall be governed by § 27-05(f) Upon receipt of a complaint and verification that the complainant has notified, in writing, the alleged violator of the defective condition and that the alleged violator failed to correct the defect the City, depending on the nature of the complaint shall either:

- (1) promptly provide to the alleged violator a copy of the complaint and all supporting documents presented by the complainant and shall give the alleged violator 48 hours to

correct the alleged deficiency as described in 27-05 (f)(1) or (2) shall provide not less than a 72-hours written notice of its intention to conduct an inspection as described under § 27-05 (f)(2). The violator shall be assessed appropriate inspection fees if the complaint is found to be substantiated by this inspection.

(c) License & Registration Complaints: Upon receipt of a complaint and verification that a residential rental unit is not licensed or registered, the City shall inform the owner in writing that the owner has no more than 90 days to either

- (1) comply with the terms of this ordinance by registering the unit, by completing the inspection process and by paying all applicable fees and penalties or
- (2) cease rental operations.

#### **Section 27-08. Revoking, suspending, denying or not renewing a license.**

(a) The City Council may revoke, suspend, deny or decline to renew any license issued under this Section. In buildings containing more than one rental dwelling unit, the revocation, suspension, denial or non-renewal may apply to one or more rental dwelling units at the discretion of the Council. The basis for such revocation, suspension, denial or non-renewal includes, but is not limited to, any of the following circumstances:

(1) The license was procured by misrepresentation of material facts with regard to the rental dwelling unit or the ownership of the rental dwelling unit.

(2) The applicant or one acting in his/her behalf made oral or written misstatements accompanying the application.

(3) The applicant has failed to comply with any condition set forth in any other permits granted by the City of Fairmont.

(4) The activities of the owner/agent create or have created a danger to the public health, safety or welfare.

(5) The rental dwelling unit contains conditions that might injure or endanger the safety, health or welfare of any member of the public.

(6) Failure to pay any application, penalty or reinstatement fee required by this Section or City Council resolution.

(7) Failure to correct violations of Section 27-03 in the time period specified in the notice of violation and correction.

(8) Following the third instance of disorderly behavior specified in section 27-11.

(9) Violation of any regulation or provision of the code applicable to the activity, to which the license has been granted, or any regulation or law of the state so applicable.

(10) Failure to continuously comply with any condition required of the applicant for the approval or maintenance of the license.

(11) Any violation of this Chapter.

(b) Notification. The building official shall notify the owner or the owner's agent in writing of the basis for the revocation, suspension, denial or non-renewal and the date upon which the City Council shall review the request to revoke, suspend, deny, or not renew the license. The notice required by this section shall be served upon the owner or the owner's agent at least twenty (20) days before the City Council hearing. Service shall be deemed sufficient if the notice is sent to the owner or the owner's agent by first class mail at the address provided in the license application. It shall be the responsibility of the owner or the owner's agent to notify the tenant in writing of the hearing date, time and place.

(c) The owner or the owner's agent and the building official shall be given an opportunity to be heard. The owner may be represented by counsel. Both sides may be permitted to examine the other side's witnesses. The Council shall hear all relevant evidence and arguments and shall review all testimony, documents, and other evidence submitted. The Council shall record the hearing and keep a record of documentary evidence submitted.

(d) Decision. The City Council shall make findings based on the evidence and shall make a decision on the recommendation to revoke, suspend, deny, or non-renew a license based on the findings. The City Council shall issue a written decision regarding the recommendation of the building official within 30 days following the date of the hearing and shall notify the appellant of the decision by first class mail with a duplicate copy to the building official. The decision shall specify the rental dwelling unit or units to which it applies, the duration of the revocation, suspension, denial or non-renewal, and the conditions that must be met before the license may be reissued or reinstated. Thereafter, and until a license is reissued or reinstated, no rental dwelling units that have had their rental license revoked,

suspended, denied, or non-renewed may be re-let or occupied. Revocation, suspension, denial, or non-renewal of a license shall not excuse the owner from compliance with all terms of this section for as long as any rental dwelling units in the building are occupied.

(e) License Process after Revocation, Suspension, Denial or Renewal Declination. After the City Council revokes, suspends, denies or declines to renew a license, no license will be issued for the affected rental dwelling unit(s) until the building official determines that the applicant/licensee has remedied the conditions identified by the City Council as the basis for its action. An application to obtain a license for a rental dwelling unit after the City Council has revoked, suspended, denied or declined to renew a license for the same rental dwelling unit(s) must be accompanied by all fees required by this section.

**Section 27-09. Effect of revocation, suspension, denial, or non-renewal.** If a license is revoked, suspended, denied or not renewed by the City Council, it shall be unlawful for the owner or the owner's agent to thereafter permit the occupancy of the then vacant or, thereafter vacated, rental dwelling unit(s), until such time as a valid rental license is obtained for the rental dwelling unit(s). Issuance of a new license after revocation, suspension, denial or non-renewal shall be made in the manner provided for in Section 27-04.

**Section 27-10. Posted to prevent occupancy.** Whenever any rental dwelling unit has been denied an initial license, had its license revoked, suspended, denied or not renewed it shall be posted by the building official to prevent further occupancy. It shall be unlawful for any person, other than the building official to remove or alter any posting. The building official will post the date the rental dwelling unit shall be vacated and no person shall reside in, occupy or cause to be occupied that rental dwelling unit until the building official permits it.

**Section 27-11. Disorderly Behavior.**

(a) Responsibility. It shall be the licensee's responsibility to ensure that the tenants, the tenants' family members and the guests of any tenant or tenant's family member not engage in disorderly behavior in the rental dwelling unit. For the purposes of this section, rental dwelling unit shall include common areas in the building where the rental dwelling unit is located.

(b) Disorderly behavior. For the purposes of this section, disorderly behavior may include, but is not limited to, the following:

- (1) Drug-related illegal activity in the rental dwelling unit. "Drug-related illegal activity" means the illegal possession, manufacture, sale, distribution, purchase, use, or possession with intent to manufacture, sell or distribute a controlled substance (as defined in Minnesota Statute Section 152.01, subd. 4.) or possession of drug paraphernalia (MS 152.092). A tenant shall be deemed to be in possession of a controlled substance if any amount is located in the tenant's rental dwelling unit even if the tenant claims not to know the controlled substance was present unless the tenant provides a sworn statement by a person, other than another tenant or tenant's family member, that the controlled substance was theirs and the tenant had no knowledge of the controlled substance.
- (2) Acts of violence or threats of violence including but not limited to discharge of firearms, prostitution, intimidation, assault, or any other act that otherwise jeopardizes the health, safety or welfare of the licensee, his agents, tenants or any other person.
- (3) Violation of Minnesota Statute, Section 609.72 Disorderly Conduct.
- (4) Violation of Minnesota Statutes 609.74 and 609.745 Public Nuisances
- (5) Violation of Minnesota Statutes 609.66, Subd. 1a, 609.67 or 624.713 Unlawful use or possession of a firearm or weapon
- (6) Violation of Minnesota Statute 609.50 Obstructing Legal Process
- (7) Violation of Fairmont Code Article 17 Nuisances.

(c) First Instance. Upon determination by the community development staff or law enforcement that a rental dwelling unit was the location of disorderly behavior, the building official shall notify by first class mail the licensee and tenant of the violation and direct the licensee to take steps to prevent further violations.

(d) Second Instance. If a second instance of disorderly behavior occurs at a rental dwelling unit within twelve (12) months of the time a notice was sent for previous disorderly behavior at the same unit, the building official shall notify by first class mail the licensee and the tenant of the violation and direct the licensee to submit, within ten (10) days of the date of the notice, a written report of all actions taken

by the licensee since the first violation notice and actions the licensee intends to take to prevent further disorderly behavior.

(e) Third Instance. If a third instance of disorderly behavior occurs at a rental dwelling unit within twelve (12) months after the first of two previous notices of disorderly behavior at the same unit, the rental dwelling unit license may be revoked, suspended or not renewed by the City Council upon the recommendation of the building official. The building official shall make his/her decision to recommend revocation, suspension or non-renewal of the license and submit his/her recommendation to the City Council within thirty (30) days of the third instance of disorderly behavior.

(f) For purposes of this Section, second and third instances of disorderly behavior shall be those which:

- (1) Occur at the same rental dwelling unit; or
- (2) Involve tenants at the same rental dwelling unit; or
- (3) Involve guests or invitees at the same rental dwelling unit; or
- (4) Involve guests or invitees of the same tenant; or
- (5) Involve the same tenant.

(g) Postponing License Action. No adverse license action shall be imposed where the instance of disorderly behavior occurred during pending eviction proceedings (unlawful detainer) or within thirty (30) days of notice given by the licensee to a tenant to vacate the rental dwelling unit. However, adverse license action may proceed when the licensee fails to diligently pursue the eviction process. Further, an action to deny, revoke, suspend, or not renew a license based upon violations of this section may be postponed or discontinued at any time if the licensee has taken appropriate measures which will prevent further instances of disorderly behavior which may include a failed eviction process.

(h) Determining Disorderly Behavior. A determination that the rental dwelling unit has been the location of disorderly behavior shall be made by a preponderance of the evidence to support such a determination. It shall not be necessary that criminal charges be brought in order to support a determination of disorderly behavior, nor shall the fact of dismissal or acquittal of such a criminal charge operate as a bar to adverse license action under this section.

(i) Enforcement. Enforcement actions provided in this section shall not be exclusive, and the city council may take any action with respect to a licensee, a tenant, or the licensed rental dwelling unit(s) as is authorized by this ordinance or state law.

**Section 27-12. Fees & penalties.** A person who violates the provisions of Section 27-01 to 27-14 of this Article may be charged with a misdemeanor or be subject to the issuance of an administrative citation or both. Each day that a violation continues shall be deemed a separate offense. The building official may post the rental dwelling unit by appropriate signs or notices prohibiting occupancy, and may act to cause the rental dwelling unit to be vacated or remain vacant until the Code violations are corrected.

(a) All fees and penalties assessed pursuant to this chapter are non-refundable and may be modified or amended from time to time by resolution or ordinance of the City Council.

(b) Registration fees for each rental unit are due and payable with submission to the City of the registration form.

(c) Inspection fees for each City inspection of a rental unit are due and payable immediately on receipt of the City's statement.

(d) The City may cancel an inspection or re-inspection – and additional penalties could apply – if payment of applicable fees is not received before the scheduled inspection or re-inspection begins.

(e) Additional penalties may include but are not necessarily limited to suspension, revocation of the license, immediate closure of the unit, eviction proceedings against violator tenants, and arrest for criminal activity.

(f) All fees and penalties payable by the owner and not paid within 30 days of the due date shall be considered delinquent and may be certified to the County Auditor-Treasurer for collection with real estate taxes.

### **Section 27-13. Appeals.**

(a) Any person aggrieved by any action taken pursuant to this chapter by an employee or agent of the City may appeal to the City Council.

(b) The appeal must be in writing, must be addressed to the City Council, must describe with particularity the action from which the appeal is taken and must be filed with the City Administrator within thirty (30) days from the date of the action appealed.



(c) The City Council, on notice to the appellant and opportunity to be heard, shall hear, consider and act upon the appeal within 30 days of the date of filing of the written notice of appeal and shall issue its written order of decision within twenty (30) days thereafter.

**Section 27-14. No retaliation:** Per Minnesota State Statute Section 504B.205, Subd. 2, Emergency calls permitted. (a) A landlord may not: (1) bar or limit a residential tenant's right to call for police or emergency assistance in response to domestic abuse or any other conduct; or (2) impose a penalty on a residential tenant for calling for police or emergency assistance in response to domestic abuse or any other conduct. (b) A residential tenant may not waive and a landlord may not require the residential tenant to waive the residential tenant's right to call for police or emergency assistance.

**Section 27-15. No warranty by city.** By enacting and undertaking to enforce this Ordinance, the City, City Council, its agents, and employees do not warrant or guarantee the safety, fitness or suitability of any dwelling in the City. Owners and occupants should take whatever steps they deem appropriate to protect their interests, health, safety and welfare.

**Section 27-16. Crime free rental housing program.**

(a) Program. The Crime Free Rental Housing Program is a voluntary, three-phase certification program for rental properties of all sizes, including single-family rental homes. The program is available to owners and property managers of rental properties located within the corporate limits of the City of Fairmont. Necessary training and support of the program is designed to provide for ease of participation. The program is known to be effective in reducing criminal activity in rental properties. It is the policy of the City of Fairmont to encourage active participation in the program by all rental property owners and property managers.

Motion by:  
Second by:  
All in Favor:  
All opposed:  
Abstained:  
Absent:

**Duly adopted** by the City Council on this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Randy Quiring, Mayor

ATTEST:

\_\_\_\_\_  
Patricia J. Monsen, City Clerk  
1st Reading: January 13, 2014  
2nd Reading: February 10, 2014

MEETING DATE: January 13, 2014

SUBJECT: Excess Inventory

REVIEWED BY: Mike Humpal, CEcD, City Administrator

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, P.E., Public Works Director/City Engineer

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: Mike Humpal, CEcD, City Administrator

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The City will sell the excess property on the State of Minnesota's minnbid.org website or use an on-site auction service.

MOTION: To declare the inventory reported as excess property.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. List of excess property.

2. \_\_\_\_\_

3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

## Authorization for disposal of listed surplus items

Unit #59 1972 CAT 930 Wheel Loader s/n 41K2470 w/ dirt bucket

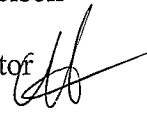
Unit #58A 1973 John Deere 1020 Tractor w/ loader

Both units are being replaced in 2014 with currently owned equipment and will no longer be needed.

Both units will be available for purchased by the public on [www.minnbid.org](http://www.minnbid.org)

MEETING DATE: January 13, 2014

SUBJECT: Termination of farm land lease with Terry Nielson

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** On January 22, 2013 Terry Nielson signed a three year lease with the City for the rental of 87.52 acres of land at the Day Farm at the rate of \$417.50 per acre. Mr Nielson has informed the City that he is no longer farming and will not be able to rent the land for the next two years. The City Council may terminate the lease with Mr. Nielson and then approach the other bidders from last year to see if they are interested in leasing this property at the rate they bid during the sealed bid process. If there is no interest there, the City could send out a request for bids on this property for the 2014 and 2015 crop years.

**MOTION 1:** Move to terminate the lease with Terry Nielson for 87.52 acres at the Day Farm located in Section 7, Township 102N, Range 30 West.

**MOTION 2:** Move to approach the bidders from the last round of sealed bids to ascertain if anyone is interested in leasing this property and in the event there is no interest then send out a request for bids for the 2014 and 2015 crop years.

VOTE REQUIRED: Simple Majority


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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.11**

**MEETING DATE:** January 13, 2014

**SUBJECT:** Emergency Response Unit Joint Powers Agreement

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Chief Greg Brolesma

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:** None

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** For several years the City of Fairmont Police Department has been part of the Southwest Minnesota/Northwest Iowa Emergency Response Unit. The organization has reviewed and updated the Joint Powers Agreement and is now asking the Fairmont City Council to approve the Joint Powers Agreement.

**MOTION:** To approve the Joint Powers Agreement with the Southwest Minnesota/Northwest Iowa Emergency Response Unit.

**VOTE REQUIRED:** Simple Majority

**ATTACHMENTS:**

1. Joint Powers Agreement
2. \_\_\_\_\_
3. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**SOUTHWEST MINNESOTA/NORTHWEST IOWA EMERGENCY RESPONSE UNIT  
JOINT POWERS AGREEMENT  
(H.E.A.T. Tactical Team)**

**THIS JOINT POWERS AGREEMENT** is made and entered into by and between the Clay County, Iowa Sheriff's Office, the Armstrong, Iowa Police Department, the Arnold's Park, Iowa Police Department, the Okoboji, Iowa Police Department, the Cottonwood County, Minnesota Sheriff's Office, the Dickinson County, Iowa Sheriff's Office, the Estherville, Iowa Police Department, the Fairmont, Minnesota Police Department, the Jackson County, Minnesota Sheriff's Office, the Martin County, Minnesota Sheriff's Office, the Milford, Iowa Police Department, the Mountain Lake, Minnesota Police Department, the Pipestone County, Minnesota Sheriff's Office, the Rock County, Minnesota Sheriff's Office, the Spencer, Iowa Police Department, the Spirit Lake, Iowa Police Department, the St. James, Minnesota Police Department, the Truman, Minnesota Police Department, the Watonwan County, Minnesota Sheriff's Office, the Westbrook, Minnesota Police Department, the Windom, Minnesota Police Department, and the Lakefield, Minnesota Police Department acting by and through their governing bodies.

**WITNESSETH THAT:**

**WHEREAS**, the above listed law enforcement agencies and their governmental units recognize that there are circumstances where the assistance of the law enforcement departments of other governmental units would be important in protecting the health, safety and welfare of the public including apprehending criminals, and;

**WHEREAS**, to provide such protection it is necessary that neighboring governmental units provide for the sharing of their respective resources;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the undersigned units of government do covenant and agree pursuant to Minnesota Statutes 471.59 and 626.77, and Iowa Statutes 804.7B (House File 2262) and Chapter 28E as follows:

1. PURPOSE.

The purpose of this Agreement is to provide law enforcement assistance to governmental units, which are a party to this Agreement, in circumstances where such assistance would enable a governmental unit to more adequately deal with situations involving public health, safety and welfare. Such situations include but are not limited to:

A. Major disasters where keeping the public peace is necessary.

B. Crimes in progress or criminals in flight in a governmental unit where the assistance of law enforcement from other governmental units would be helpful in apprehending the criminals.

C. Exchange of personnel on a temporary short term basis not to exceed one year for the purpose of training.

2. METHOD

The purpose of this Agreement shall be fulfilled through the provision of law enforcement assistance by parties to this Agreement. The law enforcement departments of all parties to this Agreement are hereby deputized by the governing body of the governmental unit that they enter pursuant to this Agreement, for the period of time that they are operating pursuant to and under the authority of this Agreement.

Law Enforcement personnel may enter the jurisdiction of a governmental unit of a party to this Agreement with full police powers, including the power of arrest, in the following circumstances and under the following conditions:

A. In circumstances described in paragraph one, the following procedure shall be followed:

i. The unit of government which requires law enforcement assistance (hereinafter called "requesting party"), through its chief law enforcement officer, or designee, may, at its discretion, call upon any other party to this Agreement (hereinafter called the "responding party"), through its chief law enforcement officer, or designee, to furnish such assistance to the requesting party and to request for that purpose: personnel; equipment; and supplies from the responding party.

ii. The responding party reserves the right to retain for its own use such personnel, equipment, and supplies as, in its discretion may be necessary for its proper and adequate protection. In the event an emergency arises within the jurisdiction of the responding party while the equipment, personnel and supplies of that governmental unit are engaged by the requesting party, the responding party may, in its discretion, recall such equipment, personnel and supplies.

iii. The requesting party's personnel shall be in command of the mutual aid scene. The personnel and equipment of the responding party shall be under the direction and control of the requesting party until the responding party withdraws assistance.

iv. For all governmental units which do not have a full time law enforcement officer, the County Sheriff is the chief law enforcement officer of the governmental unit. The Sheriff, or designee, shall have full authority under this Agreement to obtain the assistance of law enforcement under the terms of this Agreement in such governmental units.

B. If a crime is in progress or criminals are in flight in the jurisdiction of a party to this Agreement, law enforcement personnel, from a different party, may upon being informed of such an occurrence by the Central Communications or other law enforcement official, enter the



jurisdiction of the other party. The law enforcement personnel of the responding party shall be under the direction of the senior law enforcement officer of the requesting party. If the requesting party does not have a law enforcement department, the responding law enforcement personnel shall be under the direction of the senior member of the patrol division on duty. Upon the resolution of the situation which occasioned the responding personnel to enter a requesting party's jurisdiction, the responding personnel shall immediately return to their jurisdiction.

3. EXPENSES

The responding party shall be responsible for the expenses associated with its personnel, equipment, and supplies; including the payment of its personnel's wages and the cost of supplies expended, used or damaged while so engaged. Equipment and supplies shall be returned to the responding party upon the return of the personnel to the responding unit.

3. LIMITATION

In the event weather, road conditions or other circumstances are such that, in the discretion of the responding party, equipment, personnel, and supplies cannot be furnished to the requesting party with reasonable safety, the responding party may refuse to authorize and direct assistance to the requesting party. The decision of the responding party as to what assistance shall be furnished and whether assistance shall be withheld or withdrawn, as provided herein, shall be final and conclusive, and shall give rise to no liability on the part of the responding party for failure to furnish assistance.

4. LIABILITY

i. Worker's Compensation Coverage: Each party shall be responsible for injuries or death of its own personnel. Each party will maintain worker's compensation insurance or self-

insurance coverage, covering its own personnel while they are providing assistance pursuant to this Agreement. Each party waives the right to sue any other party for worker's compensation benefits paid to its own employee or volunteer or their dependents, even if the injuries were caused wholly or partially by the negligence of any other party or its officers, employees, or volunteers.

ii. Automobile Liability Coverage: Each participating party is responsible for complying with the motor vehicle financial responsibility laws of the State of the participating party. It is understood that a participating party may include in the emergency response volunteer agencies or individuals that have motor vehicles titled in the name of the volunteer agency or individual. It is the responsibility of the participating agency to determine if the volunteer agency or individual has automobile liability coverage as required by law.

iii. General Liability, Public Officials Liability, and Law Enforcement Liability:

- (a) For the purposes of the Minnesota Municipal Tort Liability Act, Minnesota Statutes, Chapter 466 and Iowa Chapter 670 Governmental Liability, the personnel of the responding party are employees (as defined in Minn. Stat. § 466.01(6) and Iowa Code 804.7B1) of the requesting party.
- (b) The requesting party agrees to defend and indemnify the responding party against any claims brought or actions filed against the responding party or any officer, employee, or volunteer of the responding party for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of assistance in responding to a request for assistance by the requesting party pursuant to this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 and Iowa Statutes Chapter 670 as applicable to any one party. The limits of liability for some or all of the parties, may not be added together to determine the maximum amount of liability for any party.

The intent of this subdivision is to impose on each requesting party a limited duty to defend and indemnify a responding party for claims arising

within the requesting party's jurisdiction subject to the limits of liability under Minnesota Statutes Chapter 466 and Iowa Statutes Chapter 670, and any other applicable laws. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

- iv. The execution of this Agreement shall not give rise to any liability or responsibility for failure to respond to any request for assistance made pursuant to this Agreement. This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action whatsoever hereunder for any cause whatsoever.

5. EFFECTIVE DATE

This Agreement shall be effective when approved and executed by two or more of the participating law enforcement agencies to this Agreement and their respective governing bodies. Additional law enforcement agencies and their governmental units may join this Agreement through proper execution of this Agreement and this Agreement shall be effective as to such parties upon execution.

6. TERMINATION AND WITHDRAWAL

Any law enforcement agency that is part of this Agreement may withdraw from this Agreement upon thirty days written notice delivered to the chief law enforcement officers of all other law enforcement agencies that are parties to this Agreement. Such withdrawal shall not terminate this Agreement except as to such party and this Agreement shall continue unless and until there is only one remaining party.

8. DIVISION OF ASSETS.

If the Emergency Response Unit dissolves, any assets held by the Emergency Response Unit will be divided between any law enforcement agencies remaining in the Emergency

Response Unit at the time of the dissolution. Said assets will be divided as those remaining law enforcement agencies see fit.

**IN WITNESS WHEREOF**, the undersigned on behalf of their governmental units have executed this Agreement pursuant to the authorization of their governmental unit.

Clay County, IA Sheriff's Office

dated \_\_\_\_\_

Armstrong, IA Police Department

dated \_\_\_\_\_

Arnold's Park, IA Police Department

dated \_\_\_\_\_

Okoboji, IA Police Department

dated \_\_\_\_\_

Cottonwood County, MN Sheriff's Office

dated \_\_\_\_\_

Dickinson County, IA Sheriff's Office

dated \_\_\_\_\_

Estherville, IA Police Department

dated \_\_\_\_\_

Fairmont, MN Police Department

dated \_\_\_\_\_

Jackson County, MN Sheriff's Office

dated \_\_\_\_\_

Martin County, MN Sheriff's Office

dated \_\_\_\_\_

Milford, IA Police Department

dated \_\_\_\_\_

Mountain Lake, MN Police Department

dated \_\_\_\_\_

Pipestone County, MN Sheriff's Office

dated \_\_\_\_\_

Rock County, MN Sheriff's Office

dated \_\_\_\_\_

Spencer, IA Police Department

dated \_\_\_\_\_

Spirit Lake, IA Police Department

dated \_\_\_\_\_

St. James, MN Police Department

dated \_\_\_\_\_

Truman, MN Police Department

dated \_\_\_\_\_

Watonwan County, MN Sheriff's Office

dated \_\_\_\_\_

Westbrook, MN Police Department

dated \_\_\_\_\_

Windom, MN Police Department

dated \_\_\_\_\_

Lakefield, MN Police Department

dated \_\_\_\_\_

IN WITNESS WHEREOF, this Agreement has been executed and approved and is effective and operative as to each of the parties provided herein.

COUNTY OF MARTIN, MN

\_\_\_\_\_  
Jeffrey Markquart, Martin County Sheriff

This Agreement has been approved by the Martin County, Minnesota Board of Commissioners, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
Scott Higgins  
Martin County Coordinator

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 15.1**

**MEETING DATE:** January 13, 2014

**SUBJECT:** Accounts Payable

**REVIEWED BY:** Mike Humpal, CECD, City Administrator 

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Paul Hoyer, Finance Director

**INTRODUCED BY:** Mike Humpal, CECD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The bills for the month of December, 2013 are attached for Council approval.

**MOTION:** To approve payment of the December, 2013 bills.

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. Bills
- 2.
- 3

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



Accounts Payable  
Check Approval List - City Council

From: 11/27/2013 To: 12/31/2013



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>A T &amp; T</u>					
A T & T	Library	telephone - Martin County Library	32.72	116525	12/13/2013
		<b>Total for A T &amp; T</b>	<b>32.72</b>		
<u>A.H. Hermel Company</u>					
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix & Freight	216.61	116373	12/05/2013
A.H. Hermel Company	Liquor - Mdse for Resale	Misc. & Freight	41.54	116373	12/05/2013
A.H. Hermel Company	Liquor - Mdse for Resale	Merchandise	59.73	116715	12/30/2013
A.H. Hermel Company	Liquor - Mdse for Resale	Pop/Mix	184.33	116715	12/30/2013
A.H. Hermel Company	Liquor Store	Store Supplies	355.41	116715	12/30/2013
A.H. Hermel Company	Liquor - Mdse for Resale	Misc.	7.90	116715	12/30/2013
A.H. Hermel Company	Liquor Store	Store Supplies	334.78	116373	12/05/2013
		<b>Total for A.H. Hermel Company</b>	<b>1,200.30</b>		
<u>AdMfg, Inc.</u>					
AdMfg, Inc.	Data Processing	Website Development	4,000.00	116716	12/30/2013
		<b>Total for AdMfg, Inc.</b>	<b>4,000.00</b>		
<u>Advanced Coating Systems</u>					
Advanced Coating Systems	Aquatic Park	Maint on Equipment	15,203.00	116326	11/27/2013
		<b>Total for Advanced Coating Systems</b>	<b>15,203.00</b>		
<u>Aggregate &amp; Ready Mix Of Minn</u>					
Aggregate & Ready Mix Of Minn	Engineering	Registration - T Cowing	475.00	116374	12/05/2013
		<b>Total for Aggregate &amp; Ready Mix Of Minn</b>	<b>475.00</b>		
<u>Alpha Wireless Communications</u>					
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	213.65	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	484.91	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	292.50	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	200.00	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	5,432.37	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	3,209.55	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	75.00	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	6,627.91	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	5,199.56	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	100.00	116718	12/30/2013
Alpha Wireless Communications Co.	Crime Control & Investigation	Equipment Repairs	377.90	116718	12/30/2013
		<b>Total for Alpha Wireless Communications</b>	<b>22,213.35</b>		
<u>American Glass</u>					
American Glass	Road & Bridge Equipment	Vehicle Repairs	285.09	116571	12/19/2013
		<b>Total for American Glass</b>	<b>285.09</b>		
<u>American Pest Control</u>					
American Pest Control	General Government Buildings	Service - City Hall	56.00	116572	12/19/2013
American Pest Control	Library	Service - Martin County Library	46.00	116572	12/19/2013
American Pest Control	SMEC Building	Service - Central School	51.00	116572	12/19/2013
		<b>Total for American Pest Control</b>	<b>153.00</b>		

## Accounts Payable Check Approval List - City Council

From: 11/27/2013

To: 12/31/2013

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>American Test Center, Inc.</u></b>					
American Test Center, Inc.	Fire Fighting	Office supplies - Fire Dept	725.00	116719	12/30/2013
American Test Center, Inc.	Fire Fighting	Office supplies - Fire Dept	725.00	116719	12/30/2013
		<b>Total for American Test Center, Inc.</b>	<b>1,450.00</b>		
<b><u>Ameripride Linen-apparel</u></b>					
Ameripride Linen-apparel	Paved Streets	Cleaning Supplies - Street Dept	106.03	116573	12/19/2013
		<b>Total for Ameripride Linen-apparel</b>	<b>106.03</b>		
<b><u>Arctic Glacier Premium Ice</u></b>					
Arctic Glacier Premium Ice	Liquor - Mdse for Resale	ICE	130.70	116375	12/05/2013
Arctic Glacier Premium Ice	Liquor - Mdse for Resale	ICE	134.20	116375	12/05/2013
Arctic Glacier Premium Ice	Liquor - Mdse for Resale	Ice	78.82	116720	12/30/2013
		<b>Total for Arctic Glacier Premium Ice</b>	<b>343.72</b>		
<b><u>Arneson Distributing Company</u></b>					
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	1,245.80	116574	12/19/2013
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	673.50	116376	12/05/2013
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	814.30	116721	12/30/2013
		<b>Total for Arneson Distributing Company</b>	<b>2,733.60</b>		
<b><u>Arnold Motor Supply</u></b>					
Arnold Motor Supply	Road & Bridge Equipment	Equipment Parts	28.81	116575	12/19/2013
Arnold Motor Supply	Ice & Snow Removal	Equipment Parts	19.22	116722	12/30/2013
Arnold Motor Supply	Ice & Snow Removal	Equipment Parts	9.61	116722	12/30/2013
Arnold Motor Supply	Road & Bridge Equipment	Vehicle Parts	65.42	116722	12/30/2013
		<b>Total for Arnold Motor Supply</b>	<b>123.06</b>		
<b><u>Ascent Aviation Group, Inc.</u></b>					
Ascent Aviation Group, Inc.	Airport	AV Gas	26,255.50	116327	11/27/2013
		<b>Total for Ascent Aviation Group, Inc.</b>	<b>26,255.50</b>		
<b><u>Austin, Ben</u></b>					
Austin, Ben	Paved Streets	Safety Shoes	107.95	116419	12/05/2013
		<b>Total for Austin, Ben</b>	<b>107.95</b>		
<b><u>Batiest</u></b>					
Batiest	Non-departmental	Refund Check	0.79	116442	12/09/2013
Batiest	Non-departmental	Refund Check	0.96	116442	12/09/2013
		<b>Total for Batiest</b>	<b>1.75</b>		
<b><u>Bauer Built Tire</u></b>					
Bauer Built Tire	Road & Bridge Equipment	Tires	1,028.76	116576	12/19/2013
Bauer Built Tire	Parks	Equipment Repairs	305.81	116576	12/19/2013
Bauer Built Tire	Ice & Snow Removal	Tires	966.60	116576	12/19/2013
		<b>Total for Bauer Built Tire</b>	<b>2,301.17</b>		
<b><u>Beemer Companies</u></b>					
Beemer Companies	Parks	Winnebago Sport Complex	7,500.00	116723	12/30/2013
		<b>Total for Beemer Companies</b>	<b>7,500.00</b>		
<b><u>Bevcomm Inc</u></b>					
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013

# Accounts Payable

## Check Approval List - City Council

From: 11/27/2013 To: 12/31/2013

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bevcomm Inc	Data Processing	Services	57.80	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013
Bevcomm Inc	City Manager	Telephone	46.48	116377	12/05/2013
Bevcomm Inc	Director of Finance	Telephone	9.60	116377	12/05/2013
Bevcomm Inc	City Attorney	Telephone	2.87	116377	12/05/2013
Bevcomm Inc	Fire Fighting	Telephone	1.04	116377	12/05/2013
Bevcomm Inc	Building Inspection	Telephone	9.81	116377	12/05/2013
Bevcomm Inc	Paved Streets	Telephone	6.15	116377	12/05/2013
Bevcomm Inc	Engineering	Telephone	6.44	116377	12/05/2013
Bevcomm Inc	Parks	Telephone	2.31	116377	12/05/2013
Bevcomm Inc	Economic Development	Telephone	0.52	116377	12/05/2013
Bevcomm Inc	Airport	Telephone	3.12	116377	12/05/2013
Bevcomm Inc	Aquatic Park	Telephone	7.96	116377	12/05/2013
Bevcomm Inc	Animal Control	Telephone	31.39	116377	12/05/2013
Bevcomm Inc	Liquor Store	Telephone	2.97	116377	12/05/2013
Bevcomm Inc	Data Processing	Telephone	31.33	116377	12/05/2013
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	300.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	800.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	500.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013
Bevcomm Inc	Crime Control & Investigation	Services	600.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013
Bevcomm Inc	Civil Defense	Services	200.00	116577	12/19/2013
Bevcomm Inc	Crime Control & Investigation	Services	100.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	100.00	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	200.00	116577	12/19/2013
Bevcomm Inc	Airport	Services	400.00	116577	12/19/2013
Bevcomm Inc	Airport	Services	224.78	116577	12/19/2013
Bevcomm Inc	Data Processing	Services	15.45	116577	12/19/2013
<b>Total for Bevcomm Inc</b>			<b>5,260.02</b>		
<b><u>Bloomquist</u></b>					
Bloomquist	City Attorney	Reimburse - Telephone Expenses	110.00	0	12/30/2013
Bloomquist	City Attorney	Reimburse Telephone Expenses	110.00	0	12/05/2013
<b>Total for Bloomquist</b>			<b>220.00</b>		
<b><u>Blue Earth Environmental Co</u></b>					
Blue Earth Environmental Co	Library	Shared County Expenses - Martin County Library	1,937.50	116526	12/13/2013
<b>Total for Blue Earth Environmental Co</b>			<b>1,937.50</b>		
<b><u>Bob's Repair &amp; Tow Inc</u></b>					
Bob's Repair & Tow Inc	Crime Control & Investigation	Tactical Forces - Service Call Spirit Lake PD	268.94	116328	11/27/2013

## Accounts Payable Check Approval List - City Council

From: 11/27/2013

To: 12/31/2013

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b>Total for Bob's Repair &amp; Tow Inc</b>			<b>268.94</b>		
<b><u>Boekett Building Supply</u></b>					
Boekett Building Supply	Parks	Buildings	79.28	116578	12/19/2013
<b>Total for Boekett Building Supply</b>			<b>79.28</b>		
<b><u>Bolton &amp; Menk, Inc.</u></b>					
Bolton & Menk, Inc.	Paved Streets	Albion Avenue Reconstruction 2014	10,248.00	116579	12/19/2013
Bolton & Menk, Inc.	Parks	Winnebago Softball Fields 10-29-13 - 11-22-13	405.00	116579	12/19/2013
Bolton & Menk, Inc.	Airport	2012 Airport Construction	7,166.13	116579	12/19/2013
Bolton & Menk, Inc.	Airport	Airport General	440.00	116579	12/19/2013
<b>Total for Bolton &amp; Menk, Inc.</b>			<b>18,259.13</b>		
<b><u>Borchardt, Doug</u></b>					
Borchardt, Doug	Fire Fighting	Reimburse Travel - Fire Dept	500.00	0	12/19/2013
Borchardt, Doug	Fire Fighting	Reimburse - Shop Materials	40.25	0	12/10/2013
<b>Total for Borchardt, Doug</b>			<b>540.25</b>		
<b><u>Boyer Ford Trucks, Inc.</u></b>					
Boyer Ford Trucks, Inc.	Ice & Snow Removal	VehicleRepairs	25.48	116580	12/19/2013
<b>Total for Boyer Ford Trucks, Inc.</b>			<b>25.48</b>		
<b><u>Brolsma</u></b>					
Brolsma	Police Administration	Misc supplies	16.08	0	12/19/2013
<b>Total for Brolsma</b>			<b>16.08</b>		
<b><u>Brolsma, Greg / Petty Cash</u></b>					
Brolsma, Greg / Petty Cash	Crime Control & Investigation	Postage	9.20	116378	12/05/2013
Brolsma, Greg / Petty Cash	Crime Control & Investigation	Misc.	8.57	116378	12/05/2013
Brolsma, Greg / Petty Cash	Crime Control & Investigation	Office Supplies	4.28	116378	12/05/2013
<b>Total for Brolsma, Greg / Petty Cash</b>			<b>22.05</b>		
<b><u>Brownells, Inc.</u></b>					
Brownells, Inc.	Crime Control & Investigation	Tactical Forces Misc.	57.52	116527	12/13/2013
<b>Total for Brownells, Inc.</b>			<b>57.52</b>		
<b><u>Buhmann</u></b>					
Buhmann	Crime Control & Investigation	Medcial Agreement - Fairmont	152.99	0	12/30/2013
<b>Total for Buhmann</b>			<b>152.99</b>		
<b><u>Car Parts Direct</u></b>					
Car Parts Direct	Airport	Maint Vehicles	150.00	116581	12/19/2013
<b>Total for Car Parts Direct</b>			<b>150.00</b>		
<b><u>Cardmember Services</u></b>					
Cardmember Services	City Attorney	Training	117.56	116512	12/10/2013
Cardmember Services	Airport	Office Equipment	999.98	116512	12/10/2013
Cardmember Services	Crime Control & Investigation	Equipment	118.50	116512	12/10/2013
Cardmember Services	Crime Control & Investigation	Office supplies	79.10	116512	12/10/2013
Cardmember Services	Crime Control & Investigation	Office supplies	94.09	116512	12/10/2013
Cardmember Services	Director of Finance	Office supplies	99.99	116512	12/10/2013
Cardmember Services	Mayor & Council	Council - Training/Travel	200.94	116512	12/10/2013
<b>Total for Cardmember Services</b>			<b>1,710.16</b>		

Accounts Payable  
Check Approval List - City Council

From: 11/27/2013 To: 12/31/2013



<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<b><u>Carquest Auto Parts Stores</u></b>					
Carquest Auto Parts Stores	Crime Control & Investigation	Vehicle Repairs	8.52	116582	12/19/2013
Carquest Auto Parts Stores	Central Garage	Vehicle Repairs	12.58	116582	12/19/2013
Carquest Auto Parts Stores	Ice & Snow Removal	Vehicle Repairs	76.26	116582	12/19/2013
Carquest Auto Parts Stores	Airport	Vehicle Repairs	371.59	116582	12/19/2013
Carquest Auto Parts Stores	Fire Fighting	Vehicle Repairs	32.87	116582	12/19/2013
Carquest Auto Parts Stores	Lake Restoration	Vehicle Repairs	39.57	116582	12/19/2013
Carquest Auto Parts Stores	Parks	Vehicle Repairs	305.18	116582	12/19/2013
Carquest Auto Parts Stores	Road & Bridge Equipment	Vehicle Repairs	55.36	116582	12/19/2013
Carquest Auto Parts Stores	Road & Bridge Equipment	Vehicle Repairs	18.28	116582	12/19/2013
Carquest Auto Parts Stores	Road & Bridge Equipment	Vehicle Repairs	18.28	116582	12/19/2013
Carquest Auto Parts Stores	Parks	Vehicle Repairs	74.80	116582	12/19/2013
Carquest Auto Parts Stores	Storm Sewer Mnt	Vehicle Repairs	54.62	116582	12/19/2013
Total for Carquest Auto Parts Stores			1,067.91		
<b><u>Chain Of Lakes Pet Hospital</u></b>					
Chain Of Lakes Pet Hospital	Crime Control & Investigation	Animal Misc.	17.44	116724	12/30/2013
Total for Chain Of Lakes Pet Hospital			17.44		
<b><u>Christensen Lumber</u></b>					
Christensen Lumber	Director of Finance	Contract Services	1,777.00	116680	12/19/2013
Total for Christensen Lumber			1,777.00		
<b><u>City Of Fairmont Petty Cash</u></b>					
City Of Fairmont Petty Cash	Crime Control & Investigation	Postage	9.25	116379	12/05/2013
City Of Fairmont Petty Cash	SMEC Building	Office Supplies	1.38	116379	12/05/2013
City Of Fairmont Petty Cash	Engineering	Office Supplies	13.97	116379	12/05/2013
City Of Fairmont Petty Cash	Liquor Store	Cleaning Supplies	9.61	116725	12/30/2013
Total for City Of Fairmont Petty Cash			34.21		
<b><u>Cleanrite Carpet Service, Inc.</u></b>					
Cleanrite Carpet Service, Inc.	Economic Development	Service FEDA - December 2013	85.50	116380	12/05/2013
Cleanrite Carpet Service, Inc.	Fire Fighting	Service Fire Hall - December 2013	394.37	116380	12/05/2013
Cleanrite Carpet Service, Inc.	General Government Buildings	Service City Hall - December 2013	618.81	116380	12/05/2013
Total for Cleanrite Carpet Service, Inc.			1,098.68		
<b><u>Cox</u></b>					
Cox	Non-departmental	Refund Check	2.49	116443	12/09/2013
Cox	Non-departmental	Refund Check	0.79	116443	12/09/2013
Cox	Non-departmental	Refund Check	0.63	116443	12/09/2013
Total for Cox			3.91		
<b><u>Cramer Development Inc.</u></b>					
Cramer Development Inc.	Crime Control & Investigation	Repairs on Equipment	255.00	116726	12/30/2013
Total for Cramer Development Inc.			255.00		
<b><u>Crysteel Truck Equipment Inc</u></b>					
Crysteel Truck Equipment Inc	Ice & Snow Removal	Equipment Parts	387.10	116381	12/05/2013
Total for Crysteel Truck Equipment Inc			387.10		
<b><u>Culligan Water of Fairmont</u></b>					



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Culligan Water of Fairmont	Fire Fighting	Office - Fire Dept	17.14	116583	12/19/2013
		<b>Total for Culligan Water of Fairmont</b>	<b>17.14</b>		
<b><u>D &amp; S Trophies</u></b>					
D & S Trophies	Fire Fighting	Offie Supplies - Fire Dept	79.09	116584	12/19/2013
		<b>Total for D &amp; S Trophies</b>	<b>79.09</b>		
<b><u>Digital-ally</u></b>					
Digital-ally	Crime Control & Investigation	Equipment Parts	315.29	116727	12/30/2013
		<b>Total for Digital-ally</b>	<b>315.29</b>		
<b><u>Duininck</u></b>					
Duininck	Ice & Snow Removal	Sand & Salt	726.79	116728	12/30/2013
		<b>Total for Duininck</b>	<b>726.79</b>		
<b><u>Duo-Safety Ladder Corporation</u></b>					
Duo-Safety Ladder Corporation	Fire Fighting	Equipment Parts	173.36	116585	12/19/2013
		<b>Total for Duo-Safety Ladder Corporation</b>	<b>173.36</b>		
<b><u>Eagle America, Inc.</u></b>					
Eagle America, Inc.	Fire Fighting	Equipment Parts	100.00	116586	12/19/2013
		<b>Total for Eagle America, Inc.</b>	<b>100.00</b>		
<b><u>Ellis</u></b>					
Ellis	Police Training	Reimburse 11-14-13 St. Cloud Training	23.61	0	12/19/2013
		<b>Total for Ellis</b>	<b>23.61</b>		
<b><u>Emergency Apparatus Maintenance</u></b>					
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Equipment Repairs	1,247.78	116382	12/05/2013
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Equipment Repairs	3,991.24	116382	12/05/2013
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Equipment Repairs	1,197.10	116382	12/05/2013
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Equipment Repairs	1,497.75	116382	12/05/2013
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Equipment Repairs	5,720.76	116528	12/13/2013
Emergency Apparatus Maintenance, Inc.	Fire Fighting	Equipment Repairs	3,810.19	116382	12/05/2013
		<b>Total for Emergency Apparatus Maintenance</b>	<b>17,464.82</b>		
<b><u>Equifax Credit Information</u></b>					
Equifax Credit Information	City Manager	Office	56.58	116729	12/30/2013
Equifax Credit Information	City Manager	Office Supplies	35.00	116329	11/27/2013
		<b>Total for Equifax Credit Information</b>	<b>91.58</b>		
<b><u>Erickson Engineering</u></b>					
Erickson Engineering	Lake Restoration	Woodland Channel	6,676.50	116587	12/19/2013
		<b>Total for Erickson Engineering</b>	<b>6,676.50</b>		
<b><u>ESS Brothers &amp; Son's, Inc.</u></b>					
ESS Brothers & Son's, Inc.	Storm Sewer Mnt	Equipment Parts	478.80	116588	12/19/2013
		<b>Total for ESS Brothers &amp; Son's, Inc.</b>	<b>478.80</b>		
<b><u>Extreme Beverage,LLC</u></b>					
Extreme Beverage,LLC	Liquor - Mdse for Resale	Pop/Mix	100.50	116589	12/19/2013
		<b>Total for Extreme Beverage,LLC</b>	<b>100.50</b>		
<b><u>Fairmont Chamber of Commerce</u></b>					
Fairmont Chamber of Commerce	Mayor & Council	Office Supplies	148.74	116513	12/10/2013

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Fairmont Chamber of Commerce	Mayor & Council	Misc.	20.00	116513	12/10/2013
<b>Total for Fairmont Chamber of Commerce</b>			<b>168.74</b>		
<b><u>Fairmont Convention &amp; Visitors B</u></b>					
Fairmont Convention & Visitors Bureau	Economic Development	Prospecting	625.00	116330	11/27/2013
Fairmont Convention & Visitors Bureau	CVB	Hotel Tax Oct due Nov 2013 \$12,786.94 less 5%	12,147.59	116383	12/05/2013
<b>Total for Fairmont Convention &amp; Visitors B</b>			<b>12,772.59</b>		
<b><u>Fairmont Fire Fighters</u></b>					
Fairmont Fire Fighters	Fire Fighting	Fire Pension Contributions	65,772.25	116681	12/19/2013
<b>Total for Fairmont Fire Fighters</b>			<b>65,772.25</b>		
<b><u>Fairmont Fire Safety</u></b>					
Fairmont Fire Safety	Parks	Repair Supplies	21.50	116590	12/19/2013
<b>Total for Fairmont Fire Safety</b>			<b>21.50</b>		
<b><u>Fairmont Ford</u></b>					
Fairmont Ford	Crime Control & Investigation	Maint Equipment	124.36	116730	12/30/2013
Fairmont Ford	Airport	Vehicle Repairs	188.35	116591	12/19/2013
Fairmont Ford	Other General Gov't	Demo Building	10,650.00	116591	12/19/2013
<b>Total for Fairmont Ford</b>			<b>10,962.71</b>		
<b><u>Fairmont Glass &amp; Sign Products.</u></b>					
Fairmont Glass & Sign Products, Inc.	Airport	Equipment Parts	51.30	116592	12/19/2013
<b>Total for Fairmont Glass &amp; Sign Products,</b>			<b>51.30</b>		
<b><u>Fairmont True Value</u></b>					
Fairmont True Value	Library	Parts - Martin County Library	5.69	116529	12/13/2013
Fairmont True Value	Parks	Minor Equipment	215.00	116593	12/19/2013
Fairmont True Value	Parks	Equipment Parts	0.87	116593	12/19/2013
<b>Total for Fairmont True Value</b>			<b>221.56</b>		
<b><u>Fairmont Youth Hockey Associati.</u></b>					
Fairmont Youth Hockey Association	Parks	Operation Cost Martin County Arena - October 2013	5,000.00	116331	11/27/2013
Fairmont Youth Hockey Association	Parks	Operation Cost Martin County Arena - November 2013	5,000.00	116331	11/27/2013
Fairmont Youth Hockey Association	Parks	Operating Costs Martin County Arena - December 2013	5,000.00	116384	12/05/2013
<b>Total for Fairmont Youth Hockey Associati.</b>			<b>15,000.00</b>		
<b><u>Fareway Stores Inc.</u></b>					
Fareway Stores Inc.	Crime Control & Investigation	Office Supplies	64.84	116731	12/30/2013
<b>Total for Fareway Stores Inc.</b>			<b>64.84</b>		
<b><u>Fastenal Company</u></b>					
Fastenal Company	Parks	Equipment	176.92	116594	12/19/2013
<b>Total for Fastenal Company</b>			<b>176.92</b>		
<b><u>Federated Rural Electric Associat</u></b>					
Federated Rural Electric Association	Airport	Airport Electric Utilities	68.00	116385	12/05/2013
<b>Total for Federated Rural Electric Associat</b>			<b>68.00</b>		
<b><u>Fire Safety USA, Inc.</u></b>					
Fire Safety USA, Inc.	Fire Fighting	Equipment Parts	480.00	116595	12/19/2013
Fire Safety USA, Inc.	Fire Fighting	Helmet - Fire Dept	540.00	116732	12/30/2013
Fire Safety USA, Inc.	Fire Fighting	Shop Materials	537.50	116530	12/13/2013

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Fire Safety USA, Inc.	Fire Fighting	Equipment Parts	92.30	116420	12/05/2013
		<b>Total for Fire Safety USA, Inc.</b>	<b>1,649.80</b>		
<b><u>Fleet &amp; Farm Supply</u></b>					
Fleet & Farm Supply	Parks	Supplies & Equipment	4.89	116596	12/19/2013
Fleet & Farm Supply	Fire Fighting	Supplies & Equipment	140.61	116596	12/19/2013
Fleet & Farm Supply	Library	Supplies & Equipment	90.23	116596	12/19/2013
Fleet & Farm Supply	Crime Control & Investigation	Supplies & Equipment	51.29	116596	12/19/2013
Fleet & Farm Supply	Parks	Supplies & Equipment	45.45	116596	12/19/2013
Fleet & Farm Supply	Ice & Snow Removal	Supplies & Equipment	85.98	116596	12/19/2013
Fleet & Farm Supply	Parks	Supplies & Equipment	39.38	116596	12/19/2013
Fleet & Farm Supply	Liquor Store	Supplies & Equipment	22.42	116596	12/19/2013
		<b>Total for Fleet &amp; Farm Supply</b>	<b>480.25</b>		
<b><u>Fleet Services Division</u></b>					
Fleet Services Division	Crime Control & Investigation	Vehicle Rental - November 2013	4,218.60	116733	12/30/2013
Fleet Services Division	Crime Control & Investigation	Vehicle Rental = October 2013	4,522.50	116733	12/30/2013
		<b>Total for Fleet Services Division</b>	<b>8,741.10</b>		
<b><u>Fowler</u></b>					
Fowler	Police Training	Reimburse - 11-13 to 11-15-13 St.Cloud Conference	187.81	0	12/10/2013
		<b>Total for Fowler</b>	<b>187.81</b>		
<b><u>Frontier Communications</u></b>					
Frontier Communications	Airport	Telephone December 2013	237.26	116514	12/10/2013
Frontier Communications	Economic Development	Telephone December 2013	95.91	116514	12/10/2013
Frontier Communications	Airport	Telephone - Airport Lobby	82.38	116597	12/19/2013
Frontier Communications	Parks	Telephone December 2013	88.09	116514	12/10/2013
Frontier Communications	Central Garage	Telephone December 2013	28.51	116514	12/10/2013
Frontier Communications	Paved Streets	Telephone December 2013	179.65	116514	12/10/2013
Frontier Communications	Building Inspection	Telephone December 2013	71.27	116514	12/10/2013
Frontier Communications	Fire Fighting	Telephone December 2013	141.53	116514	12/10/2013
Frontier Communications	Library	Telephone - Martin County Library	343.98	116531	12/13/2013
Frontier Communications	Crime Control & Investigation	Telephone December 2013	42.76	116514	12/10/2013
Frontier Communications	Animal Control	Telephone December 2013	122.67	116514	12/10/2013
Frontier Communications	Engineering	Telephone December 2013	185.29	116514	12/10/2013
Frontier Communications	Crime Control & Investigation	Telephone - PD	69.46	116734	12/30/2013
Frontier Communications	Planning & Zoning	Telephone December 2013	71.27	116514	12/10/2013
Frontier Communications	Crime Control & Investigation	Telephone - PD	462.28	116734	12/30/2013
Frontier Communications	City Attorney	Telephone December 2013	71.27	116514	12/10/2013
Frontier Communications	Director of Finance	Telephone December 2013	71.27	116514	12/10/2013
Frontier Communications	Recording & Reporting	Telephone December 2013	85.52	116514	12/10/2013
Frontier Communications	City Manager	Telephone December 2013	185.28	116514	12/10/2013
Frontier Communications	Data Processing	Internet Service 11-20 to 12-20-13	424.00	116386	12/05/2013
Frontier Communications	Liquor Store	Telephone December 2013	352.29	116514	12/10/2013
Frontier Communications	Aquatic Park	Telephone December 2013	41.32	116514	12/10/2013
		<b>Total for Frontier Communications</b>	<b>3,453.26</b>		

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<b><u>Gemini Studios</u></b>					
Gemini Studios	Local Access	December 2013 Local Access Channel	460.00	116598	12/19/2013
	<b>Total for</b>	<b>Gemini Studios</b>	<b>460.00</b>		
<b><u>GMS Industrial Supplies, Inc.</u></b>					
GMS Industrial Supplies, Inc.	Ice & Snow Removal	Equipment Parts	276.86	116599	12/19/2013
GMS Industrial Supplies, Inc.	Road & Bridge Equipment	Equipment Parts	61.84	116599	12/19/2013
GMS Industrial Supplies, Inc.	Parks	Shop Materials	155.73	116735	12/30/2013
GMS Industrial Supplies, Inc.	Road & Bridge Equipment	Equipment Parts	198.53	116735	12/30/2013
	<b>Total for</b>	<b>GMS Industrial Supplies, Inc.</b>	<b>692.96</b>		
<b><u>GMS, Inc.</u></b>					
GMS, Inc.	Urban Redevelopment & Housing	November 2013 License	70.00	116387	12/05/2013
	<b>Total for</b>	<b>GMS, Inc.</b>	<b>70.00</b>		
<b><u>Gonzalez Jr</u></b>					
Gonzalez Jr	Non-departmental	Refund Check	0.84	116444	12/09/2013
Gonzalez Jr	Non-departmental	Refund Check	1.06	116444	12/09/2013
	<b>Total for</b>	<b>Gonzalez Jr</b>	<b>1.90</b>		
<b><u>Government Finance Officers Ass</u></b>					
Government Finance Officers Assoc	Director of Finance	Membership Renewal - 2014	190.00	116332	11/27/2013
	<b>Total for</b>	<b>Government Finance Officers Ass</b>	<b>190.00</b>		
<b><u>Graham Tire Company</u></b>					
Graham Tire Company	Ice & Snow Removal	Tires	67.12	116600	12/19/2013
Graham Tire Company	Road & Bridge Equipment	Tire Repair	70.00	116600	12/19/2013
Graham Tire Company	Road & Bridge Equipment	Tire Repair	98.75	116600	12/19/2013
Graham Tire Company	Ice & Snow Removal	Vehicle Maint	18.14	116736	12/30/2013
Graham Tire Company	Airport	Repairs Tires	382.00	116600	12/19/2013
	<b>Total for</b>	<b>Graham Tire Company</b>	<b>636.01</b>		
<b><u>Green</u></b>					
Green	Paved Streets	Reimburse Safety Shoes	144.95	116737	12/30/2013
	<b>Total for</b>	<b>Green</b>	<b>144.95</b>		
<b><u>H &amp; L Mesabi Company</u></b>					
H & L Mesabi Company	Airport	Equipment Parts	863.11	116601	12/19/2013
	<b>Total for</b>	<b>H &amp; L Mesabi Company</b>	<b>863.11</b>		
<b><u>Hanratty Administrators</u></b>					
Hanratty Administrators	Health Insurance	Service Plan-A Fees - November 2013	472.00	1722	12/09/2013
Hanratty Administrators	Health Insurance	Service Plan-B Fees - November 2013	136.00	1722	12/09/2013
Hanratty Administrators	Flex Plan	Participant Fees December 2013	51.00	2639	12/09/2013
Hanratty Administrators	Health Insurance	Service Plan-Dental Fees - November 2013	186.00	1722	12/09/2013
	<b>Total for</b>	<b>Hanratty Administrators</b>	<b>845.00</b>		
<b><u>Harris</u></b>					
Harris	Non-departmental	Refund Check	2.02	116445	12/09/2013
Harris	Non-departmental	Refund Check	2.55	116445	12/09/2013
	<b>Total for</b>	<b>Harris</b>	<b>4.57</b>		
<b><u>Hawkins Chevrolet, Inc.</u></b>					

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Hawkins Chevrolet, Inc.	Parks	Vehicle Maint	13.55	116602	12/19/2013
Hawkins Chevrolet, Inc.	Road & Bridge Equipment	Vehicle Maint	82.29	116602	12/19/2013
<b>Total for Hawkins Chevrolet, Inc.</b>			<b>95.84</b>		
<b><u>Hometown Sanitation Services</u></b>					
Hometown Sanitation Services	Airport	Refuse Disposal - Airport	50.00	116388	12/05/2013
Hometown Sanitation Services	Liquor Store	Refuse Disposal - Liquor Store	35.00	116388	12/05/2013
Hometown Sanitation Services	Liquor Store	Refuse Disposal - Liquor Store	35.00	116603	12/19/2013
<b>Total for Hometown Sanitation Services</b>			<b>120.00</b>		
<b><u>Humana</u></b>					
Humana	Health Insurance	Life Insurance - December 2013	309.60	1723	12/09/2013
<b>Total for Humana</b>			<b>309.60</b>		
<b><u>Humpal</u></b>					
Humpal	City Manager	Telephone	120.00	0	12/19/2013
Humpal	City Manager	Office Supplies	26.99	0	12/19/2013
Humpal	City Manager	Reimbursement Expenses11-25-13, 11-19-13 & 12-11-13	25.10	0	12/19/2013
<b>Total for Humpal</b>			<b>172.09</b>		
<b><u>Huse</u></b>					
Huse	Non-departmental	Refund Check	0.37	116446	12/09/2013
Huse	Non-departmental	Refund Check	0.45	116446	12/09/2013
<b>Total for Huse</b>			<b>0.82</b>		
<b><u>Indian Island Winery</u></b>					
Indian Island Winery	Liquor - Mdse for Resale	Wine	800.16	116738	12/30/2013
<b>Total for Indian Island Winery</b>			<b>800.16</b>		
<b><u>Interlaken Golf Club</u></b>					
Interlaken Golf Club	Telephone	Reimburse for Overpayment 2nd half Liquor License	200.00	116389	12/05/2013
Interlaken Golf Club	Business Licenses & Permits	Reimburse for Overpayment 2nd half Liquor License	200.00	116389	12/05/2013
<b>Total for Interlaken Golf Club</b>			<b>400.00</b>		
<b><u>International Code Council</u></b>					
International Code Council	Building Inspection	Region III Sessions	266.00	116421	12/05/2013
<b>Total for International Code Council</b>			<b>266.00</b>		
<b><u>J. H. Larson</u></b>					
J. H. Larson	Paved Streets	Impound Building	1,349.66	116604	12/19/2013
J. H. Larson	Airport	Equipment Parts	12.11	116604	12/19/2013
J. H. Larson	Parks	Winnebago Ballfields	171.81	116333	11/27/2013
J. H. Larson	Airport	Airport Bldg	26.99	116604	12/19/2013
J. H. Larson	Liquor Store	Building supplies - Liquor Store	96.88	116333	11/27/2013
<b>Total for J. H. Larson</b>			<b>1,657.45</b>		
<b><u>Jake's Pizza</u></b>					
Jake's Pizza	Police Administration	Office supplies	20.57	116739	12/30/2013
<b>Total for Jake's Pizza</b>			<b>20.57</b>		
<b><u>JJ Taylor Dist Of Mn</u></b>					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	312.71	116740	12/30/2013
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	36.74	116740	12/30/2013

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JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	85.00	116740	12/30/2013
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer & Freight	570.55	116605	12/19/2013
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Wine	198.00	116740	12/30/2013
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Wine	108.00	116390	12/05/2013
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	381.30	116390	12/05/2013
Total for JJ Taylor Dist Of Mn			1,692.30		
<b>Johnson Brothers Liquor</b>					
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	10,415.47	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	3,803.49	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	-32.40	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	1,888.21	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix & Freight	61.78	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	-227.18	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	930.00	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-97.60	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	5,050.75	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	20.99	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	6,614.14	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	41.98	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-33.60	116391	12/05/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-9.34	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-7.33	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-26.66	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	19,700.41	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-89.60	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	20.99	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	-403.18	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	3,666.90	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	2,496.88	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix & Freight	227.01	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	1,965.85	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	3,143.06	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	41.98	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Bev & Freight	69.19	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Bev & Freight	73.18	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix & Freight	289.46	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	3,385.40	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	730.40	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	146.93	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	104.30	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	3,124.69	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	400.15	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	5,036.35	116741	12/30/2013



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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	898.62	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	2,693.45	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-53.60	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	4,564.98	116741	12/30/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Misc & Freight	17.60	116606	12/19/2013
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	4,012.41	116606	12/19/2013
Total for Johnson Brothers Liquor			84,656.51		
<b>Kelly</b>					
Kelly	Crime Control & Investigation	Office Supplies	25.39	0	12/30/2013
Kelly	Crime Control & Investigation	Reimburse Glasses	200.00	0	12/13/2013
Kelly	Crime Control & Investigation	Office Supplies	46.31	0	12/30/2013
Kelly	Crime Control & Investigation	Office Supplies	84.99	0	12/30/2013
Total for Kelly			356.69		
<b>Kotewa</b>					
Kotewa	Crime Control & Investigation	Reimburse of Glasses	200.00	0	12/19/2013
Total for Kotewa			200.00		
<b>Landscaping Plus Inc</b>					
Landscaping Plus Inc	Burton Lane	Service - Burton Lane	462.34	116607	12/19/2013
Landscaping Plus Inc	Poetter's Circle	Service - Poetter Circle	235.00	116607	12/19/2013
Total for Landscaping Plus Inc			697.34		
<b>Lardy</b>					
Lardy	Paved Streets	Telephone Accessories	122.87	0	11/27/2013
Total for Lardy			122.87		
<b>Larkstur Eng. Mankato</b>					
Larkstur Eng. Mankato	Ice & Snow Removal	Equipment Parts	115.54	116742	12/30/2013
Larkstur Eng. Mankato	Ice & Snow Removal	Equipment Parts	246.01	116742	12/30/2013
Total for Larkstur Eng. Mankato			361.55		
<b>Lawn Solutions</b>					
Lawn Solutions	SMEC Building	Service - SMEC August & Sept 2013	320.63	116515	12/10/2013
Total for Lawn Solutions			320.63		
<b>League Of Mn Cities Ins</b>					
League Of Mn Cities Ins	Workers Comp	Workers compensation 2nd Installment	51,110.25	116392	12/05/2013
Total for League Of Mn Cities Ins			51,110.25		
<b>Locators &amp; Supplies, Inc</b>					
Locators & Supplies, Inc	Road & Bridge Equipment	Equipment Parts	139.70	116608	12/19/2013
Locators & Supplies, Inc	Parks	Equipment Parts	139.70	116608	12/19/2013
Total for Locators & Supplies, Inc			279.40		
<b>Locher Bros. Inc</b>					
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	293.30	116743	12/30/2013
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	180.00	116609	12/19/2013
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	55.30	116393	12/05/2013
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	13,067.77	116609	12/19/2013
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	30,365.55	116743	12/30/2013

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Locher Bros. Inc	Liquor - Mdse for Resale	Beer	24,994.60	116393	12/05/2013
		<b>Total for Locher Bros. Inc</b>	<b>68,956.52</b>		
<u>Lucas Locke</u>					
Lucas Locke	Airport	Reimburse Travel - Airport	76.64	116334	11/27/2013
		<b>Total for Lucas Locke</b>	<b>76.64</b>		
<u>Lud-key Locksmith</u>					
Lud-key Locksmith	Poetter's Circle	Repairs Buildings - Poetter Circle	52.75	116744	12/30/2013
		<b>Total for Lud-key Locksmith</b>	<b>52.75</b>		
<u>M.R. Paving &amp; Excavating</u>					
M.R. Paving & Excavating	Paved Streets	SRTS Project	7,277.85	116745	12/30/2013
M.R. Paving & Excavating	Paved Streets		25,505.15	116532	12/13/2013
		<b>Total for M.R. Paving &amp; Excavating</b>	<b>32,783.00</b>		
<u>MacQueen Equipment, Inc.</u>					
MacQueen Equipment, Inc.	Storm Sewer Mnt	Repairs Equipment	-1,124.89	116610	12/19/2013
MacQueen Equipment, Inc.	Storm Sewer Mnt	Repairs Equipment	404.72	116610	12/19/2013
MacQueen Equipment, Inc.	Storm Sewer Mnt	Repairs Equipment	1,939.30	116610	12/19/2013
MacQueen Equipment, Inc.	Storm Sewer Mnt	Repairs Equipment	375.96	116610	12/19/2013
MacQueen Equipment, Inc.	Storm Sewer Mnt	Repairs Equipment	82.33	116610	12/19/2013
		<b>Total for MacQueen Equipment, Inc.</b>	<b>1,677.42</b>		
<u>Marco, Inc.</u>					
Marco, Inc.	Data Processing	#1728528-1680583 Office Supplies	9.39	116611	12/19/2013
Marco, Inc.	Liquor Store	#1728528-1680583 Office Supplies	6.26	116611	12/19/2013
Marco, Inc.	Parking Lots	#1728528-1680583 Office Supplies	6.26	116611	12/19/2013
Marco, Inc.	City Manager	#1728528-1680583 Office Supplies	15.71	116611	12/19/2013
Marco, Inc.	Recording & Reporting	#1728528-1680583 Office Supplies	15.65	116611	12/19/2013
Marco, Inc.	Director of Finance	#1728528-1680583 Office Supplies	15.65	116611	12/19/2013
Marco, Inc.	City Attorney	#1728528-1680583 Office Supplies	15.65	116611	12/19/2013
Marco, Inc.	Planning & Zoning	#1728528-1680583 Office Supplies	15.65	116611	12/19/2013
Marco, Inc.	Police Administration	#1728528-1680583 Office Supplies	6.26	116611	12/19/2013
Marco, Inc.	Crime Control & Investigation	#1728528-1680583 Office Supplies	9.39	116611	12/19/2013
Marco, Inc.	Fire Fighting	#1728528-1680583 Office Supplies	12.52	116611	12/19/2013
Marco, Inc.	Building Inspection	#1728528-1680583 Office Supplies	15.65	116611	12/19/2013
Marco, Inc.	Paved Streets	#1728528-1680583 Office Supplies	6.26	116611	12/19/2013
Marco, Inc.	Engineering	#1728528-1680583 Office Supplies	34.44	116611	12/19/2013
Marco, Inc.	Parks	#1728528-1680583 Office Supplies	12.52	116611	12/19/2013
Marco, Inc.	Economic Development	#1728528-1680583 Office Supplies	9.39	116611	12/19/2013
Marco, Inc.	Airport	#1728528-1680583 Office Supplies	15.65	116611	12/19/2013
Marco, Inc.	Lake Restoration	#1728528-1680583 Office Supplies	6.26	116611	12/19/2013
		<b>Total for Marco, Inc.</b>	<b>228.56</b>		
<u>Martin</u>					
Martin	Paved Streets	Reimburse Ege Glasses	423.00	0	12/19/2013
		<b>Total for Martin</b>	<b>423.00</b>		
<u>Martin County Auditor</u>					

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Martin County Auditor	Crime Control & Investigation	Rental Security Building - December 2013	3,674.00	116612	12/19/2013
<b>Total for Martin County Auditor</b>			<b>3,674.00</b>		
<b><u>Martin County Highway Dep</u></b>					
Martin County Highway Dep	Parks	Motor Fuels	786.68	116613	12/19/2013
Martin County Highway Dep	Airport	Motor Fuels	72.05	116613	12/19/2013
Martin County Highway Dep	Storm Sewer Mnt	Motor Fuels	1,033.46	116613	12/19/2013
Martin County Highway Dep	Crime Control & Investigation	Motor Fuels	2,964.91	116613	12/19/2013
Martin County Highway Dep	Fire Fighting	Motor Fuels	446.84	116613	12/19/2013
Martin County Highway Dep	Building Inspection	Motor Fuels	135.89	116613	12/19/2013
Martin County Highway Dep	Animal Control	Motor Fuels	148.66	116613	12/19/2013
Martin County Highway Dep	Paved Streets	Motor Fuels	4,163.33	116613	12/19/2013
Martin County Highway Dep	Engineering	Motor Fuels	59.58	116613	12/19/2013
Martin County Highway Dep	Garbage Collection	Motor Fuels	474.35	116613	12/19/2013
<b>Total for Martin County Highway Dep</b>			<b>10,285.75</b>		
<b><u>Martin County Library</u></b>					
Martin County Library	Library	City/County Shared Capital/Operating Expenses 2013	1,926.56	116614	12/19/2013
<b>Total for Martin County Library</b>			<b>1,926.56</b>		
<b><u>Martin County Ready Mix</u></b>					
Martin County Ready Mix	Parks	Angle Iron	126.36	116615	12/19/2013
Martin County Ready Mix	Paved Streets	Concrete	57.18	116615	12/19/2013
Martin County Ready Mix	Parks	WASC Scoreboards	1,287.84	116615	12/19/2013
<b>Total for Martin County Ready Mix</b>			<b>1,471.38</b>		
<b><u>Martin County Recorder</u></b>					
Martin County Recorder	Paved Streets	Re: Senior Citizen Special Assess. Deferral - V Havel	46.00	116394	12/05/2013
Martin County Recorder	Paved Streets	Re: Senior Citizen Special Assess. Deferral - L Baca	46.00	116394	12/05/2013
<b>Total for Martin County Recorder</b>			<b>92.00</b>		
<b><u>Martin County Sheriffs</u></b>					
Martin County Sheriffs	Intergovernmental Revenues	State Grants - PD	1,270.62	116616	12/19/2013
Martin County Sheriffs	Crime Control & Investigation	Shared Expenses County	74.43	116395	12/05/2013
Martin County Sheriffs	Crime Control & Investigation	Shared Expenses County	1,070.39	116395	12/05/2013
Martin County Sheriffs	Crime Control & Investigation	Share Expenses PD	55.57	116746	12/30/2013
Martin County Sheriffs	Crime Control & Investigation	Share Expenses PD	58.25	116746	12/30/2013
<b>Total for Martin County Sheriffs</b>			<b>2,529.26</b>		
<b><u>Mayo Clinic Health System - Fairmont</u></b>					
Mayo Clinic Health System - Fairmont	Airport	Loren Steinkamp Assessment Screen 11-19-2013	179.00	116533	12/13/2013
Mayo Clinic Health System - Fairmont	Fire Fighting	Medical Agreements - Fire Dept - Oct to Nov 2013	707.50	116747	12/30/2013
<b>Total for Mayo Clinic Health System - Fairmont</b>			<b>886.50</b>		
<b><u>McKnight Video Productions</u></b>					
McKnight Video Productions	Local Access	Service - Sept, Oct, Nov & Dec. 2013	237.50	116748	12/30/2013
<b>Total for McKnight Video Productions</b>			<b>237.50</b>		
<b><u>Melsha, Joe</u></b>					
Melsha, Joe	Business Licenses & Permits	Refund - Liquor License Application Yacht Club	25.00	116516	12/10/2013
Melsha, Joe	Telephone	Refund - Liquor License Application Yacht Club	25.00	116516	12/10/2013

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<b>Total for Melsha, Joe</b>			<b>50.00</b>		
<b><u>Minnesota Elevator, Inc</u></b>					
Minnesota Elevator, Inc	General Government Buildings	Service - City Hall December 2013	133.22	116617	12/19/2013
Minnesota Elevator, Inc	Library	Service Contract December 2013 - Martin County Library	143.01	116534	12/13/2013
Minnesota Elevator, Inc	SMEC Building	Service - SMEC December 2013	347.01	116617	12/19/2013
<b>Total for Minnesota Elevator, Inc</b>			<b>623.24</b>		
<b><u>Minnesota Supreme Court</u></b>					
Minnesota Supreme Court	City Attorney	Lawyer Registration 2014 - Elizabeth Bloomquist	254.00	116396	12/05/2013
<b>Total for Minnesota Supreme Court</b>			<b>254.00</b>		
<b><u>Mn Asphalt Pavement Assoc</u></b>					
Mn Asphalt Pavement Assoc	Airport	Registration - T Nemmers - Dec 11, 2013	110.00	116397	12/05/2013
<b>Total for Mn Asphalt Pavement Assoc</b>			<b>110.00</b>		
<b><u>MN Energy Resources Corp.</u></b>					
MN Energy Resources Corp.	Liquor Store	Gas Utilities - Liquor Store	484.13	116749	12/30/2013
MN Energy Resources Corp.	Animal Control	Gas Utilities - 522 E Margaret	109.12	116749	12/30/2013
MN Energy Resources Corp.	Central Garage	Gas Utilities - Street Shop	248.76	116749	12/30/2013
MN Energy Resources Corp.	Poetter's Circle	Gas Utilities - 2617 Poetter Circle	64.92	116749	12/30/2013
MN Energy Resources Corp.	Aquatic Park	Gas Utilities - 1400 S Prairie Ave	37.41	116749	12/30/2013
MN Energy Resources Corp.	Paved Streets	Gas Utilities - 417 E Margaret St,	156.52	116336	11/27/2013
MN Energy Resources Corp.	Library	Utilites - Martin County Library	743.71	116398	12/05/2013
MN Energy Resources Corp.	Parks	Gas Utilities - Street Shop	764.03	116749	12/30/2013
MN Energy Resources Corp.	Incubator Building	Gas Utilities - Econ Dev	1,212.26	116749	12/30/2013
MN Energy Resources Corp.	Paved Streets	Gas Utilities - Street Shop	764.03	116749	12/30/2013
MN Energy Resources Corp.	Library	Gas Utilities - 110 N Park St	1,587.87	116749	12/30/2013
MN Energy Resources Corp.	Fire Fighting	Gas Utilities - Fire Dept	390.45	116618	12/19/2013
MN Energy Resources Corp.	Parks	Gas Utilities - Sylvania Bathhouse	15.50	116618	12/19/2013
MN Energy Resources Corp.	General Government Buildings	Gas Utilities - 414 Downtown Plaza	274.89	116618	12/19/2013
MN Energy Resources Corp.	Poetter's Circle	Gas Utilities - 2617 Poetter Circle	33.12	116336	11/27/2013
MN Energy Resources Corp.	Liquor Store	Gas Utilities - Liquor Store	181.67	116336	11/27/2013
MN Energy Resources Corp.	Incubator Building	Gas Utilities - Econ. Dev	481.32	116336	11/27/2013
MN Energy Resources Corp.	Aquatic Park	Gas Utilities - Aquatic Park	61.18	116336	11/27/2013
MN Energy Resources Corp.	Parks	Gas Utilities - 417 E Margaret St,	156.52	116336	11/27/2013
MN Energy Resources Corp.	Animal Control	Gas Utilities - 522 Margaret St	39.80	116336	11/27/2013
MN Energy Resources Corp.	Central Garage	Gas Utilities - 417 E Margaret St,	50.95	116336	11/27/2013
MN Energy Resources Corp.	Parks	Gas Utilities- Lincoln Shelter	15.50	116618	12/19/2013
<b>Total for MN Energy Resources Corp.</b>			<b>7,873.66</b>		
<b><u>Mn State Patrol</u></b>					
Mn State Patrol	Road & Bridge Equipment	Decals for City	34.00	116422	12/05/2013
<b>Total for Mn State Patrol</b>			<b>34.00</b>		
<b><u>Morgan Creek Vineyards</u></b>					
Morgan Creek Vineyards	Liquor - Mdse for Resale	Wine	537.84	116619	12/19/2013
<b>Total for Morgan Creek Vineyards</b>			<b>537.84</b>		
<b><u>MR Sign Company</u></b>					

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MR Sign Company	Paved Streets	Sign Repair	382.80	116620	12/19/2013
MR Sign Company	Paved Streets	Sign Repair	669.82	116620	12/19/2013
<b>Total for MR Sign Company</b>			<b>1,052.62</b>		
<b><u>MRCI</u></b>					
MRCI	SMEC Building	Services - SMEC	526.40	116621	12/19/2013
<b>Total for MRCI</b>			<b>526.40</b>		
<b><u>Municipal Emergency Services De</u></b>					
Municipal Emergency Services Depository Ac	Fire Fighting	Equipment Parts	535.62	116750	12/30/2013
<b>Total for Municipal Emergency Services De</b>			<b>535.62</b>		
<b><u>Napa Auto Fairmont</u></b>					
Napa Auto Fairmont	Fire Fighting	Repairs & Maint Equipment	163.79	116622	12/19/2013
Napa Auto Fairmont	Parks	Repairs & Maint Equipment	31.82	116622	12/19/2013
Napa Auto Fairmont	Parks	Repairs & Maint Equipment	59.68	116622	12/19/2013
Napa Auto Fairmont	Parks	Repairs & Maint Equipment	43.49	116622	12/19/2013
Napa Auto Fairmont	Airport	Repairs & Maint Equipment	17.62	116622	12/19/2013
Napa Auto Fairmont	Road & Bridge Equipment	Repairs & Maint Equipment	34.44	116622	12/19/2013
Napa Auto Fairmont	Road & Bridge Equipment	Repairs & Maint Equipment	26.08	116622	12/19/2013
Napa Auto Fairmont	Storm Sewer Mnt	Repairs & Maint Equipment	21.42	116622	12/19/2013
Napa Auto Fairmont	Airport	Repairs & Maint Equipment	57.22	116622	12/19/2013
Napa Auto Fairmont	Storm Sewer Mnt	Repairs & Maint Equipment	8.68	116622	12/19/2013
Napa Auto Fairmont	Lake Restoration	Repairs & Maint Equipment	48.44	116622	12/19/2013
Napa Auto Fairmont	Airport	Repairs & Maint Equipment	90.30	116622	12/19/2013
Napa Auto Fairmont	Road & Bridge Equipment	Repairs & Maint Equipment	239.15	116622	12/19/2013
Napa Auto Fairmont	Crime Control & Investigation	Repairs & Maint Equipment	40.69	116622	12/19/2013
<b>Total for Napa Auto Fairmont</b>			<b>882.82</b>		
<b><u>Nemmers</u></b>					
Nemmers	Engineering	Reimburse Expenses Telephone	89.00	0	12/05/2013
Nemmers	Engineering	Reimburse Expenses 11-20 & 11-21-13	123.47	0	12/05/2013
Nemmers	Engineering	Reimbursing Telephone	89.00	0	12/30/2013
<b>Total for Nemmers</b>			<b>301.47</b>		
<b><u>Olson</u></b>					
Olson	Parks	Reimburse Safety Shoes	59.76	0	12/30/2013
<b>Total for Olson</b>			<b>59.76</b>		
<b><u>Olson Rentals, Inc.</u></b>					
Olson Rentals, Inc.	Parks	WASC	316.00	116623	12/19/2013
<b>Total for Olson Rentals, Inc.</b>			<b>316.00</b>		
<b><u>Olson, Corey C</u></b>					
Olson, Corey C	Fines & Forfeits	Refunding Parking Ticket Charge	25.00	116535	12/13/2013
<b>Total for Olson, Corey C</b>			<b>25.00</b>		
<b><u>Paper Roll Products</u></b>					
Paper Roll Products	Liquor Store	Office Supplies	136.78	116399	12/05/2013
<b>Total for Paper Roll Products</b>			<b>136.78</b>		
<b><u>Paustis &amp; Sons</u></b>					

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Paustis & Sons	Liquor - Mdse for Resale	Wine & Freight	3,118.26	116751	12/30/2013
Paustis & Sons	Liquor - Mdse for Resale	Wine & Freight	3,982.80	116624	12/19/2013
Paustis & Sons	Liquor - Mdse for Resale	Wine	1,314.75	116400	12/05/2013
<b>Total for Paustis &amp; Sons</b>			<b>8,415.81</b>		
<b><u>PC Janitorial Supply</u></b>					
PC Janitorial Supply	Parks	Cleaning Supplies	48.60	116625	12/19/2013
PC Janitorial Supply	Liquor Store	Building Supplies	51.79	116625	12/19/2013
<b>Total for PC Janitorial Supply</b>			<b>100.39</b>		
<b><u>Pepsi-cola Co. Of Mankato</u></b>					
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Mix	131.35	116401	12/05/2013
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Mix	204.55	116401	12/05/2013
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Mix	96.30	116401	12/05/2013
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Mix	199.95	116401	12/05/2013
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Bev	142.20	116752	12/30/2013
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Bev	178.95	116752	12/30/2013
Pepsi-cola Co. Of Mankato	Liquor - Mdse for Resale	Pop/Bev	108.45	116752	12/30/2013
<b>Total for Pepsi-cola Co. Of Mankato</b>			<b>1,061.75</b>		
<b><u>Phillips Wine &amp; Spirits</u></b>					
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-86.90	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine Freight	1.60	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	2,474.37	116402	12/05/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	1,658.13	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-120.60	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	6,926.15	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix & Freight	65.80	116402	12/05/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	1,453.79	116402	12/05/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-12.83	116402	12/05/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	3,417.11	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	-8.00	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	1,900.80	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	3,824.92	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	1,544.80	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	136.00	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-1.60	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	6,368.36	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-87.95	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	10,229.78	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-101.30	116626	12/19/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	588.94	116402	12/05/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	780.05	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-173.80	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	131.00	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	103.00	116753	12/30/2013

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	141.00	116753	12/30/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	7,210.13	116402	12/05/2013
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	248.90	116402	12/05/2013
		<b>Total for Phillips Wine &amp; Spirits</b>	<b>48,611.65</b>		
<b><u>Pioneer Research Corporation</u></b>					
Pioneer Research Corporation	Paved Streets	Blacktop	1,066.50	116627	12/19/2013
		<b>Total for Pioneer Research Corporation</b>	<b>1,066.50</b>		
<b><u>Pioneer Telephone</u></b>					
Pioneer Telephone	Library	Telephone - Martin County Library	103.01	116628	12/19/2013
		<b>Total for Pioneer Telephone</b>	<b>103.01</b>		
<b><u>Pitney Bowes</u></b>					
Pitney Bowes	Parking Lots	Postage Service	11.80	116629	12/19/2013
Pitney Bowes	Data Processing	Postage Service	17.71	116629	12/19/2013
Pitney Bowes	Liquor Store	Postage Service	11.80	116629	12/19/2013
Pitney Bowes	City Manager	Postage Service	29.51	116629	12/19/2013
Pitney Bowes	Recording & Reporting	Postage Service	29.51	116629	12/19/2013
Pitney Bowes	Director of Finance	Postage Service	29.51	116629	12/19/2013
Pitney Bowes	City Attorney	Postage Service	29.51	116629	12/19/2013
Pitney Bowes	Planning & Zoning	Postage Service	29.51	116629	12/19/2013
Pitney Bowes	Police Administration	Postage Service	11.80	116629	12/19/2013
Pitney Bowes	Crime Control & Investigation	Postage Service	17.71	116629	12/19/2013
Pitney Bowes	Fire Fighting	Postage Service	23.61	116629	12/19/2013
Pitney Bowes	Building Inspection	Postage Service	29.51	116629	12/19/2013
Pitney Bowes	Paved Streets	Postage Service	11.80	116629	12/19/2013
Pitney Bowes	Engineering	Postage Service	64.92	116629	12/19/2013
Pitney Bowes	Parks	Postage Service	23.61	116629	12/19/2013
Pitney Bowes	Economic Development	Postage Service	17.71	116629	12/19/2013
Pitney Bowes	Airport	Postage Service	29.51	116629	12/19/2013
Pitney Bowes	Lake Restoration	Postage Service	11.80	116629	12/19/2013
		<b>Total for Pitney Bowes</b>	<b>430.84</b>		
<b><u>Pitney Bowes Inc.</u></b>					
Pitney Bowes Inc.	Recording & Reporting	Office supplies Postage machine	4.45	116630	12/19/2013
Pitney Bowes Inc.	City Manager	Office supplies Postage machine	4.45	116630	12/19/2013
Pitney Bowes Inc.	Director of Finance	Office supplies Postage machine	4.45	116630	12/19/2013
Pitney Bowes Inc.	Data Processing	Office supplies Postage machine	2.67	116630	12/19/2013
Pitney Bowes Inc.	Parking Lots	Office supplies Postage machine	1.78	116630	12/19/2013
Pitney Bowes Inc.	Liquor Store	Office supplies Postage machine	1.78	116630	12/19/2013
Pitney Bowes Inc.	Lake Restoration	Office supplies Postage machine	1.78	116630	12/19/2013
Pitney Bowes Inc.	Planning & Zoning	Office supplies Postage machine	4.45	116630	12/19/2013
Pitney Bowes Inc.	Airport	Office supplies Postage machine	4.45	116630	12/19/2013
Pitney Bowes Inc.	Economic Development	Office supplies Postage machine	2.67	116630	12/19/2013
Pitney Bowes Inc.	Parks	Office supplies Postage machine	3.56	116630	12/19/2013
Pitney Bowes Inc.	Engineering	Office supplies Postage machine	9.79	116630	12/19/2013

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Pitney Bowes Inc.	Paved Streets	Office supplies Postage machine	1.78	116630	12/19/2013
Pitney Bowes Inc.	Police Administration	Office supplies Postage machine	1.78	116630	12/19/2013
Pitney Bowes Inc.	Crime Control & Investigation	Office supplies Postage machine	2.67	116630	12/19/2013
Pitney Bowes Inc.	City Attorney	Office supplies Postage machine	4.45	116630	12/19/2013
Pitney Bowes Inc.	Fire Fighting	Office supplies Postage machine	3.56	116630	12/19/2013
Pitney Bowes Inc.	Building Inspection	Office supplies Postage machine	4.45	116630	12/19/2013
<b>Total for Pitney Bowes Inc.</b>			<b>64.97</b>		
<b><u>Poppe's Store &amp; Car Wash</u></b>					
Poppe's Store & Car Wash	Airport	Aviation Oil	293.37	116404	12/05/2013
<b>Total for Poppe's Store &amp; Car Wash</b>			<b>293.37</b>		
<b><u>Positive Id</u></b>					
Positive Id	Crime Control & Investigation	Office Supplies	28.04	116754	12/30/2013
Positive Id	Police Administration	Office Supplies	113.91	116754	12/30/2013
<b>Total for Positive Id</b>			<b>141.95</b>		
<b><u>Postmaster</u></b>					
Postmaster	City Manager	Permit #386	100.00	116423	12/05/2013
<b>Total for Postmaster</b>			<b>100.00</b>		
<b><u>Prairie Small Engine</u></b>					
Prairie Small Engine	Parks	Equipment Repairs	12.56	116631	12/19/2013
<b>Total for Prairie Small Engine</b>			<b>12.56</b>		
<b><u>Prairieland Solid Waste</u></b>					
Prairieland Solid Waste	Garbage Collection	Refuse Disposal - November 2013	437.94	116405	12/05/2013
<b>Total for Prairieland Solid Waste</b>			<b>437.94</b>		
<b><u>Presentation College</u></b>					
Presentation College	SMEC Building	Internet Services December 2013	200.00	116632	12/19/2013
<b>Total for Presentation College</b>			<b>200.00</b>		
<b><u>Pritts Electric</u></b>					
Pritts Electric	Airport	Building Repairs	136.80	116633	12/19/2013
<b>Total for Pritts Electric</b>			<b>136.80</b>		
<b><u>Profinium Inc.</u></b>					
Profinium Inc.	Non-departmental	Principal - Poetter Circle January 2014	2,675.10	116634	12/19/2013
Profinium Inc.	Non-departmental	Principal - Burton Lane January 2014	1,773.01	116634	12/19/2013
Profinium Inc.	Burton Lane	Interest Expenses - Burton Lane January 2014	262.32	116634	12/19/2013
Profinium Inc.	Poetter's Circle	Interest Expenses - Poetter Circle January 2014	4,089.15	116634	12/19/2013
<b>Total for Profinium Inc.</b>			<b>8,799.58</b>		
<b><u>Provident Life Insurance</u></b>					
Provident Life Insurance	City Manager	Disability Ins - ID 000002939512-01 Jan-Dec 2014	198.20	116517	12/10/2013
<b>Total for Provident Life Insurance</b>			<b>198.20</b>		
<b><u>Prudential</u></b>					
Prudential	Director of Finance	Life Ins - P Hoyer	281.00	116755	12/30/2013
<b>Total for Prudential</b>			<b>281.00</b>		
<b><u>Public Utilities Com</u></b>					
Public Utilities Com	Incubator Building	Utilities	258.18	116635	12/19/2013

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Public Utilities Com	Incubator Building	Utilities	21.85	116635	12/19/2013
Public Utilities Com	SMEC Building	Utilities	1,492.79	116635	12/19/2013
Public Utilities Com	SMEC Building	Utilities	90.04	116635	12/19/2013
Public Utilities Com	SMEC Building	Utilities	51.48	116635	12/19/2013
Public Utilities Com	Airport	Utilities	771.55	116635	12/19/2013
Public Utilities Com	Airport	Utilities	107.43	116635	12/19/2013
Public Utilities Com	Parks	Utilities	2,806.84	116635	12/19/2013
Public Utilities Com	Airport	Utilities	2,229.66	116635	12/19/2013
Public Utilities Com	Lake Restoration	Utilities	95.45	116635	12/19/2013
Public Utilities Com	Aquatic Park	Utilities	59.98	116635	12/19/2013
Public Utilities Com	Incubator Building	Utilities	346.14	116635	12/19/2013
Public Utilities Com	Liquor Store	Utilities	1,533.42	116635	12/19/2013
Public Utilities Com	Parks	Utilities	215.85	116635	12/19/2013
Public Utilities Com	Liquor Store	Utilities	21.06	116635	12/19/2013
Public Utilities Com	Liquor Store	Utilities	55.88	116635	12/19/2013
Public Utilities Com	Parking Lots	Utilities	193.28	116635	12/19/2013
Public Utilities Com	Parking Lots	Utilities	181.41	116635	12/19/2013
Public Utilities Com	Central Garage	Utilities	87.00	116635	12/19/2013
Public Utilities Com	Parks	Utilities	501.90	116635	12/19/2013
Public Utilities Com	Parks	Utilities	1,268.38	116635	12/19/2013
Public Utilities Com	Street Lighting	Utilities	2,093.00	116635	12/19/2013
Public Utilities Com	Street Lighting	Utilities	17,217.02	116635	12/19/2013
Public Utilities Com	Aquatic Park	Utilities	183.63	116635	12/19/2013
Public Utilities Com	Paved Streets	Utilities	22.26	116635	12/19/2013
Public Utilities Com	Paved Streets	Utilities	55.28	116635	12/19/2013
Public Utilities Com	Paved Streets	Utilities	336.52	116635	12/19/2013
Public Utilities Com	Paved Streets	Utilities	267.20	116635	12/19/2013
Public Utilities Com	Animal Control	Utilities	17.41	116635	12/19/2013
Public Utilities Com	Animal Control	Utilities	49.59	116635	12/19/2013
Public Utilities Com	Animal Control	Utilities	88.42	116635	12/19/2013
Public Utilities Com	Animal Control	Utilities	256.81	116635	12/19/2013
Public Utilities Com	Civil Defense	Utilities	15.69	116635	12/19/2013
Public Utilities Com	Fire Fighting	Utilities	21.37	116635	12/19/2013
Public Utilities Com	Fire Fighting	Utilities	65.49	116635	12/19/2013
Public Utilities Com	Fire Fighting	Utilities	108.12	116635	12/19/2013
Public Utilities Com	Fire Fighting	Utilities	619.15	116635	12/19/2013
Public Utilities Com	Library	Utilities	21.21	116635	12/19/2013
Public Utilities Com	Library	Utilities	33.69	116635	12/19/2013
Public Utilities Com	Library	Utilities	68.72	116635	12/19/2013
Public Utilities Com	Library	Utilities	1,393.10	116635	12/19/2013
Public Utilities Com	Incubator Building	Utilities	175.40	116635	12/19/2013
Public Utilities Com	General Government Buildings	Utilities	39.10	116635	12/19/2013
Public Utilities Com	General Government Buildings	Utilities	48.39	116635	12/19/2013

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Public Utilities Com	General Government Buildings	Utilities	105.35	116635	12/19/2013
Public Utilities Com	General Government Buildings	Utilities	2,285.08	116635	12/19/2013
Public Utilities Com	Airport	Utilities	25.62	116635	12/19/2013
Public Utilities Com	Liquor Store	Utilities	44.51	116635	12/19/2013
<b>Total for Public Utilities Com</b>			<b>38,046.70</b>		
<b><u>Quill Corp.</u></b>					
Quill Corp.	Engineering	Office Supplies	19.91	116406	12/05/2013
Quill Corp.	City Manager	Office Supplies	21.80	116406	12/05/2013
Quill Corp.	Paved Streets	Office Supplies	41.73	116406	12/05/2013
Quill Corp.	City Attorney	Office Supplies	20.87	116406	12/05/2013
Quill Corp.	Building Inspection	Office Supplies	21.82	116406	12/05/2013
<b>Total for Quill Corp.</b>			<b>126.13</b>		
<b><u>Quiring</u></b>					
Quiring	Mayor & Council	Reimburse Expenses 11-13 & 12-13-13 Bureau 14	40.36	0	12/30/2013
<b>Total for Quiring</b>			<b>40.36</b>		
<b><u>R &amp; S Inspection, Inc.</u></b>					
R & S Inspection, Inc.	Urban Redevelopment & Housing	Lead Clearance - Dave Tonne, 426 E 2nd St, Fairmont	150.00	116518	12/10/2013
<b>Total for R &amp; S Inspection, Inc.</b>			<b>150.00</b>		
<b><u>R J's Contracting</u></b>					
R J's Contracting	Urban Redevelopment & Housing	Final Payment - Dave Tonne, 426 E 2nd St, Fairmont	4,460.00	116519	12/10/2013
R J's Contracting	Urban Redevelopment & Housing	D Tonne Change Order #2	418.00	116536	12/13/2013
<b>Total for R J's Contracting</b>			<b>4,878.00</b>		
<b><u>Rabe International, Inc.</u></b>					
Rabe International, Inc.	Parks	Equipment Repairs	185.90	116636	12/19/2013
<b>Total for Rabe International, Inc.</b>			<b>185.90</b>		
<b><u>Real Time Translation, Inc.</u></b>					
Real Time Translation, Inc.	Crime Control & Investigation	Equipment Maint.	238.92	116337	11/27/2013
Real Time Translation, Inc.	Crime Control & Investigation	Equipment Maint.	25.76	116337	11/27/2013
Real Time Translation, Inc.	Crime Control & Investigation	Equipment Maint.	17.00	116337	11/27/2013
<b>Total for Real Time Translation, Inc.</b>			<b>281.68</b>		
<b><u>River Bend Business Prod.</u></b>					
River Bend Business Prod.	Airport	Office Supplies - Airport	3.27	116637	12/19/2013
River Bend Business Prod.	City Manager	Office Supplies Invoices #090298-090319-34095A 1	11.80	116637	12/19/2013
River Bend Business Prod.	Police Administration	Office Supplies	94.81	116756	12/30/2013
River Bend Business Prod.	Police Administration	Office Supplies	17.09	116756	12/30/2013
River Bend Business Prod.	Recording & Reporting	Office Supplies Invoices #090298-090319-34095A 1	11.82	116637	12/19/2013
River Bend Business Prod.	Director of Finance	Office Supplies Invoices #090298-090319-34095A 1	11.82	116637	12/19/2013
River Bend Business Prod.	Engineering	Office Supplies	81.09	116407	12/05/2013
River Bend Business Prod.	Liquor Store	Office Supplies	21.43	116407	12/05/2013
River Bend Business Prod.	City Attorney	Office Supplies Invoices #090298-090319-34095A 1	11.82	116637	12/19/2013
River Bend Business Prod.	Planning & Zoning	Office Supplies Invoices #090298-090319-34095A 1	11.82	116637	12/19/2013
River Bend Business Prod.	Police Administration	Office Supplies Invoices #090298-090319-34095A 1	4.73	116637	12/19/2013
River Bend Business Prod.	Crime Control & Investigation	Office Supplies Invoices #090298-090319-34095A 1	7.09	116637	12/19/2013

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River Bend Business Prod.	Fire Fighting	Office Supplies Invoices #090298-090319-34095A 1	9.46	116637	12/19/2013
River Bend Business Prod.	Building Inspection	Office Supplies Invoices #090298-090319-34095A 1	11.82	116637	12/19/2013
River Bend Business Prod.	Paved Streets	Office Supplies Invoices #090298-090319-34095A 1	4.73	116637	12/19/2013
River Bend Business Prod.	Engineering	Office Supplies Invoices #090298-090319-34095A 1	26.00	116637	12/19/2013
River Bend Business Prod.	Parks	Office Supplies Invoices #090298-090319-34095A 1	9.46	116637	12/19/2013
River Bend Business Prod.	Economic Development	Office Supplies Invoices #090298-090319-34095A 1	7.09	116637	12/19/2013
River Bend Business Prod.	Airport	Office Supplies Invoices #090298-090319-34095A 1	11.82	116637	12/19/2013
River Bend Business Prod.	Lake Restoration	Office Supplies Invoices #090298-090319-34095A 1	4.73	116637	12/19/2013
River Bend Business Prod.	Liquor Store	Office Supplies Invoices #090298-090319-34095A 1	4.73	116637	12/19/2013
River Bend Business Prod.	Parking Lots	Office Supplies Invoices #090298-090319-34095A 1	4.73	116637	12/19/2013
River Bend Business Prod.	Data Processing	Office Supplies Invoices #090298-090319-34095A 1	7.09	116637	12/19/2013
River Bend Business Prod.	Police Administration	Office Supplies	98.11	116756	12/30/2013
River Bend Business Prod.	Fire Fighting	Office supplies - FD	37.05	116424	12/05/2013
River Bend Business Prod.	Liquor Store	Office Supplies- Liquor	99.81	116756	12/30/2013
River Bend Business Prod.	Police Administration	Office Supplies	33.15	116756	12/30/2013
River Bend Business Prod.	Police Administration	Office Supplies	27.78	116756	12/30/2013
River Bend Business Prod.	Police Administration	Office Supplies	19.37	116756	12/30/2013
River Bend Business Prod.	Liquor Store	Office Supplies- Liquor	42.86	116756	12/30/2013
Total for River Bend Business Prod.			748.38		
<u>Rosburg, Brian</u>					
Rosburg, Brian	Airport	Snow Removal Service January 1, 2014	3,200.00	116638	12/19/2013
Total for Rosburg, Brian			3,200.00		
<u>Salvation Army Thrift</u>					
Salvation Army Thrift	Parks	Cleaning Supplies	40.00	116639	12/19/2013
Total for Salvation Army Thrift			40.00		
<u>Schultz</u>					
Schultz	Non-departmental	Refund Check	0.64	116447	12/09/2013
Schultz	Non-departmental	Refund Check	0.80	116447	12/09/2013
Total for Schultz			1.44		
<u>Select Account</u>					
Select Account	Health Insurance	Management Fees - December 2013	38.43	1725	12/19/2013
Total for Select Account			38.43		
<u>Share Corporation</u>					
Share Corporation	Paved Streets	Cleaning Supplies	299.56	116640	12/19/2013
Total for Share Corporation			299.56		
<u>Sherburn/Welcome Police Dept</u>					
Sherburn/Welcome Police Dept	Non-departmental	Foundation Grant	3,940.00	116425	12/05/2013
Total for Sherburn/Welcome Police Dept			3,940.00		
<u>Shipping Plus</u>					
Shipping Plus	Parks	Postage	7.38	116641	12/19/2013
Total for Shipping Plus			7.38		
<u>Small Business Dev. Cente</u>					
Small Business Dev. Cente	Economic Development	2013 Commitment	2,500.00	116642	12/19/2013

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<b>Total for Small Business Dev. Cente</b>			<b>2,500.00</b>		
<b><u>SMC</u></b>					
SMC	Paved Streets	Blacktop	2,733.33	116643	12/19/2013
<b>Total for SMC</b>			<b>2,733.33</b>		
<b><u>Sota</u></b>					
Sota	Crime Control & Investigation	Tactical Forces Training VanLangen/Shatto/Schillinger	150.00	116537	12/13/2013
<b>Total for Sota</b>			<b>150.00</b>		
<b><u>Southern Minnesota Forklift</u></b>					
Southern Minnesota Forklift	Liquor Store	Service - Liquor Store	94.47	116644	12/19/2013
<b>Total for Southern Minnesota Forklift</b>			<b>94.47</b>		
<b><u>Southern MN Construction</u></b>					
Southern MN Construction	Airport	2012 Airport Improvements	202,814.03	116408	12/05/2013
<b>Total for Southern MN Construction</b>			<b>202,814.03</b>		
<b><u>Southern Wine &amp; Spirits</u></b>					
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	2,445.71	116645	12/19/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix & Freight	41.62	116645	12/19/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	3,002.23	116645	12/19/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	491.00	116645	12/19/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	828.75	116757	12/30/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	287.00	116757	12/30/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	918.75	116757	12/30/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	2,597.25	116757	12/30/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	1,589.69	116757	12/30/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	1,332.00	116645	12/19/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	451.54	116409	12/05/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	3,863.16	116409	12/05/2013
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	1,991.96	116757	12/30/2013
<b>Total for Southern Wine &amp; Spirits</b>			<b>19,840.66</b>		
<b><u>Springbrook Software, Inc</u></b>					
Springbrook Software, Inc	Data Processing	Service/Support Contracts	14,001.22	116338	11/27/2013
Springbrook Software, Inc	Data Processing	Service/Support	1,045.00	116758	12/30/2013
Springbrook Software, Inc	Data Processing	Service/Support	715.00	116758	12/30/2013
<b>Total for Springbrook Software, Inc</b>			<b>15,761.22</b>		
<b><u>Squeegee Brothers</u></b>					
Squeegee Brothers	Library	Service December 2013 - Martin County Library	160.31	116410	12/05/2013
Squeegee Brothers	General Government Buildings	City Hall Service December 2013	657.28	116646	12/19/2013
Squeegee Brothers	General Government Buildings	Service November 2013 - City Hall	85.50	116410	12/05/2013
<b>Total for Squeegee Brothers</b>			<b>903.09</b>		
<b><u>Star Tribune</u></b>					
Star Tribune	City Manager	Subscription 12-14-13 to 03-15-14	100.75	116520	12/10/2013
<b>Total for Star Tribune</b>			<b>100.75</b>		
<b><u>State Industrial Products</u></b>					
State Industrial Products	Ice & Snow Removal	Equipment Parts	279.55	116647	12/19/2013

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<b>Total for State Industrial Products</b>			<b>279.55</b>		
<u>Striemer</u>					
Striemer	Parks	Reimburse - Safety Shoes	107.98	0	12/30/2013
<b>Total for Striemer</b>			<b>107.98</b>		
<u>Teveldal</u>					
Teveldal	Non-departmental	Refund Check	0.44	116448	12/09/2013
Teveldal	Non-departmental	Refund Check	0.35	116448	12/09/2013
Teveldal	Non-departmental	Refund Check	1.40	116448	12/09/2013
<b>Total for Teveldal</b>			<b>2.19</b>		
<u>Thiel</u>					
Thiel	Property/Liability Insurance	Disability Insurance - December 2013	1,884.96	0	12/19/2013
<b>Total for Thiel</b>			<b>1,884.96</b>		
<u>Thiesse</u>					
Thiesse	Parks	Reimburse Safety Shoes	159.95	116339	11/27/2013
<b>Total for Thiesse</b>			<b>159.95</b>		
<u>Tonneson</u>					
Tonneson	Building Inspection	Reimburse Expenses - 11-20-13 to 11-22-13 Cont Ed.	349.80	0	11/27/2013
<b>Total for Tonneson</b>			<b>349.80</b>		
<u>Total Comfort Systems</u>					
Total Comfort Systems	Burton Lane	Repairs & Maint Buildings	68.49	116521	12/10/2013
Total Comfort Systems	Burton Lane	Repairs & Maint Buildings	51.15	116521	12/10/2013
Total Comfort Systems	Poetter's Circle	Repairs & Maint Buildings	109.66	116521	12/10/2013
Total Comfort Systems	Poetter's Circle	Repairs & Maint Buildings	3.66	116521	12/10/2013
Total Comfort Systems	Airport	Repairs & Maint Buildings	97.50	116521	12/10/2013
Total Comfort Systems	General Government Buildings	Building Supplies	20.73	116411	12/05/2013
Total Comfort Systems	General Government Buildings	Building Maint	5,190.00	116426	12/05/2013
Total Comfort Systems	SMEC Building	Repairs & Maint Buildings	74.19	116521	12/10/2013
Total Comfort Systems	General Government Buildings	Building Maint	418.78	116426	12/05/2013
Total Comfort Systems	General Government Buildings	Building Supplies	73.71	116411	12/05/2013
Total Comfort Systems	General Government Buildings	Building Maint	79.22	116426	12/05/2013
<b>Total for Total Comfort Systems</b>			<b>6,187.09</b>		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Beer	13,788.76	116648	12/19/2013
Tow Distributing	Liquor - Mdse for Resale	Misc.	95.40	116648	12/19/2013
Tow Distributing	Liquor - Mdse for Resale	Beer	19,997.71	116412	12/05/2013
Tow Distributing	Liquor - Mdse for Resale	Misc Merchandise	25.13	116412	12/05/2013
Tow Distributing	Liquor - Mdse for Resale	Beer	25,976.61	116759	12/30/2013
Tow Distributing	Liquor - Mdse for Resale	Pop/Mix	28.75	116759	12/30/2013
<b>Total for Tow Distributing</b>			<b>59,912.36</b>		
<u>Truman Police Department</u>					
Truman Police Department	Intergovernmental Revenues	State Grants PD	1,033.81	116649	12/19/2013
<b>Total for Truman Police Department</b>			<b>1,033.81</b>		
<u>University Of Minnesota</u>					

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# Accounts Payable

## Check Approval List - City Council

From: 11/27/2013 To: 12/31/2013

<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
University Of Minnesota	Engineering .	Registration City Engineers Annual Conf - T. Nemmers	370.00	116340	11/27/2013
<b>Total for University Of Minnesota</b>			<b>370.00</b>		
<b><u>USPCA Region 12</u></b>					
USPCA Region 12	Crime Control & Investigation	Membership Dues 2014 - Sanow & Owens	100.00	116650	12/19/2013
<b>Total for USPCA Region 12</b>			<b>100.00</b>		
<b><u>Valley Asphalt Products</u></b>					
Valley Asphalt Products	Paved Streets	Blacktop	569.13	116651	12/19/2013
<b>Total for Valley Asphalt Products</b>			<b>569.13</b>		
<b><u>Verizon Business</u></b>					
Verizon Business	Fire Fighting	Telephone - Fire Dept	25.05	116522	12/10/2013
<b>Total for Verizon Business</b>			<b>25.05</b>		
<b><u>Verizon Wireless</u></b>					
Verizon Wireless	Fire Fighting	Telephone	13.44	116413	12/05/2013
Verizon Wireless	Building Inspection	Telephone	153.56	116413	12/05/2013
Verizon Wireless	Crime Control & Investigation	Telephone	909.55	116413	12/05/2013
Verizon Wireless	Paved Streets	Telephone	72.50	116413	12/05/2013
Verizon Wireless	City Manager	Telephone	66.09	116413	12/05/2013
Verizon Wireless	Engineering	Telephone	86.14	116413	12/05/2013
Verizon Wireless	Parks	Telephone	56.26	116413	12/05/2013
Verizon Wireless	Director of Finance	Telephone	70.27	116413	12/05/2013
<b>Total for Verizon Wireless</b>			<b>1,427.81</b>		
<b><u>Vinocopia, Inc</u></b>					
Vinocopia, Inc	Liquor - Mdse for Resale	Wine	91.50	116414	12/05/2013
<b>Total for Vinocopia, Inc</b>			<b>91.50</b>		
<b><u>W.W. Goetsch Associates, Inc.</u></b>					
W.W. Goetsch Associates, Inc.	Aquatic Park	Equipment Parts	2,492.93	116415	12/05/2013
<b>Total for W.W. Goetsch Associates, Inc.</b>			<b>2,492.93</b>		
<b><u>Waste Management Of So MN</u></b>					
Waste Management Of So MN	SMEC Building	Refuse Disposal - SMEC	326.93	116760	12/30/2013
Waste Management Of So MN	SMEC Building	Refuse Disposal -SMEC	325.99	116416	12/05/2013
Waste Management Of So MN	Incubator Building	Refuse Disposal - 426 Winnebago Ave	273.88	116523	12/10/2013
<b>Total for Waste Management Of So MN</b>			<b>926.80</b>		
<b><u>Watonwan Farm Service</u></b>					
Watonwan Farm Service	Airport	Airport LP Gas	1,116.66	116652	12/19/2013
<b>Total for Watonwan Farm Service</b>			<b>1,116.66</b>		
<b><u>Westman Freightlines, Inc</u></b>					
Westman Freightlines, Inc	Road & Bridge Equipment	Vehicle Repairs	291.54	116653	12/19/2013
<b>Total for Westman Freightlines, Inc</b>			<b>291.54</b>		
<b><u>Westmor Fluid Solutions, LLC</u></b>					
Westmor Fluid Solutions, LLC	Airport	Equipment	1,725.81	116524	12/10/2013
Westmor Fluid Solutions, LLC	Airport	Equipment	161.07	116524	12/10/2013
<b>Total for Westmor Fluid Solutions, LLC</b>			<b>1,886.88</b>		
<b><u>Whitmore's Painting &amp; More</u></b>					

# Accounts Payable

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From: 11/27/2013

To: 12/31/2013

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Whitmore's Painting & More	Poetter's Circle	Maint Buildings	245.00	116341	11/27/2013
<b>Total for Whitmore's Painting &amp; More</b>			<b>245.00</b>		
<u>Wiederhoeft Welding</u>					
Wiederhoeft Welding	Parks	Equipment Parts	290.38	116761	12/30/2013
<b>Total for Wiederhoeft Welding</b>			<b>290.38</b>		
<u>Wine Merchants</u>					
Wine Merchants	Liquor - Mdse for Resale	Wine	220.80	116417	12/05/2013
Wine Merchants	Liquor - Mdse for Resale	Wine	203.20	116762	12/30/2013
<b>Total for Wine Merchants</b>			<b>424.00</b>		
<u>Wirtz Beverage Minnesota</u>					
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	2,008.90	116763	12/30/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	4,371.77	116418	12/05/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	754.06	116654	12/19/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	2,256.56	116763	12/30/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	300.95	116654	12/19/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	285.32	116418	12/05/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	124.95	116654	12/19/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	850.15	116418	12/05/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	1,605.35	116763	12/30/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	461.65	116418	12/05/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	299.90	116763	12/30/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	2,102.11	116654	12/19/2013
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	508.85	116654	12/19/2013
<b>Total for Wirtz Beverage Minnesota</b>			<b>15,930.52</b>		
<u>Ziegler, Inc.</u>					
Ziegler, Inc.	Road & Bridge Equipment	Equipment Repairs	13.20	116655	12/19/2013
<b>Total for Ziegler, Inc.</b>			<b>13.20</b>		
			<b>1,013,491.54</b>		