

FAIRMONT CITY COUNCIL AGENDA

1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

MONDAY, JANUARY 27, 2014

at **5:30 p.m.** in the City Hall Council Chambers.

2. ROLL CALL -

Mayor Quiring
Councilors:

Anderson
Askeland
Clerc
Kallemeyn
Rahm

3. DETERMINATION OF QUORUM -

4. PLEDGE OF ALLEGIANCE

5. READINGS OF MINUTES -

5.1 Minutes of Regular Meeting, January 13, 2014

(01-03)

6. OPEN DISCUSSION -

6.1 Open Discussion

(04)

7. RECOGNITIONS/PRESENTATIONS -

7.1 Proclaim February 7-14, 2014 Congenital Heart Defect Awareness Week (05)

7.1a Proclamation (06)

8. SCHEDULED HEARINGS -

8.1 Rental Housing Ordinance Public Input (07)

8.1 Rental Housing Ordinance (08-15)

9. ADMINISTRATIVE APPEALS -

10. FINANCIAL REPORTS –

10.1 2nd Half 2013 Investment Report (16)

10.1 Memo to Mayor and Council from Paul Hoyer, Finance Director (17)

10.2 Investment Schedule (18-20)

11. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –

12. LICENSES AND PERMITS –

13. OLD BUSINESS -

14. NEW BUSINESS –

14.1 Lot Purchase (21)

15. REGULAR AND LIQUOR DISPENSARY BILLS –

15.1 January, 2014 Accounts Payable (22-42)

16. STATUS REPORTS/ORAL

17. ADJOURNMENT –

-----BUDGET WORK SESSION-----

ADDITIONAL ATTACHMENTS – (43-46)

HRA Board Meeting Minutes, December 9, 2013

Park Board Meeting Minutes, December 17, 2013

Fairmont Planning Commission Meeting Minutes, January 7, 2013

HRA Board Meeting Minutes, January 13, 2014

The minutes of the Fairmont City Council meeting held on January 13, 2014, at the City Hall Council Chambers.

Mayor Randy J. Quiring called the meeting to order at 5:30 p.m. Council members Terry Anderson, Chad Askeland, Wes Clerc, Joe Kallemeyn and Darin Rahm were present. Also in attendance: City Administrator Mike Humpal, City Attorney Elizabeth W. Bloomquist, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoyer, Police Chief Greg Brolsma and City Clerk Patricia Monsen.

It was moved by Council member Clerc, seconded by Council member Askeland and carried to approve the minutes of the regular City Council meeting of December 9, 2013.

During Open Discussion, Council member Rahm congratulated the organizers and workers of the Winter Festival, which was held this past weekend. The event was a huge success and brought a lot of people to town.

Nemmers advised that the City received an award from the State of Minnesota Asphalt Association for the work done at the airport last summer.

Humpal advised that thin ice signs have been placed on George and Sisseton lakes for the aeration systems. There is a large hole in Sisseton lake and caution should be taken.

Mayor Quiring stated that Dave and Deb Lutz have contacted him with additional information on their request for demolition assistance which will be presented at the next council meeting.

Humpal congratulated Paul Hoyer for receiving the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association. Hoyer has received this award each year since he has been the Finance Director in Fairmont.

Gary Reutzel, a representative of the Disabled American Veterans advised that a donation clothing bin will be placed in the mall parking lot. All of the proceeds from the donated clothing will come back to be used for the veterans in our area. All donations are tax deductible.

Steve Griesert with Community Partners Research, Inc. provided a summary of the housing study completed in 2013.

A public hearing was held on the sale of a vacant lot located at 725 East Seventh Street. There was no comment received at the hearing. Council member Clerc made a motion to close the public hearing. Council member Rahm seconded the motion and it carried. Council member Clerc made a motion to approve **Ordinance 2014-01** approving the sale of 725 East Seventh Street for the sum of \$1,000.00 to Dave Dougherty, Jr. Council member Rahm seconded the motion. On roll call: Council members Anderson, Askeland, Clerc, Kallemeyn and Rahm all voted aye. No one voted nay. Mayor Quiring declared said ordinance to have been duly passed, approved and adopted.

The Borderline Cruisers Car Club requested approval to barricade several downtown streets for their annual car show on Saturday, June 14, 2014. Council member Rahm made a motion to approve the permit. Council member Askeland seconded the motion and the motion carried.

The City Charter permits the Council to adopt its own rules of procedure. A resolution was presented to waive the reading of resolutions. Council member Anderson moved for the adoption of **Resolution No. 2014-01** waiving the reading of resolutions. Council member Kallemeyn seconded the motion. On roll call: Council members Anderson, Askeland, Clerc, Kallemeyn and Rahm all voted aye. Mayor Quiring declared said resolution to have been passed, approved and adopted.

The City Charter requires official designations be approved by resolution at the first council meeting of the year. Council member Kallemeyn moved for the adoption of **Resolution No. 2014-02** designating the following: Mayor Pro Tem – Wes Clerc; Official Newspaper – The Fairmont Sentinel; Council Secretary – City Clerk; and the Depository of City Funds – Bank Midwest. Council member Rahm seconded the motion. On roll call: Council members Askeland, Clerc, Kallemeyn, Rahm and Anderson all voted aye. Mayor Quiring declared the same to be passed, approved and adopted.

Each year, the City is required to review and adopt an out-of-state travel policy for elected officials. A motion was made by Council member Kallemeyn, seconded by Council member Anderson and carried to approve the policy as presented.

The Fairmont Fire Department held annual elections in December. The results of the election were as follows: Chief – Doug Borchardt, Deputy Chief – Brandon Scott, Captain – Bryan Kastning, First Lieutenant – Tom Hilpiper, Second Lieutenant – Jeff Miller and Secretary – Chris Toomer. Council member Askeland made a motion to approve the election results. Council member Kallemeyn seconded the motion and the motion carried.

Mayor Quiring recommended that Ed Willett and Scott Unke be appointed to the Planning Commission and that Jody Whitmore and Kent Unke be appointed to the Board of Zoning Appeals to fill vacancies. A motion was made by Council member Kallemeyn, seconded by Council member Askeland and carried to approve the appointments.

Mayor Quiring recommended the reappointment of Wendy Emler on the Planning Commission and Bob Bartingale to the FEDA Board. Council member Anderson opposed the appointment of Bartingale to the FEDA Board. A motion was made by Council member Askeland, seconded by Council member Kallemeyn. Council members Askeland, Kallemeyn and Rahm all voted aye. Council members Anderson and Clerc voted nay. The motion passed.

A request for demolition assistance was received by Roger and Steve Geiger who purchased a vacant house at 780 Shoreacres. A motion was made by Council member Kallemeyn, seconded by Council member Askeland. Council member Clerc voiced his concerns about all the requests for assistance that the City has been receiving. Clerc feels that the City should create a policy so that the assistance is given in a fair manner. On vote, Council members Anderson, Kallemeyn and Rahm all voted aye. Council members Askeland and Clerc voted nay. The motion passed.

Proposed **Ordinance 2014-02**, the rental housing ordinance is ready for consideration. Council member Kallemeyn made a motion to schedule a public hearing for February 10, 2014 to hear public comment and take action on the proposed ordinance. Discussion was held regarding scheduling an additional public forum on the Ordinance. Humpal will find a time prior to the public hearing for this additional meeting. Council member Rahm seconded the motion and the motion carried.

Council member Askeland made a motion to declare a list of inventory as excess property. Council member Rahm seconded the motion and the motion carried.

Humpal advised that Terry Nielson would like to terminate the farm lease he entered with the City of Fairmont. There was much discussion and the Council directed Humpal to advise Nielson that if the City entered into a new lease with a new renter, Nielson would be responsible for any difference in the rental amount. This matter was tabled and will be brought back to the council at a later date.

Council member Rahm moved to approve a Joint Powers Agreement with the Southwest Minnesota/Northwest Iowa Emergency Response Unit. Council member Askeland seconded the motion and the motion carried.

The bills for the month of December, 2013, were presented to the City Council for review. A motion was made by Council member Anderson, seconded by Council member Clerc and carried to approve payment of these bills in the amount of \$1,013,491.54.

A motion was made by Council member Askeland, seconded by Council member Rahm and carried to adjourn the meeting at 7:00 p.m.

Randy J. Quiring
Mayor

ATTEST:

Patricia J. Monsen
City Clerk

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 6.1

MEETING DATE: January 27, 2014

SUBJECT: Open Discussion

REVIEWED BY: Mike Humpal, CEcD, City Administrator

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND:

INTRODUCED BY: Mayor Randy Quiring

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Prior to regular business, is there any open discussion?

MOTION: None

VOTE REQUIRED:

ATTACHMENTS:


1. _____
2. _____
3. _____

Council Action: _____ Date: _____

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 7.1

MEETING DATE: January 27, 2014

SUBJECT: Proclaim February 7-14, 2014 Congenital Heart Defect Awareness Week

REVIEWED BY: Mike Humpal, CECd, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mayor Randy J. Quiring

INTRODUCED BY: Mayor Randy J. Quiring

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: Mayor Randy J. Quiring will proclaim the week of February 7-14, 2014 as Congenital Heart Defect Awareness Week in the City of Fairmont.

MOTION: N/A

VOTE REQUIRED: N/A

ATTACHMENTS:

1. Proclamation
- 2.
- 3.

Council Action: _____ Date: _____



Phone (507) 238-9461

CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031
www.fairmont.org

Fax (507) 238-9469

PROCLAMATION

**CONGENITAL HEART DEFECT AWARENESS WEEK
FEBRUARY 7-14, 2014**

WHEREAS, the health and well-being of our children is of paramount importance; and,

WHEREAS, each year in the United States, more than 40,000 babies are born with a congenital heart defect; and,

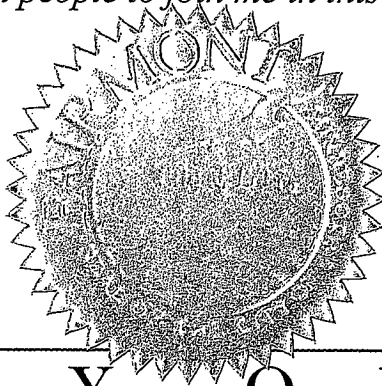
WHEREAS, the medical community has identified congenital heart defects as the leading cause of birth defect-related deaths; and,

WHEREAS, medical research can provide more identifiable means of the origins and symptoms of congenital heart defect; and,

WHEREAS, it is crucial that parents, pediatricians, and all those in the health profession have a greater awareness of the potential for congenital heart defects among newborns and children; and,


WHEREAS, Congenital Heart Defect Awareness Week provides the opportunity for families and patients affected by these conditions to share their experiences and knowledge with the public, so that we all may be made more aware of how this defect affects all our lives.

THEREFORE, I, Randy J. Quiring, do hereby proclaim February 7-14, 2014, CONGENITAL HEART DEFECT AWARENESS WEEK and encourage all people to join me in this special observance.



Randy J. Quiring
Randy J. Quiring

C I T Y O F L A K E S

CITY OF FAIRMONT---AGENDA CONTROL SHEET---AGENDA ITEM NO. 8.1**MEETING DATE:** January 27, 2014**SUBJECT:** Rental Housing Ordinance Public Input**REVIEWED BY:** Mike Humpal, CEcD, City Administrator **SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator**COUNCIL LIAISON:** None**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The City Council directed staff to develop a rental housing ordinance on October 22, 2012. City staff have brought forward the proposed ordinance and called for a public hearing on February 10, 2014. Tonight is another opportunity for the City Council to hear general comments on the ordinance from the general public.

MOTION: No action needed. For information only.**VOTE REQUIRED:** N/A**ATTACHMENTS:**

1. Rental Housing Ordinance

2. _____

3. _____

Council Action: _____ Date: _____

ORDINANCE NO. 2014-02

STATE OF MINNESOTA)
COUNTY OF MARTIN) ss
CITY OF FAIRMONT)

**AN ORDINANCE ESTABLISHING STANDARDS
FOR RENTAL HOUSING UNITS**

THE CITY OF FAIRMONT ORDAINS as follows:

Section 1. The City's Code of Ordinances is hereby amended by adding thereto a Chapter 27 to read as follows:

CHAPTER 27: RENTAL HOUSING STANDARDS

Section

- 27-01 Purpose
- 27-02 Maintenance of Records
- 27-03 Health and Safety
- 27-04 Registration & Licensing of Rental Units
- 27-05 Residential Rental Inspections
- 27-06 Posting a Rental License
- 27-07 Complaints
- 27-08 Revoking, Suspending, Denying or Not Renewing a License
- 27-09 Effect of Revocation, Suspension, Denial or Non-Renewal
- 27-10 Posted to Prevent Occupancy
- 27-11 Disorderly Behavior
- 27-12 Fees & Penalties
- 27-13 Appeals
- 27-14 No Retaliation
- 27-15 No Warranty by City
- 27-16 Crime Free Rental Housing

Section 27-01. Purpose.

The City of Fairmont recognizes the need for a program for identifying and correcting deficient rental housing units within the City. The purpose of this ordinance is to protect the public health, safety and general welfare by:

- Promoting safety from fires and accidents;
- Providing a means for the fair administration and enforcement of this code for all residential rental units;
- Regulating all residential rental units;
- Providing minimum standards for the maintenance of rental housing units;
- Providing minimum standards for basic equipment and facilities;
- Reducing environmental hazards to health; and
- Assisting in controlling criminal activities in rental housing.

Section 27-02. Maintenance of records.

All records, files and documents pertaining to rental unit registration, inspections and complaints shall be retained and maintained by the City for ten years; and will be available to the public as allowed, permitted or required by state law or city ordinance.

Section 27-03. Health and safety.

(a) Owner shall be responsible for maintaining the rental property in compliance with the requirements of the Minnesota codes regulating residential structures, as they are currently written and as might be amended in the future, including but not limited to: the State Building Code Minn. Stat. §§326B101-194; the State Fire Code Minn. Stat. Chapter 299F; and Minnesota Administrative Rules Chapter 1300.

(b) Garbage: The owner of each multi-family unit shall provide garbage collection containers or dumpsters adequate to accommodate all garbage and recyclables generated by each rental unit. Tenants, whether in single-family or multi-family units, shall not allow garbage, rubbish, debris, or recyclables to accumulate inside or outside of their units and shall keep their units clean and sanitary.

(c) Lawn Care: Owner shall be responsible for lawn care and for the removal of ice and snow according to Fairmont City Code Section 17-2 and Section 23-3 respectively.

(d) Utility Meters (Multi-Family Dwelling Units): The owner shall provide a separate meter for each utility service for which the tenant is responsible.

(e) Mold, rodents and insect infestations shall be promptly eliminated by the owner and the rental unit shall then be kept mold and infestation free by the tenant.

(f) Mailboxes/Mail Slots: The owner shall provide mail boxes or slots in accordance with postal regulations.

Section 27-04. Registration & licensing of rental units.

(a) Registration and License required. It is unlawful for an owner to lease, let or allow to be occupied as a residence any rental housing unit controlled by that owner in the City without first:

(1) completing and submitting to the City a registration form therefor.

a. Each owner filing a registration form thereby consents to be bound by all of the provisions of this chapter and all other ordinances of the City.

b. Each tenant occupying a licensed unit within the City thereby consents to be bound by all of the provisions of this chapter and all other ordinances of the City.

c. The City shall assign a number to each owner and rental unit (i.e. if Fairmont HRA is registered as owner 32, then the HRA rental units will be registered as 32.01, 32.02, 32.03, etc.).

d. The registration form shall be furnished by the City and shall set forth the following:

1. Owner contact information;

2. Local contact information;

3. The mailing address of each rental unit to be registered;

4. The type of each unit to be registered, i.e. single-family, duplex, apartment, sleeping room, etc.;

5. The maximum number of occupants for each unit;

6. Proof of liability insurance; and

7. Such other information as the City may reasonably require.

8. Tenant Information: The owner shall: [1] keep a listing of all adult tenants; [2] make such listing available to the City on requests; and [3] provide to each tenant an information packet containing the booklet "Landlords and Tenants: Rights and Responsibilities" distributed by the Attorney General's office, a copy of this ordinance, a copy of the inspection guidelines used pursuant to this ordinance, and a "self-inspection" form.

(2) Completing the inspection process that verifies compliance with all applicable ordinances, regulations, and statutes or has a plan for compliance approved by the City.

(a) It is unlawful for the owner to allow or permit a unit to be occupied after the date of a failed inspection until such time as the unit is brought into compliance, the unit is re-inspected, and a rental license is issued for the unit.

(3) Providing proof that the property taxes are current on the rental property.

(4) receiving a Rental License for the unit from the City.

(b) Transfer of Ownership: In the event of the transfer of ownership of a unit by sale or otherwise:

(1) The owner(s), prior to the transfer, shall provide to the City

a. the name, address and telephone number of each transferee and

b. the anticipated effective date of the transfer;

(2) The transferee shall register the unit with the City under the transferee's name and pay all applicable fees within 30 days after the date of transfer; and

(3) If the rental license for the unit is valid and current and if the transferee so registers the unit and pays the fees, the rental license shall be transferred to the transferee.

- (c) License Expiration: The Rental License shall expire either:
 - (1) 36 months after the date of inspection of the unit or
 - (2) if triennial inspection is waived, pursuant to §27.05 (e).
- (d) The following dwellings are exempt from registration and licensing of rental units:
 - (1) Assisted living facilities
 - (2) Nursing homes
 - (3) State licensed facilities, i.e. REM units, hotels, etc.

Section 27-05. Residential rental inspection process. A residential rental unit can obtain a rental license by completing one of following inspection processes: [1] self-inspection; [2] City inspection; or [3] through exempt status. At the time the next inspection cycle is due, the owner may elect to use a different process to continue meeting the requirements of this ordinance.

(a) Utilities: Utilities services (gas, water, electricity, etc.) must be connected and “on” at the time of the inspection.

(b) Self-inspection:

(1) On forms provided by the City, the owner and tenant shall each separately perform an inspection of the unit and shall each complete and submit to the City those inspection forms within 30 days after initial registration of the unit.

(2) Conditions causing discrepancies between the completed owner’s and tenant’s self-inspection forms shall be treated as deficiencies and must be corrected as described in §27-05 (f) before a license is granted.

(c) City Inspection:

(1) In lieu of self-inspection the owner may elect to have the unit inspected by the City’s inspector, for a fee.

(2) On the inspection form, the inspector will verify that the tenant information packet was handed out.

(3) Any deficiencies found shall be corrected as described in § 27-05 (f) before a license is granted.

(d) Frequency of Inspections: Inspections shall be completed:

(1) within 30 days after initial registration, if by self-inspection;

(2) as soon as is possible, if by the City inspector;

(3) within 30 days after the filing of a complaint;

(4) within 30 days of expiration of the rental license.

Failure to comply could result in a suspension of the rental license.

(e) Exemption from Inspection: A rental license shall be issued for each rental unit determined by the City to be exempt.

(1) The exemption and the date that the exemption expires shall be noted on the license.

(2) The City may declare as exempt from inspection:

a. Any unit that is inspected by another qualified third-party inspector at least triennially to equal or greater standards than this ordinance, upon filing of proof of such inspections and a copy of the inspection standards used; provided, that any exempt unit with founded complaints shall lose its exempt status for the next inspection cycle and shall be subject to another inspection process.

b. Any unit that passed the immediately preceding triennial inspection and against which no substantiated complaints have been registered during the three-year term of the rental license; provided,

1. that any exempt unit with founded complaints shall lose its exempt status for the next inspection cycle, shall be subject to an inspection process, and

2. that exemption from inspection pursuant to this subsection will be for a term no greater than six years, after which time the unit will be subject to an inspection process.

(3) The City shall contact the owner or managing agent of each exempt unit every three years to confirm continuing exempt status. If appropriate evidence warranting exempt status is not filed with the City within 30 days, the unit shall lose its exempt status for the next inspection cycle and shall be subject to another inspection process.

(4) For purposes of this section, the City, in its sole discretion, shall determine whether

a. a person is a qualified third-party inspector and

b. an inspection is a qualified inspection.

(f) Deficiencies: Depending on the nature of the alleged deficiency, the City may intervene with a City inspection or may refer the matter to another authority (i.e. Fire Marshal, State Electrical Inspector, State Plumbing Inspector, Building Official, or Community Health Services) for further action.

(1) The City shall give written notice

a. of each deficiency,

b. of what must be done to bring the unit into compliance,

c. of the alleged violator's right to dispute the deficiencies,

d. of the violator's right to provide proof that the deficiencies have been or are being corrected,

e. of the due date for a follow-up self-inspection, which should be not less than 30 days nor more than 45 days from the date of the notice,

f. of the violator's right to request an extension, and

g. of an owner's right to apply for a Conditional License, as defined in § 27.05(h)

(2) After three failed inspections,

a. the City may revoke the license, and require the property be vacated,

b. the unit shall not be re-registered for at least 90 days from the date of the last failed inspection with no one living in the unit, and

c. the owner can again register the rental unit after said 90-day period and upon payment of all applicable fees and penalties.

(g) Extensions: The violator may request a postponement of an inspection if:

(1) the required remedial action cannot be completed until weather permits or will take longer than 30 days to complete and

(2) the violator:

a. requests an extension in writing that recites the reasons for the request, the justifications for the extension, the anticipated completion date (not to exceed 6 months) and

b. submits proof that appropriate arrangements have been made for completion of the corrective action by the anticipated completion date.

(h) Conditional Rental License: The owner of any rental unit in existence on the effective date of this ordinance that is inspected, is determined to be sub-standard, and is found to require substantial upgrades may submit a one year Corrective Plan to include a detailed schedule of when deficiencies will be corrected ("Plan"). The Plan must be submitted to the City for approval within 30 days of the failed inspection; and the City, in its sole discretion, shall determine if the Plan is acceptable. Deficiencies that can be corrected immediately are not includable in the Plan.

(1) A Conditional Rental License may be issued to the Owner when the Plan is approved and shall be posted in the same location as the standard license.

(2) The unit shall be re-inspected on an annual basis by the City to confirm adherence to the Plan. Any deficiencies found during the re-inspection and not covered by the Plan may not be added to the Plan but must be corrected in accordance with this ordinance.

(3) After the completion of all work items in the Plan, the unit shall be re-inspected triennially.

(4) Conditional Rental Licenses will not be extended and are only eligible to existing rental units that are registered in accordance with this ordinance.

Section 27-06. Posting rental license. The owner shall arrange for a copy of the Rental License to be posted continuously on an inside sidewall of the kitchen sink cabinet.

Section 27-07. Complaints.

(a) Forms: The City shall provide forms upon which complaints may be made regarding the condition or license and registration status of any rental unit.

(b) Unit Condition Complaints: Shall be governed by § 27-05(f) Upon receipt of a complaint and verification that the complainant has notified, in writing, the alleged violator of the defective condition and that the alleged violator failed to correct the defect the City, depending on the nature of the complaint shall either:

(1) promptly provide to the alleged violator a copy of the complaint and all supporting documents presented by the complainant and shall give the alleged violator 48 hours to

correct the alleged deficiency as described in 27-05 (f)(1) or
(2) shall provide not less than a 72-hours written notice of its intention to conduct an inspection as described under § 27-05 (f)(2). The violator shall be assessed appropriate inspection fees if the complaint is found to be substantiated by this inspection.

(c) License & Registration Complaints: Upon receipt of a complaint and verification that a residential rental unit is not licensed or registered, the City shall inform the owner in writing that the owner has no more than 90 days to either

- (1) comply with the terms of this ordinance by registering the unit, by completing the inspection process and by paying all applicable fees and penalties or
- (2) cease rental operations.

Section 27-08. Revoking, suspending, denying or not renewing a license.

(a) The City Council may revoke, suspend, deny or decline to renew any license issued under this Section. In buildings containing more than one rental dwelling unit, the revocation, suspension, denial or non-renewal may apply to one or more rental dwelling units at the discretion of the Council. The basis for such revocation, suspension, denial or non-renewal includes, but is not limited to, any of the following circumstances:

- (1) The license was procured by misrepresentation of material facts with regard to the rental dwelling unit or the ownership of the rental dwelling unit.
- (2) The applicant or one acting in his/her behalf made oral or written misstatements accompanying the application.
- (3) The applicant has failed to comply with any condition set forth in any other permits granted by the City of Fairmont.
- (4) The activities of the owner/agent create or have created a danger to the public health, safety or welfare.
- (5) The rental dwelling unit contains conditions that might injure or endanger the safety, health or welfare of any member of the public.
- (6) Failure to pay any application, penalty or reinstatement fee required by this Section or City Council resolution.
- (7) Failure to correct violations of Section 27-03 in the time period specified in the notice of violation and correction.
- (8) Following the third instance of disorderly behavior specified in section 27-11.
- (9) Violation of any regulation or provision of the code applicable to the activity, to which the license has been granted, or any regulation or law of the state so applicable.
- (10) Failure to continuously comply with any condition required of the applicant for the approval or maintenance of the license.
- (11) Any violation of this Chapter.

(b) Notification. The building official shall notify the owner or the owner's agent in writing of the basis for the revocation, suspension, denial or non-renewal and the date upon which the City Council shall review the request to revoke, suspend, deny, or not renew the license. The notice required by this section shall be served upon the owner or the owner's agent at least twenty (20) days before the City Council hearing. Service shall be deemed sufficient if the notice is sent to the owner or the owner's agent by first class mail at the address provided in the license application. It shall be the responsibility of the owner or the owner's agent to notify the tenant in writing of the hearing date, time and place.

(c) The owner or the owner's agent and the building official shall be given an opportunity to be heard. The owner may be represented by counsel. Both sides may be permitted to examine the other side's witnesses. The Council shall hear all relevant evidence and arguments and shall review all testimony, documents, and other evidence submitted. The Council shall record the hearing and keep a record of documentary evidence submitted.

(d) Decision. The City Council shall make findings based on the evidence and shall make a decision on the recommendation to revoke, suspend, deny, or non-renew a license based on the findings. The City Council shall issue a written decision regarding the recommendation of the building official within 30 days following the date of the hearing and shall notify the appellant of the decision by first class mail with a duplicate copy to the building official. The decision shall specify the rental dwelling unit or units to which it applies, the duration of the revocation, suspension, denial or non-renewal, and the conditions that must be met before the license may be reissued or reinstated. Thereafter, and until a license is reissued or reinstated, no rental dwelling units that have had their rental license revoked,

suspended, denied, or non-renewed may be re-let or occupied. Revocation, suspension, denial, or non-renewal of a license shall not excuse the owner from compliance with all terms of this section for as long as any rental dwelling units in the building are occupied.

(e) License Process after Revocation, Suspension, Denial or Renewal Declination. After the City Council revokes, suspends, denies or declines to renew a license, no license will be issued for the affected rental dwelling unit(s) until the building official determines that the applicant/licensee has remedied the conditions identified by the City Council as the basis for its action. An application to obtain a license for a rental dwelling unit after the City Council has revoked, suspended, denied or declined to renew a license for the same rental dwelling unit(s) must be accompanied by all fees required by this section.

Section 27-09. Effect of revocation, suspension, denial, or non-renewal. If a license is revoked, suspended, denied or not renewed by the City Council, it shall be unlawful for the owner or the owner's agent to thereafter permit the occupancy of the then vacant or, thereafter vacated, rental dwelling unit(s), until such time as a valid rental license is obtained for the rental dwelling unit(s). Issuance of a new license after revocation, suspension, denial or non-renewal shall be made in the manner provided for in Section 27-04.

Section 27-10. Posted to prevent occupancy. Whenever any rental dwelling unit has been denied an initial license, had its license revoked, suspended, denied or not renewed it shall be posted by the building official to prevent further occupancy. It shall be unlawful for any person, other than the building official to remove or alter any posting. The building official will post the date the rental dwelling unit shall be vacated and no person shall reside in, occupy or cause to be occupied that rental dwelling unit until the building official permits it.

Section 27-11. Disorderly Behavior.

(a) Responsibility. It shall be the licensee's responsibility to ensure that the tenants, the tenants' family members and the guests of any tenant or tenant's family member not engage in disorderly behavior in the rental dwelling unit. For the purposes of this section, rental dwelling unit shall include common areas in the building where the rental dwelling unit is located.

(b) Disorderly behavior. For the purposes of this section, disorderly behavior may include, but is not limited to, the following:

- (1) Drug-related illegal activity in the rental dwelling unit. "Drug-related illegal activity" means the illegal possession, manufacture, sale, distribution, purchase, use, or possession with intent to manufacture, sell or distribute a controlled substance (as defined in Minnesota Statute Section 152.01, subd. 4.) or possession of drug paraphernalia (MS 152.092). A tenant shall be deemed to be in possession of a controlled substance if any amount is located in the tenant's rental dwelling unit even if the tenant claims not to know the controlled substance was present unless the tenant provides a sworn statement by a person, other than another tenant or tenant's family member, that the controlled substance was theirs and the tenant had no knowledge of the controlled substance.
- (2) Acts of violence or threats of violence including but not limited to discharge of firearms, prostitution, intimidation, assault, or any other act that otherwise jeopardizes the health, safety or welfare of the licensee, his agents, tenants or any other person.
- (3) Violation of Minnesota Statute, Section 609.72 Disorderly Conduct.
- (4) Violation of Minnesota Statutes 609.74 and 609.745 Public Nuisances
- (5) Violation of Minnesota Statutes 609.66, Subd.1a, 609.67 or 624.713 Unlawful use or possession of a firearm or weapon
- (6) Violation of Minnesota Statute 609.50 Obstructing Legal Process
- (7) Violation of Fairmont Code Article 17 Nuisances.

(c) First Instance. Upon determination by the community development staff or law enforcement that a rental dwelling unit was the location of disorderly behavior, the building official shall notify by first class mail the licensee and tenant of the violation and direct the licensee to take steps to prevent further violations.

(d) Second Instance. If a second instance of disorderly behavior occurs at a rental dwelling unit within twelve (12) months of the time a notice was sent for previous disorderly behavior at the same unit, the building official shall notify by first class mail the licensee and the tenant of the violation and direct the licensee to submit, within ten (10) days of the date of the notice, a written report of all actions taken

by the licensee since the first violation notice and actions the licensee intends to take to prevent further disorderly behavior.

(e) Third Instance. If a third instance of disorderly behavior occurs at a rental dwelling unit within twelve (12) months after the first of two previous notices of disorderly behavior at the same unit, the rental dwelling unit license may be revoked, suspended or not renewed by the City Council upon the recommendation of the building official. The building official shall make his/her decision to recommend revocation, suspension or non-renewal of the license and submit his/her recommendation to the City Council within thirty (30) days of the third instance of disorderly behavior.

(f) For purposes of this Section, second and third instances of disorderly behavior shall be those which:

- (1) Occur at the same rental dwelling unit; or
- (2) Involve tenants at the same rental dwelling unit; or
- (3) Involve guests or invitees at the same rental dwelling unit; or
- (4) Involve guests or invitees of the same tenant; or
- (5) Involve the same tenant.

(g) Postponing License Action. No adverse license action shall be imposed where the instance of disorderly behavior occurred during pending eviction proceedings (unlawful detainer) or within thirty (30) days of notice given by the licensee to a tenant to vacate the rental dwelling unit. However, adverse license action may proceed when the licensee fails to diligently pursue the eviction process. Further, an action to deny, revoke, suspend, or not renew a license based upon violations of this section may be postponed or discontinued at any time if the licensee has taken appropriate measures which will prevent further instances of disorderly behavior which may include a failed eviction process.

(h) Determining Disorderly Behavior. A determination that the rental dwelling unit has been the location of disorderly behavior shall be made by a preponderance of the evidence to support such a determination. It shall not be necessary that criminal charges be brought in order to support a determination of disorderly behavior, nor shall the fact of dismissal or acquittal of such a criminal charge operate as a bar to adverse license action under this section.

(i) Enforcement. Enforcement actions provided in this section shall not be exclusive, and the city council may take any action with respect to a licensee, a tenant, or the licensed rental dwelling unit(s) as is authorized by this ordinance or state law.

Section 27-12. Fees & penalties. A person who violates the provisions of Section 27-01 to 27-14 of this Article may be charged with a misdemeanor or be subject to the issuance of an administrative citation or both. Each day that a violation continues shall be deemed a separate offense. The building official may post the rental dwelling unit by appropriate signs or notices prohibiting occupancy, and may act to cause the rental dwelling unit to be vacated or remain vacant until the Code violations are corrected.

(a) All fees and penalties assessed pursuant to this chapter are non-refundable and may be modified or amended from time to time by resolution or ordinance of the City Council.

(b) Registration fees for each rental unit are due and payable with submission to the City of the registration form.

(c) Inspection fees for each City inspection of a rental unit are due and payable immediately on receipt of the City's statement.

(d) The City may cancel an inspection or re-inspection – and additional penalties could apply – if payment of applicable fees is not received before the scheduled inspection or re-inspection begins.

(e) Additional penalties may include but are not necessarily limited to suspension, revocation of the license, immediate closure of the unit, eviction proceedings against violator tenants, and arrest for criminal activity.

(f) All fees and penalties payable by the owner and not paid within 30 days of the due date shall be considered delinquent and may be certified to the County Auditor-Treasurer for collection with real estate taxes.

Section 27-13. Appeals.

(a) Any person aggrieved by any action taken pursuant to this chapter by an employee or agent of the City may appeal to the City Council.

(b) The appeal must be in writing, must be addressed to the City Council, must describe with particularity the action from which the appeal is taken and must be filed with the City Administrator within thirty (30) days from the date of the action appealed.

(c) The City Council, on notice to the appellant and opportunity to be heard, shall hear, consider and act upon the appeal within 30 days of the date of filing of the written notice of appeal and shall issue its written order of decision within twenty (30) days thereafter.

Section 27-14. No retaliation: Per Minnesota State Statute Section 504B.205, Subd. 2, Emergency calls permitted. (a) A landlord may not: (1) bar or limit a residential tenant's right to call for police or emergency assistance in response to domestic abuse or any other conduct; or (2) impose a penalty on a residential tenant for calling for police or emergency assistance in response to domestic abuse or any other conduct. (b) A residential tenant may not waive and a landlord may not require the residential tenant to waive the residential tenant's right to call for police or emergency assistance.

Section 27-15. No warranty by city. By enacting and undertaking to enforce this Ordinance, the City, City Council, its agents, and employees do not warrant or guarantee the safety, fitness or suitability of any dwelling in the City. Owners and occupants should take whatever steps they deem appropriate to protect their interests, health, safety and welfare.

Section 27-16. Crime free rental housing program.

(a) Program. The Crime Free Rental Housing Program is a voluntary, three-phase certification program for rental properties of all sizes, including single-family rental homes. The program is available to owners and property managers of rental properties located within the corporate limits of the City of Fairmont. Necessary training and support of the program is designed to provide for ease of participation. The program is known to be effective in reducing criminal activity in rental properties. It is the policy of the City of Fairmont to encourage active participation in the program by all rental property owners and property managers.

Motion by:
Second by:
All in Favor:
All opposed:
Abstained:
Absent:


Duly adopted by the City Council on this ____ day of _____, 2014.

Randy Quiring, Mayor

ATTEST:

Patricia J. Monsen, City Clerk
1st Reading: January 13, 2014
2nd Reading: February 10, 2014

MEETING DATE: January 27, 2014

SUBJECT: 2nd Half 2013 Investment ReportREVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoyer, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The second half 2013 investment report for the City is attached for Council review.

MOTION: N/A

VOTE REQUIRED: N/A

ATTACHMENTS:

1. Memo to Mayor and Council from Paul Hoyer, Finance Director
2. Investment Schedule
3. _____

Council Action: _____ Date: _____



CITY OF FAIRMONT – P.O. Box 751 – 100 Downtown Plaza – Fairmont, MN 56031

Phone (507) 238-9461

www.fairmont.org ♦ citygov@fairmont.org

Fax (507) 238-9469

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Paul Hoyer, Finance Director

DATE: January 22, 2014

SUBJECT: 2nd Half 2013 Investment Report

=====

Attached is the December 31, 2013 investment schedule showing all of the investments held by the City on that date. The letter next to the investment in the investment policy column indicates the authorizing paragraph in the City's investment policy. The full broker statements are available for inspection.

During the second half of the year, eight CDs were sold prior to maturity or expected call date. Total interest received for the year was \$101,269.30.

PH
Attachment

**City Of Fairmont
Investment Schedule
12/31/2013**

INV #	Broker	Investment Type	Investment Policy		Cusip	Purchase Date	Maturity Date	P D I	P 11218 D 11216 I 47217	Investment Rate	Balance 1-1-13	Purchased	Redeemed	Balance 12-31-13	Date	Interest Received
	Wells Fargo	MM	C	Income						Variable	4,732.16	2,132,352.37	2,137,084.53	-	Monthly	
11-8	Wells Fargo	CD	B	Discover Bank Greenwood, DE	254670N73	08/10/2011	02/11/2013			0.65	100,000.00		100,000.00	-	2/11	329.45
11-9	Wells Fargo	CD	B	Ally Bank	02005QUW1	09/30/2011	09/30/2013			1.00	245,000.00		245,000.00	-	3/28	1,214.93
11-10	Wells Fargo	CD	B	Goldman Sachs 38143A-CF-0	38143ACF0	11/23/2011	11/25/2013			1.10	248,000.00		248,000.00	-	9/30 5/23	1,235.07 1,352.79
11-11	Wells Fargo	CD	B	Sallie Mae 795450-MZ-5	795450MZ5	11/23/2011	11/25/2013			1.00	248,000.00		248,000.00	-	11/25 5/23	1,390.16 1,229.81
P11-4	Wells Fargo	CD	B	Amer Express Central Bnk	02587DBL1	07/21/2011	01/22/2013			0.55	245,000.00		245,000.00	-	11/25 1/22	1,263.78 682.98
P11-5	Wells Fargo	CD	B	Oriental Bank	686184SJ2	07/20/2011	07/22/2013			0.85	245,000.00		245,000.00	-	Monthly	1,220.97
P11-6	Wells Fargo	CD	B	World Financial Bank	99000NCL3	07/20/2011	01/22/2013			0.60	100,000.00		100,000.00	-	1/22	54.25
P11-7	Wells Fargo	CD	B	Discover Bank Greenwood, DE	254670N73	07/20/2011	07/22/2013			0.80	100,000.00		100,000.00	-	1/22	403.29
12-8	Wells Fargo	CD	B	GE Capital Bank	36160XJ40	07/13/2012	01/13/2015			1.10	248,000.00			248,000.00	7/22 1/14	401.10 1,375.21
13-02	Wells Fargo	CD	B	Wells Fargo	99000FBU1	04/03/2013	07/14/2015			0.70	-	105,369.99		105,369.99	7/15 Monthly	1,352.79 2,260.27
13-03	Wells Fargo	CD	B	Wells Fargo	99000FBT4	04/03/2013	07/07/2015			0.65	-	105,499.31		105,499.31	Monthly	2,260.27
13-10	Wells Fargo	CD	B	Merrick Bank, UT	59012Y480	06/26/2013	05/28/2014			0.40		245,000.00		245,000.00	Monthly	491.34
13-11	Wells Fargo	CD	B	Discover Bank Greenwood, DE	254671RN2	06/26/2013	07/06/2015			0.75	-	145,000.00	145,000.00	-		
13-12	Wells Fargo	CD	B	First Business Bank, Madison, WI	31938QD92	06/26/2013	09/28/2015			0.80		245,000.00		245,000.00	12/30	982.68
13-22	Wells Fargo	CD	B	Discover Bank Greenwood, DE	254671SY7	07/23/2013	07/31/2015			0.70	-	100,000.00		100,000.00		
13-25	Wells Fargo	CD	B	Crystal Lake Bank, IL	229253CT4	07/25/2013	08/15/2016			0.85	-	245,000.00		245,000.00		
13-26	Wells Fargo	CD	B	Lake Forest Bank, IL	509685ES8	07/25/2013	08/15/2016			0.85	-	245,000.00		245,000.00		
13-45	Wells Fargo	FHLMC	G	Step up - 2.007% YTM	3134G4LQ9	12/11/2013	12/11/2018			1.50	-	1,999,800.00		1,999,800.00		
									Wells Fargo Totals		1,783,732.16	5,568,021.67	3,813,084.53	3,538,669.30		19,501.14
														101-00000-10400		
	RBC	MM	C	Income						Variable	1.43	1,994,645.58	1,994,647.01	-		5.63
12-3	RBC	CD	B	Barclays BK Del Retail	06740KFQ5	01/11/2012	01/13/2014			1.00	248,000.00		248,000.00	-	1/11	1,250.19
12-4	RBC	CD	B	Doral BK Catano P R	25811LN96	01/12/2012	01/13/2014			0.95	248,000.00		248,000.00	-	7/11 1/14	1,229.81 1,187.68
12-9	RBC	CD	B	Bank of China New York City	06425H4Z6	07/11/2012	07/11/2013			0.50	248,000.00		248,000.00	-	7/12 7/11	1,168.32 1,240.00
12-10	RBC	CD	B	Safra Natl Bank New York	786580V98	07/17/2012	07/17/2013			0.50	248,000.00		248,000.00	-	7/17	1,240.00
12-11	RBC	CD	B	Compass Bank Birmingham AL	20451PAL0	07/11/2012	07/11/2013			0.50	248,000.00		248,000.00	-	7/11	1,240.00
12-12	RBC	CD	B	Firstbank PR Santurce	33764JHK4	08/01/2012	02/03/2014			0.75	249,000.00		249,000.00	-	2/1	941.42
12-13	RBC	CD	B	Beal BK Las Vegas	07370VGZ5	08/08/2012	02/06/2013			0.45	249,000.00		249,000.00	-	8/1 2/6	926.08 558.71
12-14	RBC	CD	B	Bank of Baroda NY	060624MS9	08/31/2012	08/30/2013			0.60	248,000.00		248,000.00	-		
12-15	RBC	CD	B	Customers Bank Phoenixville PA	23204HAE8	08/31/2012	03/01/2013			0.40	249,000.00		249,000.00	-	3/1	496.64
12-16	RBC	CD	B	State Band of India, NY	856284G40	09/12/2012	09/12/2014			1.00	248,000.00		248,000.00	-	3/12	1,229.81
12-17	RBC	CD	B	Transportation Alliance Bank, UT	89387W5T8	12/12/2012	12/12/2017			0.85	249,000.00			249,000.00	Monthly	1,867.49
12-18	RBC	CD	B	Mizuho Coporate Bank	60688TGZ6	12/12/2012	12/12/2013			0.50	248,000.00		248,000.00	-	12/12	1,240.00

12-19	RBC	CD	B	BMW Bank, UT	05568P2P1	12/07/2012	12/08/2014		0.70	249,000.00			249,000.00	6/7	869.11
12-20	RBC	CD	B	Everbank, Jacksonville, FL	29976DQD5	12/14/2012	12/15/2014		0.65	249,000.00			249,000.00	12/9	873.89
13-01	RBC	CD	B	5th Third Bk Cincinnati	316777HH7	03/06/2013	03/06/2014		0.40	-	249,000.00	249,000.00	-	6/14	807.03
13-05	RBC	FNMA	G	Step up 1.218% YTM	3136G1K40	04/23/2013	04/23/2018		0.63	-	1,000,000.00		1,000,000.00	12/16	811.47
13-09	RBC	CD	B	Washington Fed Seattle	938828AB6	05/30/2013	05/30/2017		0.75	-	249,000.00		249,000.00	10/23	3,125.00
13-13	RBC	CD	B	Sterling Savings Bank, Spokane	8595317H2	06/26/2013	07/06/2015		0.65	-	249,000.00		249,000.00	Monthly	1,094.91
13-14	RBC	CD	B	Synovus Bank, Columbus GA	87164DDH0	06/26/2013	01/12/2015		0.50	-	249,000.00		249,000.00		
13-15	RBC	CD	B	Brand Banking Co., GA	105245EB6	06/27/2013	07/17/2014		0.40	-	249,000.00	249,000.00	-		
13-16	RBC	CD	B	American Express Centurian BK	02587DPR3	06/27/2013	07/05/2016		1.10	-	247,000.00		247,000.00		
13-19	RBC	CD	B	Bank of China New York City	06426N2T8	07/11/2013	07/17/2014		0.50	-	248,000.00		248,000.00		
13-20	RBC	CD	B	Medallion Bank, UT	58403BE51	07/11/2013	07/25/2016		1.00	-	248,000.00		248,000.00		
13-21	RBC	CD	B	Safra Natl Bank New York	78658AJT6	07/17/2013	07/31/2015		0.70	-	249,000.00		249,000.00		
13-23	RBC	CD	B	Beal BK Las Vegas	07370V3D8	07/23/2013	07/30/2014		0.45	-	248,000.00	248,000.00	-		
13-27	RBC	CD	B	Compass Bank, AL	20451PBN5	07/25/2013	07/31/2018		1.70	-	247,000.00		247,000.00		
13-28	RBC	CD	B	Plainscapital Bank, Dallas TX	72663QYW3	07/23/2013	07/25/2014		0.35	-	249,000.00		249,000.00		
13-34	RBC	CD	B	Fifth Third Bank	316777VA6	11/13/2013	11/13/2014		0.45	-	248,000.00		248,000.00		
13-35	RBC	CD	B	Ally Bank, UT	02006LCE1	11/14/2013	11/14/2016		1.10	-	248,000.00		248,000.00		
13-36	RBC	CD	B	Enerbank, UT	29266NYH4	11/15/2013	11/16/2015		0.65	-	249,000.00		249,000.00	12/16	133.03
13-37	RBC	CD	B	Doral Bank, PR	25811L5B1	11/15/2013	11/15/2016		1.00	-	248,000.00		248,000.00		
13-38	RBC	CD	B	Wex Bank, UT	92937CBM9	11/15/2013	11/16/2015		0.65	-	249,000.00		249,000.00		
13-39	RBC	CD	B	Lake Sunapee Bank	510868AE2	11/21/2013	11/21/2017		1.40	-	249,000.00		249,000.00	12/23	286.52
13-40	RBC	CD	B	Firstbank PR Santurce	33764JJ22	11/22/2013	05/23/2016		0.90	-	249,000.00		249,000.00	12/23	184.19
13-41	RBC	CD	B	Goldman Sachs	38147JPG1	11/25/2013	11/21/2016		1.00	-	248,000.00		248,000.00		
13-42	RBC	CD	B	Sallie Mae	795450RL1	11/25/2013	11/20/2017		1.55	-	248,000.00		248,000.00		
13-47	RBC	CD	B	First Niagara Bk Natl Assn	33583CFG9	12/13/2013	06/13/2014		0.35	-	249,000.00		249,000.00		
13-48	RBC	CD	B	Mizuho Coporate Bank	60688MDX9	12/18/2013	06/18/2014		0.35	-	249,000.00		249,000.00		
										RBC Totals	3,478,001.43	8,709,645.58	5,471,647.01	6,716,000.00	24,006.93
														101-00000-10405	
	Morgan/Stan	MM	C	Income						Variable	-	1,107,173.03	1,100,000.00	7,173.03	
13-04	Morgan/Stan	CD	B	Comenity Bank (Formerly World Fin	20099AGK7	04/03/2013	04/04/2016		0.85	-	200,000.00		200,000.00	Monthly	1,131.78
13-06	Morgan/Stan	CD	B	Cathay Bank, Los Angeles, CA	149159HS7	04/30/2013	04/30/2018		1.00	-	245,000.00		245,000.00	Monthly	1,637.80
13-07	Morgan/Stan	FHLB	G	Step up 1.169% YTM	313382PM9	04/25/2013	04/25/2018		0.75	-	999,950.00		999,950.00	10/25	3,750.00
13-08	Morgan/Stan	CD	B	CIT Bank, Salt Lake City, UT	17284CDM3	05/08/2013	05/08/2018		1.20	-	245,000.00		245,000.00	11/8	1,482.08
13-17	Morgan/Stan	FHLB	G	2.0% Fixed	313383PF2	06/27/2013	07/16/2018		2.00	-	1,000,000.00		1,000,000.00		
13-24	Morgan/Stan	CD	B	Discover Bank Greenwood, DE	254671SQ4	07/19/2013	07/25/2016		1.10	-	100,000.00		100,000.00		
										Morgan Stanley Totals	-	3,897,123.03	1,100,000.00	2,797,123.03	8,001.66
														101-00000-10420	
13-31	MultiBank Securities	CD	B	Bank of Baroda, NY	0606247B3	11/12/2013	11/13/2018		2.15	-	249,000.00		249,000.00		

MEETING DATE: January 27, 2014

SUBJECT: Lot Purchase

REVIEWED BY: Mike Humpal, CEcD, City Administrator



SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: Council Member Terry Anderson

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The City Council has worked with the HRA in the past to facilitate a lot purchase for the construction of a duplex to replace Friendship Village units lost to fire. The HRA has identified a vacant lot at 820 North Park Street next to a vacant lot owned by the City. The development process through HUD slows up the sale of property. So the HRA is asking the City Council to pay for the lot up front and the HRA will reimburse the City once the project is complete and approved by HUD. The City Council used this process to purchase property at 1217/1219 North Prairie Avenue for a similar project.

MOTION: To approve the purchase of 820 North Park Street on behalf of the HRA for \$7,000.00 to be reimbursed by the HRA once the project is complete.

VOTE REQUIRED: Simple majority

ATTACHMENTS:


1. _____
2. _____

Council Action: _____ Date: _____

CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 15.1

MEETING DATE: January 27, 2014

SUBJECT: Accounts Payable

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoyer, Finance Director

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 st Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 nd Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT: The bills for the month of January, 2014 are attached for Council approval.

MOTION: To approve payment of the January, 2014 bills.

VOTE REQUIRED:

ATTACHMENTS:

1. Bills
- 2.
- 3

Council Action: _____ Date: _____

Accounts Payable Check Approval List - City Council

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>5th & Plaza</u>					
5th & Plaza	Fire Fighting	Office Supplies	73.44	116858	01/10/2014
	Total for	5th & Plaza	73.44		
<u>A T & T</u>					
A T & T	Library	Telephone - Martin County Library	33.01	116940	01/17/2014
	Total for	A T & T	33.01		
<u>Abdo, Eick & Meyers, LLP</u>					
Abdo, Eick & Meyers, LLP	Liquor Store	Audit Services Performed Year Ended 2013	7,000.00	116882	01/15/2014
	Total for	Abdo, Eick & Meyers, LLP	7,000.00		
<u>Airgas USA, LLC</u>					
Airgas USA, LLC	Central Garage	Shop Materials	269.42	116991	01/28/2014
	Total for	Airgas USA, LLC	269.42		
<u>Alpha Wireless Communications</u>					
Alpha Wireless Communications Co.	Airport	Equipment Repairs	238.11	116944	01/28/2014
	Total for	Alpha Wireless Communications	238.11		
<u>AMBO</u>					
AMBO	Building Inspection	Membership AMBO 2014 - Parsley/Tonneson	200.00	116776	01/06/2014
	Total for	AMBO	200.00		
<u>American Pest Control</u>					
American Pest Control	General Government Buildings	January 2014 Service - Senior Citizens Center	50.00	116859	01/10/2014
American Pest Control	Fire Fighting	January 2014 Service - Fire Hall	65.00	116859	01/10/2014
	Total for	American Pest Control	115.00		
<u>American Welding & Gas</u>					
American Welding & Gas	Parks	Equipment Parts	185.12	116945	01/28/2014
American Welding & Gas	Road & Bridge Equipment	Equipment Parts	185.11	116945	01/28/2014
	Total for	American Welding & Gas	370.23		
<u>Arneson Distributing Company</u>					
Arneson Distributing Company	Liquor - Mdse for Resale	Beer	1,187.50	116915	01/17/2014
	Total for	Arneson Distributing Company	1,187.50		
<u>Arnold Motor Supply</u>					
Arnold Motor Supply	Fire Fighting	Equipment Parts	31.48	116860	01/10/2014
Arnold Motor Supply	Airport	Vehicle Maint	5.58	116860	01/10/2014
	Total for	Arnold Motor Supply	37.06		
<u>Ascent Aviation Group, Inc.</u>					
Ascent Aviation Group, Inc.	Airport	Jet Fuel	22,062.83	116916	01/17/2014
	Total for	Ascent Aviation Group, Inc.	22,062.83		
<u>Bevcomm Inc</u>					
Bevcomm Inc	Data Processing	Service/Support	175.62	116790	01/06/2014
Bevcomm Inc	City Manager	Telephone	37.99	116790	01/06/2014
Bevcomm Inc	Director of Finance	Telephone	5.12	116790	01/06/2014
Bevcomm Inc	City Attorney	Telephone	6.09	116790	01/06/2014
Bevcomm Inc	Fire Fighting	Telephone	1.04	116790	01/06/2014

Accounts Payable Check Approval List - City Council

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Bevcomm Inc	Building Inspection	Telephone	6.12	116790	01/06/2014
Bevcomm Inc	Paved Streets	Telephone	7.07	116790	01/06/2014
Bevcomm Inc	Airport	Service/Support	400.00	116790	01/06/2014
Bevcomm Inc	Data Processing	Service/Support	100.00	116790	01/06/2014
Bevcomm Inc	Data Processing	Service/Support	811.84	116790	01/06/2014
Bevcomm Inc	Airport	Telephone	3.12	116790	01/06/2014
Bevcomm Inc	Aquatic Park	Telephone	8.24	116790	01/06/2014
Bevcomm Inc	Animal Control	Telephone	30.20	116790	01/06/2014
Bevcomm Inc	Liquor Store	Telephone	3.16	116790	01/06/2014
Bevcomm Inc	Data Processing	Telephone	31.24	116790	01/06/2014
Bevcomm Inc	Data Processing	Service/Support	442.60	116790	01/06/2014
Bevcomm Inc	Data Processing	Service/Support	400.00	116790	01/06/2014
Bevcomm Inc	Crime Control & Investigation	Service/Support	200.00	116790	01/06/2014
Bevcomm Inc	Crime Control & Investigation	Service/Support	100.00	116790	01/06/2014
Bevcomm Inc	Airport	Service/Support	200.00	116790	01/06/2014
Bevcomm Inc	Data Processing	Service/Support	400.00	116790	01/06/2014
Bevcomm Inc	Crime Control & Investigation	Service/Support	200.00	116790	01/06/2014
Bevcomm Inc	Data Processing	Service/Support	57.80	116790	01/06/2014
Bevcomm Inc	Economic Development	Telephone	0.52	116790	01/06/2014
Bevcomm Inc	Crime Control & Investigation	Service/Support	300.00	116790	01/06/2014
Bevcomm Inc	Parks	Telephone	2.37	116790	01/06/2014
Bevcomm Inc	Airport	Service/Support	300.00	116790	01/06/2014
Bevcomm Inc	Engineering	Telephone	4.12	116790	01/06/2014
Bevcomm Inc	Data Processing	Service/Support	100.00	116790	01/06/2014
Total for Bevcomm Inc			4,334.26		
<u>Boekett Building Supply</u>					
Boekett Building Supply	Parks	Maint Supplies	65.22	116946	01/28/2014
Boekett Building Supply	Parks	Maint Supplies	133.35	116861	01/10/2014
Boekett Building Supply	Parks	Shop Materials	87.96	116861	01/10/2014
Boekett Building Supply	Airport	Maint Supplies	5.94	116946	01/28/2014
Boekett Building Supply	Parks	Maint Supplies	7.65	116946	01/28/2014
Total for Boekett Building Supply			300.12		
<u>Bolton & Menk, Inc.</u>					
Bolton & Menk, Inc.	Airport	2012 Airport Improvements	7,809.50	116947	01/28/2014
Total for Bolton & Menk, Inc.			7,809.50		
<u>Boyer Ford Trucks, Inc.</u>					
Boyer Ford Trucks, Inc.	Road & Bridge Equipment	Vehicle Maint	272.44	116948	01/28/2014
Total for Boyer Ford Trucks, Inc.			272.44		
<u>Brolsma</u>					
Brolsma	Police Administration	Reimburse Expenses 12-20-13 Staff Meeting	54.22	0	01/28/2014
Total for Brolsma			54.22		
<u>Brown & Brown Of MN, Inc</u>					
Brown & Brown Of MN, Inc	Property/Liability Insurance	2014 Equipment Brkdn	22,500.00	116917	01/17/2014

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Brown & Brown Of MN, Inc	Property/Liability Insurance	2014 Annual Agency Fee	15,000.00	116917	01/17/2014
		Total for Brown & Brown Of MN, Inc	37,500.00		
<u>Brownells, Inc.</u>					
Brownells, Inc.	Crime Control & Investigation	Tactical Team Misc	151.41	116883	01/15/2014
		Total for Brownells, Inc.	151.41		
<u>Buhmann</u>					
Buhmann	Crime Control & Investigation	Reimburse Safety Glasses 2014	200.00	0	01/10/2014
		Total for Buhmann	200.00		
<u>Bulock</u>					
Bulock	Non-departmental	Refund Check	0.63	116799	01/07/2014
Bulock	Non-departmental	Refund Check	0.51	116799	01/07/2014
		Total for Bulock	1.14		
<u>BusinessWare Solutions</u>					
BusinessWare Solutions	Data Processing	Office supplies	270.23	116884	01/15/2014
		Total for BusinessWare Solutions	270.23		
<u>Car Parts Direct</u>					
Car Parts Direct	Road & Bridge Equipment	Equipment Parts	75.00	116949	01/28/2014
		Total for Car Parts Direct	75.00		
<u>Cardmember Services</u>					
Cardmember Services	City Manager	Registration M Humpal - Feb 2 - Feb 4, 2014	725.00	116791	01/06/2014
Cardmember Services	City Manager	Training Service	103.42	116791	01/06/2014
Cardmember Services	City Manager	Travel M Humpal - Feb 2 - Feb 4, 2014	246.00	116791	01/06/2014
		Total for Cardmember Services	1,074.42		
<u>Carquest Auto Parts Stores</u>					
Carquest Auto Parts Stores	Road & Bridge Equipment	Vehicle Repairs	223.28	116950	01/28/2014
Carquest Auto Parts Stores	Ice & Snow Removal	Vehicle Repairs	108.46	116950	01/28/2014
Carquest Auto Parts Stores	Ice & Snow Removal	Vehicle Repairs	11.20	116950	01/28/2014
Carquest Auto Parts Stores	Parks	Vehicle Repairs	89.00	116950	01/28/2014
Carquest Auto Parts Stores	Parks	Vehicle Repairs	1.52	116950	01/28/2014
Carquest Auto Parts Stores	Ice & Snow Removal	Vehicle Repairs	18.78	116950	01/28/2014
Carquest Auto Parts Stores	Crime Control & Investigation	Vehicle Repairs	241.19	116950	01/28/2014
Carquest Auto Parts Stores	Engineering	Vehicle Repairs	78.54	116950	01/28/2014
Carquest Auto Parts Stores	Airport	Vehicle Repairs	185.87	116950	01/28/2014
Carquest Auto Parts Stores	Airport	Vehicle Repairs	40.23	116950	01/28/2014
Carquest Auto Parts Stores	Ice & Snow Removal	Vehicle Repairs	39.92	116950	01/28/2014
Carquest Auto Parts Stores	Road & Bridge Equipment	Vehicle Repairs	593.54	116950	01/28/2014
Carquest Auto Parts Stores	Road & Bridge Equipment	Vehicle Repairs	266.37	116950	01/28/2014
Carquest Auto Parts Stores	Parks	Vehicle Repairs	54.67	116950	01/28/2014
		Total for Carquest Auto Parts Stores	1,952.57		
<u>Chain Of Lakes Pet Hospital</u>					
Chain Of Lakes Pet Hospital	Crime Control & Investigation	Animal food/Misc.	87.59	116951	01/28/2014
		Total for Chain Of Lakes Pet Hospital	87.59		
<u>City Directory, Inc</u>					

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Accounts Payable Check Approval List - City Council

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
City Directory, Inc	Director of Finance	Office Supplies	249.00	116992	01/28/2014
City Directory, Inc	Engineering	Office Supplies	249.00	116992	01/28/2014
Total for City Directory, Inc			498.00		
<u>City Engineers Assoc of Mn</u>					
City Engineers Assoc of Mn	Engineering	2014 Membership - Troy Nemmers	60.00	116993	01/28/2014
Total for City Engineers Assoc of Mn			60.00		
<u>Cleanrite Carpet Service, Inc.</u>					
Cleanrite Carpet Service, Inc.	Economic Development	Service January 2014 - Incubator Building	80.00	116862	01/10/2014
Cleanrite Carpet Service, Inc.	SMEC Building	Service SMEC - January 2014	167.00	116994	01/28/2014
Cleanrite Carpet Service, Inc.	General Government Buildings	Service January 2014 - City Hall	579.00	116862	01/10/2014
Cleanrite Carpet Service, Inc.	Fire Fighting	Service January 2014 - Fire Hall	434.00	116862	01/10/2014
Total for Cleanrite Carpet Service, Inc.			1,260.00		
<u>Coalition Of Greater Mn</u>					
Coalition Of Greater Mn	Other General Gov't	2014 Membership Assessment Dues	12,288.00	116863	01/10/2014
Total for Coalition Of Greater Mn			12,288.00		
<u>Collins Brothers, Inc</u>					
Collins Brothers, Inc	Liquor - Mdse for Resale	Pop/Mix	2.79	116918	01/17/2014
Collins Brothers, Inc	Liquor - Mdse for Resale	Misc. & Freight	218.54	116918	01/17/2014
Total for Collins Brothers, Inc			221.33		
<u>Colway Contracting & Constructio</u>					
Colway Contracting & Construction	Parks	Concession Stand Winnebago Diamonds	8,502.34	116952	01/28/2014
Total for Colway Contracting & Constructio			8,502.34		
<u>Connect Business Magazine</u>					
Connect Business Magazine	Economic Development	Advertising - 2014	250.00	116864	01/10/2014
Total for Connect Business Magazine			250.00		
<u>Continental Research Corporation</u>					
Continental Research Corporation	Road & Bridge Equipment	Equipment	289.14	116953	01/28/2014
Total for Continental Research Corporation			289.14		
<u>Crowe</u>					
Crowe	Non-departmental	Refund Check	1.53	116800	01/07/2014
Crowe	Non-departmental	Refund Check	6.03	116800	01/07/2014
Crowe	Non-departmental	Refund Check	1.90	116800	01/07/2014
Total for Crowe			9.46		
<u>Crysteel Truck Equipment Inc</u>					
Crysteel Truck Equipment Inc	Ice & Snow Removal	Equipment Parts	594.97	116885	01/15/2014
Crysteel Truck Equipment Inc	Ice & Snow Removal	Equipment Parts	65.50	116995	01/28/2014
Crysteel Truck Equipment Inc	Ice & Snow Removal	Vehicle Repairs	310.88	116995	01/28/2014
Crysteel Truck Equipment Inc	Ice & Snow Removal	Equipment Parts	441.39	116885	01/15/2014
Total for Crysteel Truck Equipment Inc			1,412.74		
<u>Dewar Electric</u>					
Dewar Electric	Burton Lane	Building Repairs - 511 Burton Lane	280.36	116996	01/28/2014
Total for Dewar Electric			280.36		

Duininck

26.

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Duininck	Ice & Snow Removal	Sand & Salt	1,357.43	116997	01/28/2014
		Total for Duinick	1,357.43		
Eason					
Eason	Non-departmental	Refund Check	0.27	116801	01/07/2014
Eason	Non-departmental	Refund Check	0.06	116801	01/07/2014
Eason	Non-departmental	Refund Check	0.08	116801	01/07/2014
		Total for Eason	0.41		
EDAM					
EDAM	Economic Development	Membership Dues 2014	250.00	116777	01/06/2014
		Total for EDAM	250.00		
Erickson Engineering					
Erickson Engineering	Lake Restoration	Birds Bridge Channel Improvements	2,451.00	116954	01/28/2014
		Total for Erickson Engineering	2,451.00		
Fairmont Awards Manufacturing					
Fairmont Awards Manufacturing	Police Administration	Office Supplies	127.18	116955	01/28/2014
		Total for Fairmont Awards Manufacturing	127.18		
Fairmont Chamber of Commerce					
Fairmont Chamber of Commerce	Economic Development	Membership Investment 2014	324.00	116778	01/06/2014
		Total for Fairmont Chamber of Commerce	324.00		
Fairmont Convention & Visitors B					
Fairmont Convention & Visitors Bureau	Economic Development	Kiehn signs, Fairway and Admfg	916.00	116919	01/17/2014
Fairmont Convention & Visitors Bureau	CVB	Hotel Tax - Nov due Dec 2013 \$9,232.79 less 5%	8,771.15	116792	01/06/2014
		Total for Fairmont Convention & Visitors B	9,687.15		
Fairmont Fire Fighters					
Fairmont Fire Fighters	Fire Fighting	Reimbursing Fire Dept for Supplies	77.39	116998	01/28/2014
Fairmont Fire Fighters	Misc Revenues	B Kastning - Fire Retirement Jan 2014	40.00	116938	01/17/2014
		Total for Fairmont Fire Fighters	117.39		
Fairmont Trap Club, Inc.					
Fairmont Trap Club, Inc.	Crime Control & Investigation	Membership Dues 2014 18 Officers	450.00	116999	01/28/2014
		Total for Fairmont Trap Club, Inc.	450.00		
Fairmont True Value					
Fairmont True Value	Parks	Building Repair Supplies	55.98	116956	01/28/2014
Fairmont True Value	Parks	Maint Supplies	36.96	116885	01/10/2014
Fairmont True Value	Parks	Shop Materials	44.73	117000	01/28/2014
Fairmont True Value	Parks	Maint Supplies	192.22	117000	01/28/2014
		Total for Fairmont True Value	329.89		
Fairmont Youth Hockey Associati					
Fairmont Youth Hockey Association	Parks	Operation Cost of the Martin County Arena January 2014	5,000.00	116779	01/06/2014
		Total for Fairmont Youth Hockey Associati	5,000.00		
Fastenal Company					
Fastenal Company	Aquatic Park	Equipment Parts	70.76	117001	01/28/2014
		Total for Fastenal Company	70.76		

Federal Signal Corporation

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Federal Signal Corporation	Civil Defense	Equipment	2,873.87	116941	01/17/2014
Federal Signal Corporation	Civil Defense	Equipment	80,315.50	116941	01/17/2014
Federal Signal Corporation	Civil Defense	Angenna - Equipment	2,206.97	116941	01/17/2014
Total for Federal Signal Corporation			85,396.34		
<u>Federated Rural Electric Associat</u>					
Federated Rural Electric Association	Airport	Electric Utilities - Airport	123.00	116793	01/06/2014
Total for Federated Rural Electric Associat			123.00		
<u>Fick's Ace</u>					
Fick's Ace	Crime Control & Investigation	Tactical Forces Expense	51.99	117002	01/28/2014
Total for Fick's Ace			51.99		
<u>Fire Safety USA, Inc.</u>					
Fire Safety USA, Inc.	Fire Fighting	Equipment Parts	255.00	116957	01/28/2014
Total for Fire Safety USA, Inc.			255.00		
<u>Fleet & Farm Supply</u>					
Fleet & Farm Supply	Fire Fighting	Equipment Parts	117.88	116958	01/28/2014
Fleet & Farm Supply	General Government Buildings	Equipment Parts	19.23	116958	01/28/2014
Fleet & Farm Supply	Liquor Store	Equipment Parts	34.95	116958	01/28/2014
Fleet & Farm Supply	Parks	Equipment Parts	12.16	116958	01/28/2014
Fleet & Farm Supply	Parks	Equipment Parts	5.96	116958	01/28/2014
Fleet & Farm Supply	Poetter's Circle	Equipment Parts	21.12	116958	01/28/2014
Fleet & Farm Supply	Parks	Equipment Parts	53.94	116958	01/28/2014
Fleet & Farm Supply	Airport	Equipment Parts	6.98	116958	01/28/2014
Fleet & Farm Supply	Road & Bridge Equipment	Equipment Parts	205.35	116958	01/28/2014
Fleet & Farm Supply	SMEC Building	Equipment Parts	15.95	116958	01/28/2014
Fleet & Farm Supply	Ice & Snow Removal	Equipment Parts	32.05	116958	01/28/2014
Fleet & Farm Supply	Crime Control & Investigation	Equipment Parts	51.29	116958	01/28/2014
Fleet & Farm Supply	Parks	Equipment Parts	12.80	116958	01/28/2014
Fleet & Farm Supply	Parks	Equipment Parts	215.79	116958	01/28/2014
Total for Fleet & Farm Supply			805.45		
<u>Fleet Services Division</u>					
Fleet Services Division	Crime Control & Investigation	Monthly Lease December 2013	4,359.22	116959	01/28/2014
Total for Fleet Services Division			4,359.22		
<u>Foty Lock & Safe</u>					
Foty Lock & Safe	Fire Fighting	Maint Supplies	639.19	117003	01/28/2014
Foty Lock & Safe	Parks	Maint Supplies	13.50	117003	01/28/2014
Total for Foty Lock & Safe			652.69		
<u>Fowler</u>					
Fowler	Crime Control & Investigation	Reimburse Eye Glasses	200.00	0	01/28/2014
Total for Fowler			200.00		
<u>Frontier Communications</u>					
Frontier Communications	Director of Finance	Telephone	49.38	116886	01/15/2014
Frontier Communications	City Attorney	Telephone	49.38	116886	01/15/2014
Frontier Communications	Data Processing	Interent Services	424.00	116794	01/06/2014

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Frontier Communications	Economic Development	Telephone	39.51	116886	01/15/2014
Frontier Communications	Airport	Telephone	268.65	116886	01/15/2014
Frontier Communications	Central Garage	Telephone	19.75	116886	01/15/2014
Frontier Communications	Planning & Zoning	Telephone	49.38	116886	01/15/2014
Frontier Communications	Crime Control & Investigation	Telephone	29.63	116886	01/15/2014
Frontier Communications	Fire Fighting	Telephone	216.84	116886	01/15/2014
Frontier Communications	Crime Control & Investigation	Telephone - PD	32.63	117004	01/28/2014
Frontier Communications	Crime Control & Investigation	Telephone - PD	434.61	117004	01/28/2014
Frontier Communications	Animal Control	Telephone	236.81	116886	01/15/2014
Frontier Communications	Engineering	Telephone	128.40	116886	01/15/2014
Frontier Communications	Paved Streets	Telephone	292.23	116886	01/15/2014
Frontier Communications	Liquor Store	Telephone	471.06	116886	01/15/2014
Frontier Communications	Parks	Telephone	74.72	116886	01/15/2014
Frontier Communications	Library	Telephone - Martin County Library	345.14	116942	01/17/2014
Frontier Communications	Building Inspection	Telephone	49.38	116886	01/15/2014
Frontier Communications	City Manager	Telephone	128.36	116886	01/15/2014
Frontier Communications	Recording & Reporting	Telephone	59.26	116886	01/15/2014
Total for Frontier Communications			3,399.12		
<u>Gemini Studios</u>					
Gemini Studios	Local Access	Local Access Channel - January 2014	460.00	116920	01/17/2014
Total for Gemini Studios			460.00		
<u>GMS Industrial Supplies, Inc.</u>					
GMS Industrial Supplies, Inc.	Parks	Equipment Parts	58.45	116960	01/28/2014
GMS Industrial Supplies, Inc.	Paved Streets	Sign Repair	44.27	116960	01/28/2014
GMS Industrial Supplies, Inc.	Road & Bridge Equipment	Equipment Parts	73.60	116960	01/28/2014
Total for GMS Industrial Supplies, Inc.			176.32		
<u>GMS, Inc.</u>					
GMS, Inc.	Urban Redevelopment & Housing	Year to Date Annual Supp Maint	33.00	116780	01/06/2014
GMS, Inc.	Urban Redevelopment & Housing	Direct Deposit Maint.	120.00	116780	01/06/2014
GMS, Inc.	Urban Redevelopment & Housing	Semi-Annual Supp Maint	45.00	116780	01/06/2014
GMS, Inc.	Urban Redevelopment & Housing	Monthly License	70.00	116780	01/06/2014
Total for GMS, Inc.			268.00		
<u>Hale</u>					
Hale	Non-departmental	Refund Check	0.25	116802	01/07/2014
Hale	Non-departmental	Refund Check	0.19	116802	01/07/2014
Hale	Non-departmental	Refund Check	0.77	116802	01/07/2014
Total for Hale			1.21		
<u>Hanratty Administrators</u>					
Hanratty Administrators	Health Insurance	December 2013 Serviec Plan Fee Plan B	104.00	1727	01/10/2014
Hanratty Administrators	Health Insurance	Cobra Election Mailing Fee - Lowell Spee	35.00	1728	01/15/2014
Hanratty Administrators	Health Insurance	December 2013 Serviec Plan Fee Dental	178.00	1727	01/10/2014
Hanratty Administrators	Health Insurance	December 2013 Serviec Plan Fee Plan A	480.00	1727	01/10/2014
Total for Hanratty Administrators			797.00		

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
<u>Hassan</u>					
Hassan	Non-departmental	Refund Check	2.69	116803	01/07/2014
Hassan	Non-departmental	Refund Check	2.16	116803	01/07/2014
		Total for Hassan	4.85		
<u>Hawkins Chevrolet, Inc.</u>					
Hawkins Chevrolet, Inc.	Road & Bridge Equipment	Vehicle Repairs	56.05	116961	01/28/2014
Hawkins Chevrolet, Inc.	Road & Bridge Equipment	Maint Vehicle	34.66	116866	01/10/2014
Hawkins Chevrolet, Inc.	Road & Bridge Equipment	Vehicle Repairs	3.01	117005	01/28/2014
Hawkins Chevrolet, Inc.	Road & Bridge Equipment	Vehicle Repairs	37.73	117005	01/28/2014
		Total for Hawkins Chevrolet, Inc.	131.45		
<u>Heat Tactical Team</u>					
Heat Tactical Team	Crime Control & Investigation	2014/2015 Membership Dues - Fairmont PD	1,995.00	117006	01/28/2014
		Total for Heat Tactical Team	1,995.00		
<u>Hertzke Constr.</u>					
Hertzke Constr.	Paved Streets	Sign Repair	94.15	116962	01/28/2014
Hertzke Constr.	Burton Lane	Repair Supplies	22.71	116962	01/28/2014
Hertzke Constr.	Poetter's Circle	Repair Supplies	22.71	116962	01/28/2014
Hertzke Constr.	Paved Streets	Sign Repair	66.37	116962	01/28/2014
		Total for Hertzke Constr.	205.94		
<u>Hokanson</u>					
Hokanson	Mayor & Council	Office Supplies	174.05	116963	01/28/2014
Hokanson	Mayor & Council	Office Supplies	398.32	116963	01/28/2014
		Total for Hokanson	572.37		
<u>Hometown Sanitation Services, LI</u>					
Hometown Sanitation Services, LLC	Liquor Store	Refuse Disposal - Liquor Store & Airport	35.00	116921	01/17/2014
Hometown Sanitation Services, LLC	Airport	Refuse Disposal - Liquor Store & Airport	25.00	116921	01/17/2014
		Total for Hometown Sanitation Services, LI	60.00		
<u>Human Services Of Martin</u>					
Human Services Of Martin	Aquatic Park	License Application 2014 - Fmt Aquatic Park	745.00	116781	01/06/2014
		Total for Human Services Of Martin	745.00		
<u>Humana</u>					
Humana	Health Insurance	Life Insurance - January 2014	309.60	1726	01/06/2014
		Total for Humana	309.60		
<u>IACP</u>					
IACP	Police Administration	2014 Membership Dues - Chief Greg Brolsma	120.00	117007	01/28/2014
		Total for IACP	120.00		
<u>IEDC</u>					
IEDC	Economic Development	Membership Dues 2014	345.00	116782	01/06/2014
		Total for IEDC	345.00		
<u>Images Unlimited</u>					
Images Unlimited	Crime Control & Investigation	Heat Team Expense	79.80	117008	01/28/2014
		Total for Images Unlimited	79.80		
<u>International Code Council</u>					

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International Code Council	Building Inspection	Pat Parsley - Misc.	195.22	116887	01/15/2014
International Code Council	Building Inspection	2014 Sessions - Tonneson	399.00	116922	01/17/2014
Total for International Code Council			594.22		
J. H. Larson					
J. H. Larson	Parks	Equipment Parts	68.60	117009	01/28/2014
J. H. Larson	Liquor Store	Building Repair Supplies	335.45	116964	01/28/2014
J. H. Larson	Airport	Equipment Parts	21.67	117009	01/28/2014
J. H. Larson	Incubator Building	Building Repair Supplies	62.59	116964	01/28/2014
J. H. Larson	Airport	Building Repair Supplies	120.80	116964	01/28/2014
J. H. Larson	Airport	Building Repairs	67.65	117009	01/28/2014
Total for J. H. Larson			676.76		
JJ Taylor Dist Of Mn					
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer & Freight	452.10	116965	01/28/2014
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Beer	245.94	116923	01/17/2014
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Wine & Freight	57.00	116965	01/28/2014
JJ Taylor Dist Of Mn	Liquor - Mdse for Resale	Wine	57.00	116923	01/17/2014
Total for JJ Taylor Dist Of Mn			812.04		
Johnson Brothers Liquor					
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	7,322.62	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	3,118.43	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	2,367.50	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix & Freight	155.76	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	1,396.66	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-4.67	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	-17.32	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	4,273.92	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	62.97	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Wine & Freight	1,999.29	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	4,715.41	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Pop/Mix & Freight	95.77	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	-16.25	116924	01/17/2014
Johnson Brothers Liquor	Liquor - Mdse for Resale	Liquor & Freight	640.20	116924	01/17/2014
Total for Johnson Brothers Liquor			26,110.29		
Kastning, Bryan					
Kastning, Bryan	Fire Fighting	Reimburse Supplies	581.00	0	01/17/2014
Total for Kastning, Bryan			581.00		
Katende					
Katende	Non-departmental	Refund Check	0.28	116805	01/07/2014
Katende	Non-departmental	Refund Check	0.36	116805	01/07/2014
Total for Katende			0.64		
Keepers, Inc					
Keepers, Inc	Police Training	Supplies	296.30	116966	01/28/2014
Keepers, Inc	Police Training	Supplies	74.06	116966	01/28/2014

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Keeps, Inc	Police Training	Supplies	443.17	116966	01/28/2014
Total for Keeps, Inc			813.53		
<u>Landscaping Plus Inc</u>					
Landscaping Plus Inc	Incubator Building	Contracted Service -Fmt Incubator	418.75	116967	01/28/2014
Landscaping Plus Inc	Burton Lane	Contracted Service - Burton Lane	347.50	116967	01/28/2014
Landscaping Plus Inc	Poetter's Circle	Contracted Service - Poetter Circle	595.00	116967	01/28/2014
Total for Landscaping Plus Inc			1,361.25		
<u>Larson</u>					
Larson	Non-departmental	Refund Check	2.96	116806	01/07/2014
Larson	Non-departmental	Refund Check	3.71	116806	01/07/2014
Total for Larson			6.67		
<u>League Of Mn Cities</u>					
League Of Mn Cities	City Manager	Membership 2014 - Registration M Humpal	175.00	116783	01/06/2014
Total for League Of Mn Cities			175.00		
<u>Locators & Supplies, Inc</u>					
Locators & Supplies, Inc	Paved Streets	Maint Supplies	60.31	117010	01/28/2014
Total for Locators & Supplies, Inc			60.31		
<u>Locher Bros. Inc</u>					
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	16,309.62	116925	01/17/2014
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	202.00	116925	01/17/2014
Locher Bros. Inc	Liquor - Mdse for Resale	Pop/Mix	16.00	116968	01/28/2014
Locher Bros. Inc	Liquor - Mdse for Resale	Beer	4,047.62	116968	01/28/2014
Total for Locher Bros. Inc			20,575.24		
<u>MacQueen Equipment, Inc.</u>					
MacQueen Equipment, Inc.	Storm Sewer Mnt	Equipment Parts	515.26	116867	01/10/2014
MacQueen Equipment, Inc.	Storm Sewer Mnt	Equipment Parts	855.44	116888	01/15/2014
Total for MacQueen Equipment, Inc.			1,370.70		
<u>MAHCO</u>					
MAHCO	Building Inspection	Membership 2014 - Patrick Parsley	30.00	116784	01/06/2014
Total for MAHCO			30.00		
<u>Marco, Inc.</u>					
Marco, Inc.	City Manager	Office Supplies	4.81	117011	01/28/2014
Marco, Inc.	City Attorney	Office Supplies	4.81	117011	01/28/2014
Marco, Inc.	Fire Fighting	Office Supplies	3.85	117011	01/28/2014
Marco, Inc.	Data Processing	Office Supplies	2.89	117011	01/28/2014
Marco, Inc.	Parking Lots	Office Supplies	1.93	117011	01/28/2014
Marco, Inc.	Liquor Store	Office Supplies	1.93	117011	01/28/2014
Marco, Inc.	Lake Restoration	Office Supplies	1.93	117011	01/28/2014
Marco, Inc.	Recording & Reporting	Office Supplies	4.81	117011	01/28/2014
Marco, Inc.	Planning & Zoning	Office Supplies	4.81	117011	01/28/2014
Marco, Inc.	Airport	Office Supplies	4.81	117011	01/28/2014
Marco, Inc.	Economic Development	Office Supplies	2.89	117011	01/28/2014
Marco, Inc.	Crime Control & Investigation	Office Supplies	2.89	117011	01/28/2014

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<u>Vendor</u>	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Check Number</u>	<u>Check Date</u>
Marco, Inc.	Director of Finance	Office Supplies	4.81	117011	01/28/2014
Marco, Inc.	Parks	Office Supplies	3.85	117011	01/28/2014
Marco, Inc.	Engineering	Office Supplies	10.59	117011	01/28/2014
Marco, Inc.	Paved Streets	Office Supplies	1.93	117011	01/28/2014
Marco, Inc.	Building Inspection	Office Supplies	4.81	117011	01/28/2014
Marco, Inc.	Police Administration	Office Supplies	1.93	117011	01/28/2014
Total for Marco, Inc.			70.28		
<u>Martin County Auditor</u>					
Martin County Auditor	Crime Control & Investigation	January 2014 Security Building Rental	3,674.00	116926	01/17/2014
Total for Martin County Auditor			3,674.00		
<u>Martin County Highway Dep</u>					
Martin County Highway Dep	Paved Streets	Motor Fuels	7,733.17	116889	01/15/2014
Martin County Highway Dep	Garbage Collection	Motor Fuels	290.36	116889	01/15/2014
Martin County Highway Dep	Parks	Motor Fuels	1,337.13	116889	01/15/2014
Martin County Highway Dep	Airport	Motor Fuels	129.94	116889	01/15/2014
Martin County Highway Dep	Crime Control & Investigation	Motor Fuels	4,062.30	116889	01/15/2014
Martin County Highway Dep	Animal Control	Motor Fuels	155.34	116889	01/15/2014
Martin County Highway Dep	Storm Sewer Mnt	Motor Fuels	55.24	116889	01/15/2014
Martin County Highway Dep	Building Inspection	Motor Fuels	123.80	116889	01/15/2014
Martin County Highway Dep	Fire Fighting	Motor Fuels	351.37	116889	01/15/2014
Total for Martin County Highway Dep			14,238.65		
<u>Martin County Humane Society</u>					
Martin County Humane Society	Animal Control	Humane Society 2013	2,500.00	116969	01/28/2014
Martin County Humane Society	Animal Control	Humane Society 2013	1,500.00	116969	01/28/2014
Martin County Humane Society	Animal Control	Humane Society 2013	2,600.00	116969	01/28/2014
Martin County Humane Society	Animal Control	Humane Society 2013	200.00	116969	01/28/2014
Martin County Humane Society	Animal Control	Humane Society 2013	12,500.00	116969	01/28/2014
Martin County Humane Society	Animal Control	Humane Society 2013	1,000.00	116969	01/28/2014
Martin County Humane Society	Animal Control	Humane Society 2013	125.00	116969	01/28/2014
Martin County Humane Society	Animal Control	Humane Society 2013	300.00	116969	01/28/2014
Total for Martin County Humane Society			20,725.00		
<u>Martin County Ready Mix</u>					
Martin County Ready Mix	Parks	Winnebago Diamonds Scoreboards	1,287.84	116890	01/15/2014
Martin County Ready Mix	Paved Streets	Soccer Fields	57.18	116890	01/15/2014
Total for Martin County Ready Mix			1,345.02		
<u>Martin-Mcallister Consulting Psyc</u>					
Martin-Mcallister Consulting Psychologists, Ir	Police Administration	Police Testing	450.00	116970	01/28/2014
Total for Martin-Mcallister Consulting Psyc			450.00		
<u>Matthew Bender & Co., Inc.</u>					
Matthew Bender & Co., Inc.	City Attorney	Office Supplies	225.10	116971	01/28/2014
Total for Matthew Bender & Co., Inc.			225.10		
<u>Mayo Clinic Health System - Fairm</u>					
Mayo Clinic Health System - Fairmont	Crime Control & Investigation	Medical Agreement - PD	1,269.50	116891	01/15/2014

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Mayo Clinic Health System - Fairmont	Paved Streets	Medical Agreement - Street	130.00	116891	01/15/2014
		Total for Mayo Clinic Health System - Fairmont	1,399.50		
<u>Meester Machine Works</u>					
Meester Machine Works	Parks	Winnebago Diamonds Scoreboard	126.36	116892	01/15/2014
		Total for Meester Machine Works	126.36		
<u>Minn Municipal Utilities Association</u>					
Minn Municipal Utilities Association	Workers Comp	Safety Program Jan, Feb & March 2014	9,412.50	116868	01/10/2014
		Total for Minn Municipal Utilities Association	9,412.50		
<u>Minnesota Elevator, Inc</u>					
Minnesota Elevator, Inc	General Government Buildings	January 2014 Service City Hall	133.22	116869	01/10/2014
		Total for Minnesota Elevator, Inc	133.22		
<u>Minnesota Erosion Control Assoc</u>					
Minnesota Erosion Control Association	Engineering	Registration - Tyler Cowing - March 5 & 6, 2014	325.00	116870	01/10/2014
		Total for Minnesota Erosion Control Assoc	325.00		
<u>Minnesota UI Fund</u>					
Minnesota UI Fund	Parks	Brian Egeness - Park Dept	493.70	116972	01/28/2014
		Total for Minnesota UI Fund	493.70		
<u>Mn Chiefs of Police Association</u>					
Mn Chiefs of Police Association	Police Administration	2014 Membership - Chief Greg Broisma	290.00	117012	01/28/2014
Mn Chiefs of Police Association	Police Administration	2014 Membership - Lt Del Ellis	130.00	117012	01/28/2014
		Total for Mn Chiefs of Police Association	420.00		
<u>Mn Dept of Employment & Economic Development</u>					
Mn Dept of Employment & Economic Development	Economic Development	Membership Dues 2014	600.00	116785	01/06/2014
		Total for Mn Dept of Employment & Economic Development	600.00		
<u>MN Dept of Labor & Industries</u>					
MN Dept of Labor & Industries	Fire Fighting	Service Fire Hall Tank Registration	10.00	116871	01/10/2014
MN Dept of Labor & Industries	Airport	Lighting Retrofit in Airport Hangar	40.00	116893	01/15/2014
MN Dept of Labor & Industries	Non-departmental	6-30-13 & 9-30-13 Quarterly Bldg Permit State Surcharge	2,543.92	116795	01/06/2014
MN Dept of Labor & Industries	SMEC Building	Service Elevator Registration SMEC	100.00	116871	01/10/2014
MN Dept of Labor & Industries	Non-departmental	12-31-13 Quarterly Bldg Permit State Surcharge	990.32	116795	01/06/2014
		Total for MN Dept of Labor & Industries	3,684.24		
<u>MN Energy Resources Corp.</u>					
MN Energy Resources Corp.	Fire Fighting	Gas Utilities - FireDept	954.04	116973	01/28/2014
MN Energy Resources Corp.	General Government Buildings	Gas Utilities - Senior Citizen	376.74	116973	01/28/2014
MN Energy Resources Corp.	Parks	Gas Utilities - Sylvania Park	15.68	116973	01/28/2014
MN Energy Resources Corp.	Parks	Gas Utilities - Lincoln Shelter	15.63	116973	01/28/2014
		Total for MN Energy Resources Corp.	1,362.09		
<u>Mn State Fire Chiefs Association</u>					
Mn State Fire Chiefs Association	Fire Fighting	Membership 2014	293.00	116786	01/06/2014
		Total for Mn State Fire Chiefs Association	293.00		
<u>Mn State Fire Dept. Association</u>					
Mn State Fire Dept. Association	Fire Fighting	Membership Dues 2014	315.00	116787	01/06/2014
		Total for Mn State Fire Dept. Association	315.00		

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<u>Moore's Auto Repair, Inc</u>					
Moore's Auto Repair, Inc.	Parks	Vehicle Maint	20.00	117013	01/28/2014
	Total for	Moore's Auto Repair, Inc	20.00		
<u>MR Sign Company</u>					
MR Sign Company	Paved Streets	Sign Repair	20.97	117014	01/28/2014
MR Sign Company	Paved Streets	Sign Repair	105.50	117014	01/28/2014
MR Sign Company	Paved Streets	Sign Repair	584.99	116894	01/15/2014
	Total for	MR Sign Company	711.46		
<u>MRCI</u>					
MRCI	SMEC Building	Service December 2013 - SMEC	404.20	116895	01/15/2014
	Total for	MRCI	404.20		
<u>Napa Auto Fairmont</u>					
Napa Auto Fairmont	Parks	Equipment Parts	275.10	116974	01/28/2014
Napa Auto Fairmont	Road & Bridge Equipment	Equipment Parts	173.63	116974	01/28/2014
Napa Auto Fairmont	Parks	Equipment Parts	12.76	116974	01/28/2014
Napa Auto Fairmont	Fire Fighting	Equipment Parts	68.40	116974	01/28/2014
Napa Auto Fairmont	Parks	Equipment Parts	177.02	116974	01/28/2014
Napa Auto Fairmont	Road & Bridge Equipment	Equipment Parts	59.17	116974	01/28/2014
Napa Auto Fairmont	Crime Control & Investigation	Equipment Parts	9.21	116974	01/28/2014
Napa Auto Fairmont	Road & Bridge Equipment	Equipment Parts	22.22	116974	01/28/2014
	Total for	Napa Auto Fairmont	797.51		
<u>Nuss Truck & Equipment</u>					
Nuss Truck & Equipment	Airport	Vehicle Maint	160.94	117015	01/28/2014
	Total for	Nuss Truck & Equipment	160.94		
<u>Oleson & Hobbie Architects</u>					
Oleson & Hobbie Architects	Animal Control	Animal Shelter Project	3,428.10	116896	01/15/2014
	Total for	Oleson & Hobbie Architects	3,428.10		
<u>Olson Rentals, Inc.</u>					
Olson Rentals, Inc.	Fire Fighting	Equipment Maint	222.41	116897	01/15/2014
Olson Rentals, Inc.	Paved Streets	Equipment Maint	53.44	116897	01/15/2014
	Total for	Olson Rentals, Inc.	275.85		
<u>Paustis & Sons</u>					
Paustis & Sons	Liquor - Mdse for Resale	Wine	2,252.28	116927	01/17/2014
	Total for	Paustis & Sons	2,252.28		
<u>PC Janitorial Supply</u>					
PC Janitorial Supply	Liquor Store	Ice Melt	26.90	117016	01/28/2014
PC Janitorial Supply	Fire Fighting	Cleaning Supplies	129.03	117016	01/28/2014
PC Janitorial Supply	Parks	Cleaning Supplies	51.60	116975	01/28/2014
PC Janitorial Supply	Library	Cleaning Supplies	101.50	116975	01/28/2014
PC Janitorial Supply	Incubator Building	Cleaning Supplies	56.47	116975	01/28/2014
PC Janitorial Supply	Parks	Cleaning Supplies	46.64	116975	01/28/2014
	Total for	PC Janitorial Supply	412.14		
<u>Phillips Wine & Spirits</u>					

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Phillips Wine & Spirits	Liquor - Mdse for Resale	Beer	47.00	116928	01/17/2014
Phillips Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix & Freight	22.25	116928	01/17/2014
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-12.67	116928	01/17/2014
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	990.37	116928	01/17/2014
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	-4.00	116928	01/17/2014
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	3,213.53	116928	01/17/2014
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	717.05	116928	01/17/2014
Phillips Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	810.45	116928	01/17/2014
Phillips Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	-1.81	116928	01/17/2014
Total for Phillips Wine & Spirits			5,782.17		
<u>Photo Press</u>					
Photo Press	Mayor & Council	Office Supplies	40.35	116976	01/28/2014
Photo Press	Liquor Store	Advertising	40.00	116976	01/28/2014
Photo Press	Liquor Store	Office Supplies	72.67	116976	01/28/2014
Total for Photo Press			153.02		
<u>Pioneer Telephone</u>					
Pioneer Telephone	Library	Martin County Library Telephone	104.57	116898	01/15/2014
Total for Pioneer Telephone			104.57		
<u>Pitney Bowes Inc.</u>					
Pitney Bowes Inc.	Parking Lots	Office Supplies	9.70	116977	01/28/2014
Pitney Bowes Inc.	City Manager	Office Supplies	24.23	116977	01/28/2014
Pitney Bowes Inc.	Recording & Reporting	Office Supplies	24.24	116977	01/28/2014
Pitney Bowes Inc.	Director of Finance	Office Supplies	24.24	116977	01/28/2014
Pitney Bowes Inc.	Airport	Office Supplies	24.24	116977	01/28/2014
Pitney Bowes Inc.	Lake Restoration	Office Supplies	9.70	116977	01/28/2014
Pitney Bowes Inc.	City Attorney	Office Supplies	24.24	116977	01/28/2014
Pitney Bowes Inc.	Planning & Zoning	Office Supplies	24.24	116977	01/28/2014
Pitney Bowes Inc.	Police Administration	Office Supplies	9.70	116977	01/28/2014
Pitney Bowes Inc.	Crime Control & Investigation	Office Supplies	14.54	116977	01/28/2014
Pitney Bowes Inc.	Fire Fighting	Office Supplies	19.39	116977	01/28/2014
Pitney Bowes Inc.	Liquor Store	Office Supplies	9.70	116977	01/28/2014
Pitney Bowes Inc.	Economic Development	Office Supplies	14.54	116977	01/28/2014
Pitney Bowes Inc.	Parks	Office Supplies	19.39	116977	01/28/2014
Pitney Bowes Inc.	Engineering	Office Supplies	53.33	116977	01/28/2014
Pitney Bowes Inc.	Paved Streets	Office Supplies	9.70	116977	01/28/2014
Pitney Bowes Inc.	Building Inspection	Office Supplies	24.24	116977	01/28/2014
Pitney Bowes Inc.	Data Processing	Office Supplies	14.54	116977	01/28/2014
Total for Pitney Bowes Inc.			353.90		
<u>PrairieLand Solid Waste</u>					
PrairieLand Solid Waste	Garbage Collection	Refuse Disposal	307.61	116978	01/28/2014
Total for PrairieLand Solid Waste			307.61		
<u>Presentation College</u>					
Presentation College	SMEC Building	January 2014 Internet Services	200.00	116929	01/17/2014

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Total for Presentation College			200.00		
<u>Pritts Electric</u>					
Pritts Electric	General Government Buildings	Building Repair	23.00	116979	01/28/2014
Pritts Electric	Aquatic Park	Building Repair	91.75	116979	01/28/2014
Pritts Electric	Library	Equipment Parts	8.89	116979	01/28/2014
Total for Pritts Electric			123.64		
<u>Profinium Inc.</u>					
Profinium Inc.	Burton Lane	Interest February 2014 - Burton Lane	261.21	117017	01/28/2014
Profinium Inc.	Poetter's Circle	Interest February 2014 - Poetter Circle	4,079.12	117017	01/28/2014
Profinium Inc.	Non-departmental	Principal February 2014 - Poetter Circle	2,685.13	117017	01/28/2014
Profinium Inc.	Non-departmental	Principal February 2014 - Burton Lane	1,774.12	117017	01/28/2014
Total for Profinium Inc.			8,799.58		
<u>Provident Life Insurance</u>					
Provident Life Insurance	Director of Finance	Disability Insurance - P Hoye	787.44	116788	01/06/2014
Total for Provident Life Insurance			787.44		
<u>Prudential</u>					
Prudential	Police Administration	Life Insurance - Greg L Brolsma - 12-24-13 to 12-23-14	305.00	116939	01/17/2014
Total for Prudential			305.00		
<u>Public Utilities Com</u>					
Public Utilities Com	Parking Lots	Electric Utilities	193.28	116980	01/28/2014
Public Utilities Com	Liquor Store	Electric Utilities	21.06	116980	01/28/2014
Public Utilities Com	Liquor Store	Electric Utilities	45.08	116980	01/28/2014
Public Utilities Com	Liquor Store	Electric Utilities	2,154.06	116980	01/28/2014
Public Utilities Com	Parking Lots	Electric Utilities	181.41	116980	01/28/2014
Public Utilities Com	Aquatic Park	Electric Utilities	183.63	116980	01/28/2014
Public Utilities Com	Aquatic Park	Electric Utilities	114.34	116980	01/28/2014
Public Utilities Com	Lake Restoration	Electric Utilities	95.45	116980	01/28/2014
Public Utilities Com	Central Garage	Electric Utilities	101.62	116980	01/28/2014
Public Utilities Com	Airport	Electric Utilities	2,229.66	116980	01/28/2014
Public Utilities Com	Airport	Electric Utilities	25.62	116980	01/28/2014
Public Utilities Com	Liquor Store	Electric Utilities	55.88	116980	01/28/2014
Public Utilities Com	Airport	Electric Utilities	107.43	116980	01/28/2014
Public Utilities Com	Airport	Electric Utilities	1,467.69	116980	01/28/2014
Public Utilities Com	SMEC Building	Electric Utilities	51.48	116980	01/28/2014
Public Utilities Com	SMEC Building	Electric Utilities	90.04	116980	01/28/2014
Public Utilities Com	SMEC Building	Electric Utilities	1,492.79	116980	01/28/2014
Public Utilities Com	Incubator Building	Electric Utilities	21.85	116980	01/28/2014
Public Utilities Com	Incubator Building	Electric Utilities	210.48	116980	01/28/2014
Public Utilities Com	Incubator Building	Electric Utilities	287.04	116980	01/28/2014
Public Utilities Com	Incubator Building	Electric Utilities	171.33	116980	01/28/2014
Public Utilities Com	Parks	Electric Utilities	2,602.31	116980	01/28/2014
Public Utilities Com	Parks	Electric Utilities	387.57	116980	01/28/2014
Public Utilities Com	Parks	Electric Utilities	741.79	116980	01/28/2014

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Public Utilities Com	Parks	Electric Utilities	1,578.01	116980	01/28/2014
Public Utilities Com	Street Lighting	Electric Utilities	2,093.00	116980	01/28/2014
Public Utilities Com	Street Lighting	Electric Utilities	21,509.91	116980	01/28/2014
Public Utilities Com	Paved Streets	Electric Utilities	31.80	116980	01/28/2014
Public Utilities Com	Paved Streets	Electric Utilities	67.10	116980	01/28/2014
Public Utilities Com	Paved Streets	Electric Utilities	821.29	116980	01/28/2014
Public Utilities Com	Animal Control	Electric Utilities	17.41	116980	01/28/2014
Public Utilities Com	Animal Control	Electric Utilities	84.48	116980	01/28/2014
Public Utilities Com	Animal Control	Electric Utilities	306.10	116980	01/28/2014
Public Utilities Com	Fire Fighting	Electric Utilities	21.37	116980	01/28/2014
Public Utilities Com	Fire Fighting	Electric Utilities	59.13	116980	01/28/2014
Public Utilities Com	Fire Fighting	Electric Utilities	100.24	116980	01/28/2014
Public Utilities Com	Fire Fighting	Electric Utilities	603.63	116980	01/28/2014
Public Utilities Com	Library	Electric Utilities	21.21	116980	01/28/2014
Public Utilities Com	Library	Electric Utilities	24.15	116980	01/28/2014
Public Utilities Com	Library	Electric Utilities	56.90	116980	01/28/2014
Public Utilities Com	Library	Electric Utilities	1,316.03	116980	01/28/2014
Public Utilities Com	Animal Control	Electric Utilities	46.41	116980	01/28/2014
Public Utilities Com	General Government Buildings	Electric Utilities	3,552.83	116980	01/28/2014
Public Utilities Com	General Government Buildings	Electric Utilities	109.29	116980	01/28/2014
Public Utilities Com	General Government Buildings	Electric Utilities	51.57	116980	01/28/2014
Public Utilities Com	General Government Buildings	Electric Utilities	39.10	116980	01/28/2014
Total for Public Utilities Com			45,543.85		
<u>Rabe International, Inc.</u>					
Rabe International, Inc.	Parks	Equipment Maint	14.68	116981	01/28/2014
Rabe International, Inc.	Parks	Vehicle Maint	65.19	116981	01/28/2014
Total for Rabe International, Inc.			79.87		
<u>Redi Haul Trailers, Inc</u>					
Redi Haul Trailers, Inc	Ice & Snow Removal	Maint Equipment	11.95	117018	01/28/2014
Total for Redi Haul Trailers, Inc			11.95		
<u>Region V Emergency Mg.</u>					
Region V Emergency Mg.	Police Administration	2014 Membership - Greg Brolsma	15.00	117019	01/28/2014
Total for Region V Emergency Mg.			15.00		
<u>Retterath</u>					
Retterath	Non-departmental	Refund Check	0.98	116807	01/07/2014
Retterath	Non-departmental	Refund Check	0.78	116807	01/07/2014
Total for Retterath			1.76		
<u>Richards Auto Repair</u>					
Richards Auto Repair	Crime Control & Investigation	Tires	184.45	116982	01/28/2014
Total for Richards Auto Repair			184.45		
<u>River Bend Business Prod.</u>					
River Bend Business Prod.	Liquor Store	Office Supplies	3.28	117020	01/28/2014
River Bend Business Prod.	Lake Restoration	Office Supplies	3.28	117020	01/28/2014

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River Bend Business Prod.	Police Administration	Office Supplies	5.99	117020	01/28/2014
River Bend Business Prod.	Data Processing	Office Supplies	4.92	117020	01/28/2014
River Bend Business Prod.	Airport	Office Supplies	8.20	117020	01/28/2014
River Bend Business Prod.	Economic Development	Office Supplies	4.92	117020	01/28/2014
River Bend Business Prod.	Parks	Office Supplies	6.56	117020	01/28/2014
River Bend Business Prod.	Engineering	Office Supplies	18.03	117020	01/28/2014
River Bend Business Prod.	Paved Streets	Office Supplies	3.28	117020	01/28/2014
River Bend Business Prod.	Building Inspection	Office Supplies	8.20	117020	01/28/2014
River Bend Business Prod.	SMEC Building	Office Supplies	15.25	117020	01/28/2014
River Bend Business Prod.	Paved Streets	Office Supplies 36876 090864 36749	3.38	116983	01/28/2014
River Bend Business Prod.	Fire Fighting	Office Supplies	6.56	117020	01/28/2014
River Bend Business Prod.	Crime Control & Investigation	Office Supplies	4.92	117020	01/28/2014
River Bend Business Prod.	Engineering	Office Supplies 36876 090864 36749	18.57	116983	01/28/2014
River Bend Business Prod.	Police Administration	Office Supplies	3.28	117020	01/28/2014
River Bend Business Prod.	Engineering	Office Supplies	135.00	117020	01/28/2014
River Bend Business Prod.	Planning & Zoning	Office Supplies	8.20	117020	01/28/2014
River Bend Business Prod.	City Attorney	Office Supplies	8.20	117020	01/28/2014
River Bend Business Prod.	Director of Finance	Office Supplies	8.20	117020	01/28/2014
River Bend Business Prod.	Recording & Reporting	Office Supplies	8.20	117020	01/28/2014
River Bend Business Prod.	City Manager	Office Supplies	8.14	117020	01/28/2014
River Bend Business Prod.	Parks	Office Supplies 36876 090864 36749	6.75	116983	01/28/2014
River Bend Business Prod.	Crime Control & Investigation	Office Supplies	8.66	117020	01/28/2014
River Bend Business Prod.	Building Inspection	Office Supplies 36876 090864 36749	8.44	116983	01/28/2014
River Bend Business Prod.	Police Administration	Office Supplies	69.49	117020	01/28/2014
River Bend Business Prod.	Parking Lots	Office Supplies	3.28	117020	01/28/2014
River Bend Business Prod.	Fire Fighting	Office Supplies 36876 090864 36749	6.75	116983	01/28/2014
River Bend Business Prod.	Police Administration	Office Supplies	33.30	117020	01/28/2014
River Bend Business Prod.	SMEC Building	Office Supplies	153.36	116983	01/28/2014
River Bend Business Prod.	City Manager	Office Supplies 36876 090864 36749	8.45	116983	01/28/2014
River Bend Business Prod.	Recording & Reporting	Office Supplies 36876 090864 36749	8.44	116983	01/28/2014
River Bend Business Prod.	Director of Finance	Office Supplies 36876 090864 36749	8.44	116983	01/28/2014
River Bend Business Prod.	City Attorney	Office Supplies 36876 090864 36749	8.44	116983	01/28/2014
River Bend Business Prod.	Planning & Zoning	Office Supplies 36876 090864 36749	8.44	116983	01/28/2014
River Bend Business Prod.	Police Administration	Office Supplies 36876 090864 36749	3.38	116983	01/28/2014
River Bend Business Prod.	Economic Development	Office Supplies 36876 090864 36749	5.06	116983	01/28/2014
River Bend Business Prod.	Airport	Office Supplies 36876 090864 36749	8.44	116983	01/28/2014
River Bend Business Prod.	Lake Restoration	Office Supplies 36876 090864 36749	3.38	116983	01/28/2014
River Bend Business Prod.	Police Administration	Office Supplies	209.42	116983	01/28/2014
River Bend Business Prod.	Data Processing	Office Supplies 36876 090864 36749	5.06	116983	01/28/2014
River Bend Business Prod.	Parking Lots	Office Supplies 36876 090864 36749	3.38	116983	01/28/2014
River Bend Business Prod.	Liquor Store	Office Supplies 36876 090864 36749	3.38	116983	01/28/2014
River Bend Business Prod.	Crime Control & Investigation	Office Supplies 36876 090864 36749	5.06	116983	01/28/2014
Total for River Bend Business Prod.			873.36		

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<u>Rosburg, Brian</u>					
Rosburg, Brian	Airport	Airport Services - February 2014	3,200.00	116930	01/17/2014
		Total for Rosburg, Brian	3,200.00		
<u>Runge</u>					
Runge	Crime Control & Investigation	Reimburse - Safety Glasses	193.45	0	01/06/2014
		Total for Runge	193.45		
<u>Sentinel</u>					
Sentinel	Liquor Store	Legal Notices	30.00	116985	01/28/2014
Sentinel	Mayor & Council	Subscription Fmt Sentinel 2-11-14 to 2-11-15	169.00	116931	01/17/2014
Sentinel	Other General Gov't	Legal Notices	450.90	116985	01/28/2014
Sentinel	Planning & Zoning	Legal Notices	73.50	116985	01/28/2014
		Total for Sentinel	723.40		
<u>Shatto, Brent</u>					
Shatto, Brent	Crime Control & Investigation	Tactical Forces Expense	432.35	116899	01/15/2014
		Total for Shatto, Brent	432.35		
<u>Southern Minnesota Initiative Fou</u>					
Southern Minnesota Initiative Foundation	Other General Gov't	Pledge Amount	2,000.00	116789	01/06/2014
		Total for Southern Minnesota Initiative Fou	2,000.00		
<u>Southern Wine & Spirits</u>					
Southern Wine & Spirits	Liquor - Mdse for Resale	Pop/Mix & Freight	47.62	116932	01/17/2014
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	1,610.74	116932	01/17/2014
Southern Wine & Spirits	Liquor - Mdse for Resale	Liquor & Freight	1,677.80	116932	01/17/2014
Southern Wine & Spirits	Liquor - Mdse for Resale	Wine & Freight	71.50	116932	01/17/2014
		Total for Southern Wine & Spirits	3,407.66		
<u>Southwest Mn Chapter-ICC</u>					
Southwest Mn Chapter-ICC	Building Inspection	2014 Membership - P Parsley & T Tonneson	160.00	116933	01/17/2014
		Total for Southwest Mn Chapter-ICC	160.00		
<u>Squeegee Brothers</u>					
Squeegee Brothers	Library	January 2014 Service - Mtn Co Library	150.00	117021	01/28/2014
Squeegee Brothers	General Government Buildings	Service - 12-30-13 to 1-20-14	80.00	116934	01/17/2014
		Total for Squeegee Brothers	230.00		
<u>Thiel</u>					
Thiel	Property/Liability Insurance	Disability Insurance - January 2014	1,884.96	0	01/17/2014
		Total for Thiel	1,884.96		
<u>Total Comfort Systems</u>					
Total Comfort Systems	Airport	Building Repairs	309.78	116986	01/28/2014
Total Comfort Systems	Airport	Building Repairs	48.75	116986	01/28/2014
Total Comfort Systems	Poetter's Circle	Building Repairs	86.88	116986	01/28/2014
Total Comfort Systems	Poetter's Circle	Building Repairs	156.64	116986	01/28/2014
Total Comfort Systems	General Government Buildings	Building Repairs	43.03	116986	01/28/2014
Total Comfort Systems	Poetter's Circle	Building Repairs	48.75	116986	01/28/2014
Total Comfort Systems	SMEC Building	Building Repairs	55.66	116986	01/28/2014
Total Comfort Systems	SMEC Building	Building Repairs	55.66	116986	01/28/2014

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Total Comfort Systems	SMEC Building	Building Repairs	61.35	116986	01/28/2014
Total Comfort Systems	Library	Building Repairs	113.75	116986	01/28/2014
Total Comfort Systems	Poetter's Circle	Building Repairs	86.88	116986	01/28/2014
Total Comfort Systems	Airport	Building Repairs	800.79	116986	01/28/2014
Total Comfort Systems	Burton Lane	Building Repairs	311.86	116986	01/28/2014
Total for		Total Comfort Systems	2,179.78		
<u>Tow Distributing</u>					
Tow Distributing	Liquor - Mdse for Resale	Beer	13,107.07	116935	01/17/2014
Tow Distributing	Liquor - Mdse for Resale	Beer	7,206.05	116987	01/28/2014
Total for		Tow Distributing	20,313.12		
<u>Uniforms Unlimited</u>					
Uniforms Unlimited	Crime Control & Investigation	Misc. Uniforms	135.30	117022	01/28/2014
Uniforms Unlimited	Crime Control & Investigation	Misc. Uniforms	994.35	117022	01/28/2014
Total for		Uniforms Unlimited	1,129.65		
<u>United Township</u>					
United Township	Non-departmental	2014 Cost of Fire Truck	53,059.50	116872	01/10/2014
Total for		United Township	53,059.50		
<u>Verizon Business</u>					
Verizon Business	Fire Fighting	Telephone - Fire Dept	25.05	116796	01/06/2014
Total for		Verizon Business	25.05		
<u>Verizon Wireless</u>					
Verizon Wireless	Building Inspection	Telephone	169.33	116797	01/06/2014
Verizon Wireless	Airport	Telephone	73.30	116797	01/06/2014
Verizon Wireless	Fire Fighting	Telephone	13.26	116797	01/06/2014
Verizon Wireless	Engineering	Telephone	85.52	116797	01/06/2014
Verizon Wireless	Parks	Telephone	55.46	116797	01/06/2014
Verizon Wireless	Crime Control & Investigation	Telephone	903.99	116797	01/06/2014
Verizon Wireless	Director of Finance	Telephone	69.46	116797	01/06/2014
Verizon Wireless	Aquatic Park	Telephone	64.76	116797	01/06/2014
Verizon Wireless	Paved Streets	Telephone	77.32	116797	01/06/2014
Total for		Verizon Wireless	1,512.40		
<u>Vinocopia, Inc</u>					
Vinocopia, Inc	Liquor - Mdse for Resale	Liquor & Freight	540.50	116936	01/17/2014
Vinocopia, Inc	Liquor - Mdse for Resale	Wine & Freight	591.00	116936	01/17/2014
Total for		Vinocopia, Inc	1,131.50		
<u>Waste Management Of So MN</u>					
Waste Management Of So MN	Incubator Building	Refuse Disposal - December 2013 - 426 Winnebago Ave	274.68	116798	01/06/2014
Total for		Waste Management Of So MN	274.68		
<u>Watsonwan Farm Service</u>					
Watsonwan Farm Service	Airport	Building Supplies	502.94	116988	01/28/2014
Watsonwan Farm Service	Airport	Gas Utilities	5,353.89	116988	01/28/2014
Total for		Watsonwan Farm Service	5,856.83		
<u>Western Petroleum Company</u>					

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Western Petroleum Company	Airport	Motor Fuels	157.02	116989	01/28/2014
Total for Western Petroleum Company			157.02		
Westman Freightlines, Inc	Ice & Snow Removal	Maint Equipment	3.77	117023	01/28/2014
Total for Westman Freightlines, Inc			3.77		
Whitehead	Non-departmental	Refund Check	0.04	116808	01/07/2014
Whitehead	Non-departmental	Refund Check	0.03	116808	01/07/2014
Total for Whitehead			0.07		
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	37.65	116937	01/17/2014
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	187.30	116937	01/17/2014
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	-7.75	116937	01/17/2014
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	-41.65	116937	01/17/2014
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	2,111.36	116937	01/17/2014
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	112.00	116937	01/17/2014
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	332.95	116937	01/17/2014
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Liquor & Freight	522.36	116937	01/17/2014
Wirtz Beverage Minnesota	Liquor - Mdse for Resale	Wine & Freight	-88.00	116937	01/17/2014
Total for Wirtz Beverage Minnesota			3,166.22		
Ziegler, Inc.	Road & Bridge Equipment	Maint. Equipment	45.11	117024	01/28/2014
Ziegler, Inc.	Road & Bridge Equipment	Equipment Repairs	94.49	116990	01/28/2014
Ziegler, Inc.	Road & Bridge Equipment	Maint. Equipment	158.60	117024	01/28/2014
Total for Ziegler, Inc.			298.20		
			518,310.00		

42.

HRA BOARD MEETING MINUTES

December 9, 2013

4:00 p.m.

City Hall Council Chambers

Present:

☒ Commissioner Kopischke
☒ Commissioner Brau
☐ Commissioner Olson
☐ Commissioner Jentz
☒ Commissioner Hawkins

Others present: Rod Halverson-KSUM/KFMC and Leanne Zarling

The Fairmont HRA meeting was called to order at 4:15 p.m. The agenda was accepted with the addition of IV.D. Mark Jentz resignation on a motion by Commissioner Hawkins, seconded by Commissioner Brau and carried.

The minutes of the November 18, 2013 meeting were approved as presented with a motion by Commissioner Brau, seconded by Commissioner Hawkins and carried.

Friendship Village:

- A. Expenditure report: Manager Lewis-Clover reported nothing out of the ordinary for expenditures this month. Commissioner Brau made the motion to authorize payment of expenditures. The motion was seconded by Commissioner Hawkins and carried.
- B. Financial report/Budget progress report: No CDs came due; no action needed. Noted a fire CD coming due in February. Depending on if it is 3 or 6 month; it may be put in savings for construction.
- C. Occupancy report: Manager Lewis-Clover reported full with a waiting list; not much movement this time of year.
- D. Chairman Kopischke informed the board he had received a letter of resignation from Mark Jentz. Hawkins made the motion to accept the Jentz resignation. The motion was seconded by Brau and carried. Kopischke asked Board members to think of names to provide to Mike Humpal and the Mayor to fill the opening. Noted it is nice to have a contractor or realtor on the board.
- E. Lot discussion: Commissioner Kopischke is negotiating with Tom Unruh; very close in price. The City could purchase and the HRA pay back once HUD has approved. He will bring purchase agreement to the Board for approval.

Burton Lane & Poetter Circle Townhomes: Zarling requested board approval for a 4% increase of rents for 2014 and 2015. This will bring the rents to Burton Lane \$700; Poetter Circle \$730. Brau made the motion to do the 4% increase in rent for Burton Lane and Poetter Circle Townhomes. The motion was seconded by Hawkins and carried.

A motion was made by Commissioner Brau to adjourn the meeting at 4:28 p.m. The motion was seconded by Commissioner Hawkins and carried.

Respectfully submitted:


Leanne Zarling
Community Development Coordinator

PARK BOARD MEETING

Meeting Minutes
Tuesday, December 17, 2013
5:00 p.m.
City Hall Council Chambers

Board Members Present:

☐ Vacant
☒ Steve Lebert
☒ Craig Nelson
☒ Nancy Johnson
☒ Mary Don Kislingbury
☐ Tracy Meadows

Council Member Present:

☐ Darin Rahm

Staff Present:

☒ Troy Nemmers, Public Works
Director/City Engineer
☒ Nick Lardy, Streets/Parks
Superintendent

Others Present:

☒ Roni Dauer
☐ Rod Halverson (KSUM)
☐ Meg Alexander (Sentinel)

The December 17, 2013 meeting of the Park Board was called to order at 5:02 p.m.

A motion was made by Craig Nelson to approve the minutes of October 15, 2013. The motion was seconded by Mary Don Kislingbury and carried.

Monthly update:

- Board questioned the re-use of old playground equipment at Wards. Staff will explore options for re-use.

CER update: no update

- Roni Dauer reported on upcoming events, i.e. winter basketball and volleyball leagues; Winter Fun Day on February 1st at Cedar Creek Park

Other items:

- Pond hockey and Icekahana scheduled for January 11th & 12th, 2014.
- Winter Park Board meeting scheduled was discussed. There will be no meetings in January or February.

A motion was made by Nancy Johnson to adjourn the meeting at 5:45 p.m. The motion was seconded by Mary Don Kislingbury and carried.

Respectfully submitted,

Troy Nemmers
Public Works Director/City Engineer

MINUTES OF THE FAIRMONT PLANNING COMMISSION

Regular Meeting

January 7, 2014

5:30 p.m. – Fairmont City Hall Council Chambers

Members present: Jenny Trushenski, Ian Bents, Chris Pierce, Terry Maakestad, Tom Hawkins
Members absent: Wendy Emler
Others present: Councilor Terry Anderson, City staff: City Administrator Mike Humpal, CEcD

Chairman Hawkins called the meeting to order at 5:30 p.m.

Minutes: The minutes of the September 3, 2013 meeting were approved as presented on a motion by Pierce, seconded by Bents and carried.

Annual Reviews: Hawkins reviewed the three (3) conditional use permits up for review. Humpal reviewed and noted no complaints. Staff recommended approval of all three as presented. Pierce made the motion to approve the conditional use permits for another year. The motion was seconded by Trushenski and carried.

Chairman Hawkins reviewed the nine home occupations. Humpal noted that all nine (9) home occupation permits are active and in compliance. Maakestad made the motion to renew the permits presented for another year. The motion was seconded by Pierce and carried.

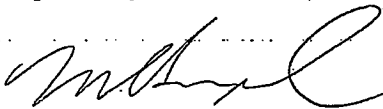
Public Hearings: None

Old Business: None

New Business: Humpal and the rest of the Commission thanked Tom Hawkins and Terry Maakestad for their community service on the Commission. Their terms expire on the 30th of January and both have served two terms. Humpal noted that the Mayor will be recommending Ed Willett and Scott Unke for new Planning Commission members to the City Council at their first meeting January 14, 2014.

There being no further business, Trushenski made the motion to adjourn the meeting at 5:47 p.m. The motion was seconded by Bents and carried.

Respectfully submitted,



Mike Humpal, CEcD
City Administrator

HRA BOARD MEETING MINUTES

January 13, 2014

4:00 p.m.

City Hall Council Chambers

Present:

X Commissioner Kopischke

X Commissioner Brau

X Commissioner Olson

X Commissioner Hawkins

Others present: Councilor Anderson, Manager Lewis-Clover and City Administrator Mike Humpal

The Fairmont HRA meeting was called to order at 5:00 p.m. The agenda was accepted as presented on a motion by Commissioner Brau, seconded by Commissioner Hawkins and carried.

The minutes of the December 9, 2013 meeting were approved as presented with a motion by Commissioner Brau, seconded by Commissioner Hawkins and carried.

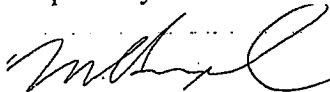
Friendship Village:

- A. Expenditure report: Manager Lewis-Clover reviewed expenditures noting all ordinary monthly expenses. Commissioner Olson made the motion to authorize payment of expenditures. The motion was seconded by Commissioner Brau and carried.
- B. Financial report/Budget progress report: No CD's renewed. The fire CD will renew in February 2014. Chairman Kopischke asked about liquid funds for the new townhomes.
- C. Occupancy report: Manager Lewis-Clover reported one (1) empty efficiency unit. Someone will move in next week. Still have a large waiting list.
- D. Chairman Kopischke informed the board that he had visited with Tom Unruh and negotiated a sale price of \$7,000. The City Attorney is working on a purchase agreement with a mid-February closing. The purchase agreement will be e-mailed to Unruh ahead of closing.

The Board discussed replacing Mark Jentz. Chairman Kopischke thought maybe a tenant residing in Fairmont would be a good idea.

A motion was made by Commissioner Brau to adjourn the meeting at 5:07 p.m. The motion was seconded by Commissioner Hawkins and carried.

Respectfully submitted:



Mike Humpal, CEcD
City Administrator