

# FAIRMONT CITY COUNCIL AGENDA

## 1. CALL TO ORDER -

- Regular meeting of the Fairmont City Council held on

**MONDAY, MAY 12, 2014**

at **5:30 p.m.** in the City Hall Council Chambers.

## 2. ROLL CALL -

Mayor Quiring  
Councilors:

Anderson  
Askeland  
Clerc  
Kallemeyn  
Rahm

## 3. DETERMINATION OF QUORUM -

## 4. PLEDGE OF ALLEGIANCE

## 5. READINGS OF MINUTES -

5.1 Minutes of Regular Meeting, April 28, 2014 (01)

## 6. OPEN DISCUSSION -

6.1 Open Discussion (02)

## **7. RECOGNITIONS/PRESENTATIONS -**

- 7.1 Presentation by Dr. Robert Nesse, Chief Executive Officer and Mark Koch, Chief Administrative Officer of Mayo Clinic Health Systems (03)
- 7.2 Proclaim May 18-24, 2014 as National Prevention Week (04)
  - 7.2a Proclamation (05)
- 7.3 Presentation by the Fairmont Early Childhood Initiative Coalition (06)
  - 7.3a Media Release (07)

## **8. SCHEDULED HEARINGS -**

## **9. ADMINISTRATIVE APPEALS -**

## **10. FINANCIAL REPORTS –**

## **11. REPORTS OF BOARDS, COMMITTEES, AND DEPARTMENT HEADS –**

## **12. LICENSES AND PERMITS –**

- 12.1 Fairmont Triathlon Permit (08)
  - 12.1a Permit and route map (09-11)
- 12.2 Martin County Historical Society Request for Street Closing and Parking Lot Use (12)
  - 12.2a Application (13)

12.3	Martin County Beyond the Yellow Ribbon Freedom 5K Fund Raiser	(14)
	12.3a Application	(15)
	12.3b Promotional Flyer	(16)
12.4	American Legion Post #36 – Application to Block Off Public Right-of-Way	(17)
	12.4a Application	(18)
	12.4b Map	(19)
12.5	Ryan Selbrade Application for Taxi License	(20)
	12.5a Application	(21)
	12.5b Rate Sheet	(22)
<b>13.</b>	<b>OLD BUSINESS -</b>	
<b>14.</b>	<b>NEW BUSINESS –</b>	
14.1	BevComm Support Agreement	(23)
	14.1a BevComm Support Agreement	(24-34)
14.2	Off Premises Sale of Intoxicating Liquor – Interlaken Heritage Days	(35)
	14.2a Letter of Request from American Legion Post 36	(36)
	14.2b Certificate of Liquor Liability Insurance	(37)
14.3	Advertise for Bids for 2014-A construction project	(38)
	14.3a Resolution 2014-09	(39-40)

14.4	Advertise for Bids for 2014-B construction project	(41)
14.4a	Resolution 2014-10	(42-43)
14.5	Advertise for Bids for 2014-C construction project	(44)
14.3a	Resolution 2014-11	(45-46)
14.6	Advertise for Bids for 2014-D construction project	(47)
14.3a	Resolution 2014-12	(48-49)
14.7	Future time and day for Work Sessions	(50)

**15. REGULAR AND LIQUOR DISPENSARY BILLS –**

**16. STATUS REPORTS/ORAL**

**17. ADJOURNMENT –**

**ADDITIONAL ATTACHMENTS –**

The minutes of the Fairmont City Council meeting held on April 28, 2014, at the City Hall Council Chambers.

Mayor Randy J. Quiring called the meeting to order at 5:30 p.m. Council Members Chad Askeland, Joe Kallemeyn and Darin Rahm were present. Absent were Council Members Terry Anderson and Wes Clerc. Also in attendance: City Administrator Mike Humpal, City Attorney Elizabeth W. Bloomquist, Public Works Director/City Engineer Troy Nemmers, Finance Director Paul Hoye and Chief of Police Greg Brolsma.

It was moved by Council Member Askeland, seconded by Council Member Rahm and carried to approve the minutes of the regular City Council meeting of April 14, 2014.

During open discussion, Council Member Rahm reminded citizens not to blow grass clippings into the street.

Mayor Quiring opened a Public Hearing to consider **Ordinance 2014-03**, re-establishing the Rural and Urban Service Districts for the City of Fairmont and to place a 24 acre parcel, CPN23-037-0140 owned by the Fairmont Cemetery Association into the Rural Service District. No comments were received at the public hearing. Council Member Kallemeyn made a motion to close the public hearing. Council Member Rahm seconded the motion and the motion carried. Council Member Kallemeyn made a motion to approve **Ordinance 2014-03**. Council Member Rahm seconded the motion. On roll call: Council Members Kallemeyn, Rahm and Askeland all voted aye. No one voted nay. Mayor Quiring declared said motion passed.

A motion was made by Council Member Kallemeyn to approve the application of the Martin County Preservation Assoc./Red Rock Center to block off a portion of Elm Street for a Memorial Day Community picnic on May 26, 2014. Council Member Askeland seconded the motion and the motion carried.

Mayor Quiring opened a Public Hearing to consider **Ordinance 2014-02**, establishing standards for rental housing units. During open discussion, Danny Klous, Joy Pollock, Marlene Haglund, Steve Poetter, Nicole (a renter), Doug Willner, Julie Regal and Donna from Elmore all spoke in opposition of the Ordinance. Steve Hawkins, Dave Johnson, Lois Johnson and Martin Krause spoke in favor of the Ordinance. Danny Klous presented the Council with approximately 300 petitions opposing the ordinance. Council Member Askeland made a motion to close the public hearing. Council Member Rahm seconded the motion and the motion carried. Council Member Askeland made a motion to approve **Ordinance 2014-02**. Council Member Rahm seconded the motion. On roll call: Council Members Askeland, Kallemeyn, and Rahm all voted aye. No one voted nay. Mayor Quiring declared said motion passed.

The bills for the month of April were presented. Council Member Kallemeyn made a motion to approve the payment of the April bills. Council Member Askeland seconded the motion and the motion carried.

A motion was made by Council Member Askeland, seconded by Council Member Rahm and carried to adjourn the meeting at 6:35 p.m.

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Randy J. Quiring  
Mayor

ATTEST:

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Patricia J. Monsen, City Clerk

/

**CITY OF FAIRMONT---AGENDA CONTROL SHEET---AGENDA ITEM NO. 6.1**

**MEETING DATE:** May 12, 2014

**SUBJECT:** Open Discussion

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator *MH*

**SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:**

**INTRODUCED BY:** Mayor Randy Quiring

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Prior to regular business, is there any open discussion?

**MOTION:** None

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

*2.*

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 7.1**

**MEETING DATE:** May 12, 2014

**SUBJECT:** Presentation by Dr. Robert Nesse, Chief Executive Officer and Mark Koch, Chief Administrative Officer of Mayo Clinic Health Systems

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:** Mike Humpal, CEcD, City Administrator

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Dr. Robert Nesse, Chief Executive Officer and Mark Koch, Chief Administrative Officer of Mayo Clinic Health Systems will be present to address the City Council about “rebuilding and re-invigorating Mayo’s relationship with this “Fairmont” very important community”.

**MOTION:** None

**VOTE REQUIRED:** None

**ATTACHMENTS:**

- 1.
- 2.
- 3.


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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 7.2**

**MEETING DATE:** May 12, 2014

**SUBJECT:** Proclaim May 18-24, 2014 as National Prevention Week

**REVIEWED BY:** Mike Humpal, CECD, City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mayor Randy J. Quiring

**INTRODUCED BY:** Mayor Randy J. Quiring

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENED ACTION BY:**

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Mayor Randy J. Quiring will proclaim May 18-24, 2014 as National Prevention Week in the City of Fairmont.

**MOTION:**

**VOTE REQUIRED:**

**ATTACHMENTS:**

1. Proclamation
- 2.
- 3.

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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_





CITY OF FAIRMONT – 100 Downtown Plaza – Fairmont, MN 56031  
www.fairmont.org

Phone (507) 238-9461

Fax (507) 238-9469

## Proclamation

### *Our Lives. Our Health. Our Future*

WHEREAS, National Prevention Week is a Substance Abuse and Mental Health Services Administration (SAMSA) supported annual health observance dedicated to increasing public awareness of and action around, substance abuse and mental health issues; and,

WHEREAS, Fairmont Substance Abuse Prevention (FSAP) Coalition is a community partnership with the Vision “To Have a Safe and Healthy Community Where Our Youth Live Free of Substance Abuse and Its Harmful Effects;” and,

WHEREAS, the FSAP Coalition members support the Mission of “Working together to eliminate alcohol, tobacco, and other drug use among Fairmont’s youth by empowering and supporting them to make good choices;” and,

WHEREAS, the FSAP Coalition uses a prevention strategy of “Who We Are” which is a Positive Community Norms messaging campaign focusing on correcting various misperceptions about behavior and attitudes of youth adults in Fairmont regarding underage drinking; and,

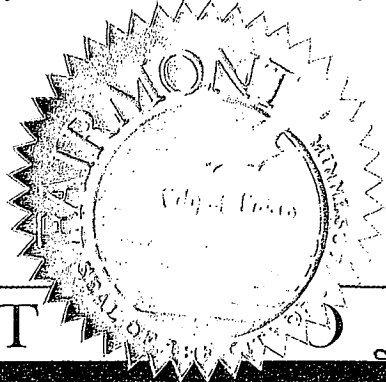
WHEREAS, the goal of the FSAP Coalition’s “Who We Are” campaign is to Grow the Goodness That Already Exists in our Community; and,

WHEREAS, the theme of National Prevention Week is “Our Lives. Our Health. Our Future.” highlighting the important role each of us has in maintaining a healthy life and ensuring a productive future” for our youth.

THEREFORE, BE IT RESOLVED THAT, I, Mayor Randy J. Quiring of Fairmont, do hereby proclaim May 18-24 as:

### NATIONAL PREVENTION WEEK

in Fairmont. I call upon our citizens to observe NATIONAL PREVENTION WEEK by supporting the FSAP coalition mission of working together to support youth and adults in making healthy choices for our community’s future.




*Randy J. Quiring*  
Randy J. Quiring, Mayor

C I T Y O F F L A K E S

MEETING DATE: May 12, 2014

SUBJECT: Presentation by the Fairmont Early Childhood Initiative Coalition

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input checked="" type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input checked="" type="checkbox"/>	No action needed	<input type="checkbox"/>	

STATEMENT:

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. Media Release

2. \_\_\_\_\_

3. \_\_\_\_\_

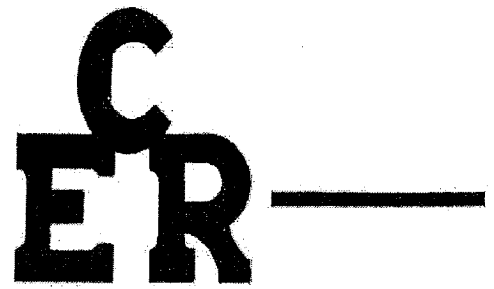
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Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

# Community Education and Recreation

714 Victoria Street  
Fairmont, MN 56031

(507) 235-3141



Released 4-30-2014

Local Media

Contact: CER (235-3141)\

## MEDIA RELEASE


### **Early Childhood Development is Economic Development With High Public Return** *Wednesday, May 14, 2014, Fairmont*

The Fairmont Early Childhood Initiative is proud to present “**Early Childhood Development is Economic Development With High Public Return**” with Art Rolnick. Art Rolnick, formerly "Senior Vice President - Minneapolis Federal Reserve" and currently "Senior Fellow-Humphrey School of Public Affairs," has been invited to visit Fairmont on May 14 to talk with education and business communities regarding the economic value of early learning for our youngest citizens. The public is invited to hear his presentation on **Wednesday, May 14, 3:30 pm**, at the Fairmont Elementary School K-2 Cafeteria, 714 Victoria Street. He will also be presenting to area business professionals at the regular Chamber of Commerce Bureau 14 meeting at 6 pm, at the Interlaken Golf Club, Fairmont.

The Fairmont Early Childhood Initiative (ECI) is a community coalition dedicated to providing leadership to mobilize community resources to promote our youngest children. Our coalition includes volunteers representing early childhood, business, education, health care, human services, law enforcement, child care providers, community education, chamber of commerce, and private citizens who care about our youngest citizens as our future leaders. Celebrate Fairmont ECI's 10<sup>th</sup> anniversary of the grassroots efforts of community members working together to promote early learning in our youngest citizens.

Help Fairmont ECI continue to make a difference in the life of a child in our community by:

- Supporting early literacy programs. Early reading skills are crucial for young children to be ready for school.
- Participating in the Fairmont ECI Coalition (contact CER/Roni Daur 235-3141)

**MEETING DATE:** May 12, 2014**SUBJECT:** Fairmont Triathlon Permit**REVIEWED BY:** Mike Humpal, CEcD, City Administrator **SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator**COUNCIL LIAISON:****TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Fairmont Triathlon has applied for a permit for their event to be held on June 14, 2014.**MOTION:** To approve the permit for the Fairmont Triathlon to be held on June 14, 2014.**VOTE REQUIRED:** Simple majority**ATTACHMENTS:**

1. Permit and route map
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

CITY OF FAIRMONT  
MISCELLANEOUS LICENSE & PERMIT APPLICATION

Applicant's Name Fairmont Triathlon (Phillip A Hanson)

Applicant's Address Dutch Creek Farms  
2320 Lake Ave -

Applicant's Telephone 235-8233

Applicant's Signature Phillip A Hanson

Date of application 4/21/14

Parade Permit - Fairmont Triathlon - 6:00 AM to 11:45 at Gomsrud Park,  
Type of application: (Include dates, time, location, requests from City, etc.) June 14th 2014

Race Times: 8:30 - 8:40 - 9:30 - Request from City, necessary patrol cars and  
officers to cover critical intersections, Bike route numbers & directions  
Lair Rd - E - Albion - S, 415 to 8W - 10N + E thru Wilbert, 37N, 118 E, 39N, 20 E, 41 and

Albion N, Lair Rd W - Finish - Run 10K + 5K - Lair Rd E, Bike Trails, Belle Vue E,  
Prairie N, Cardinal E, High School Parking Lot, Johnson, W,  
Fee (if applicable) Prairie S, bike trail W to Albion + Lair Rd. W - Finish.

N/A

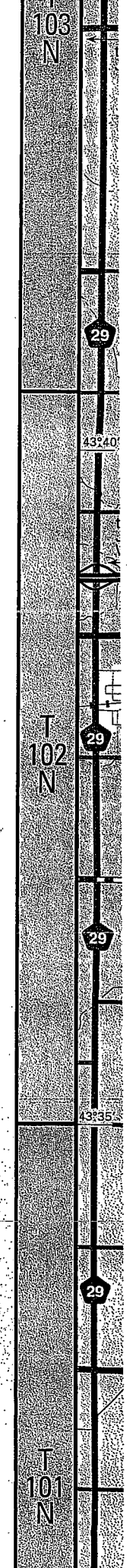
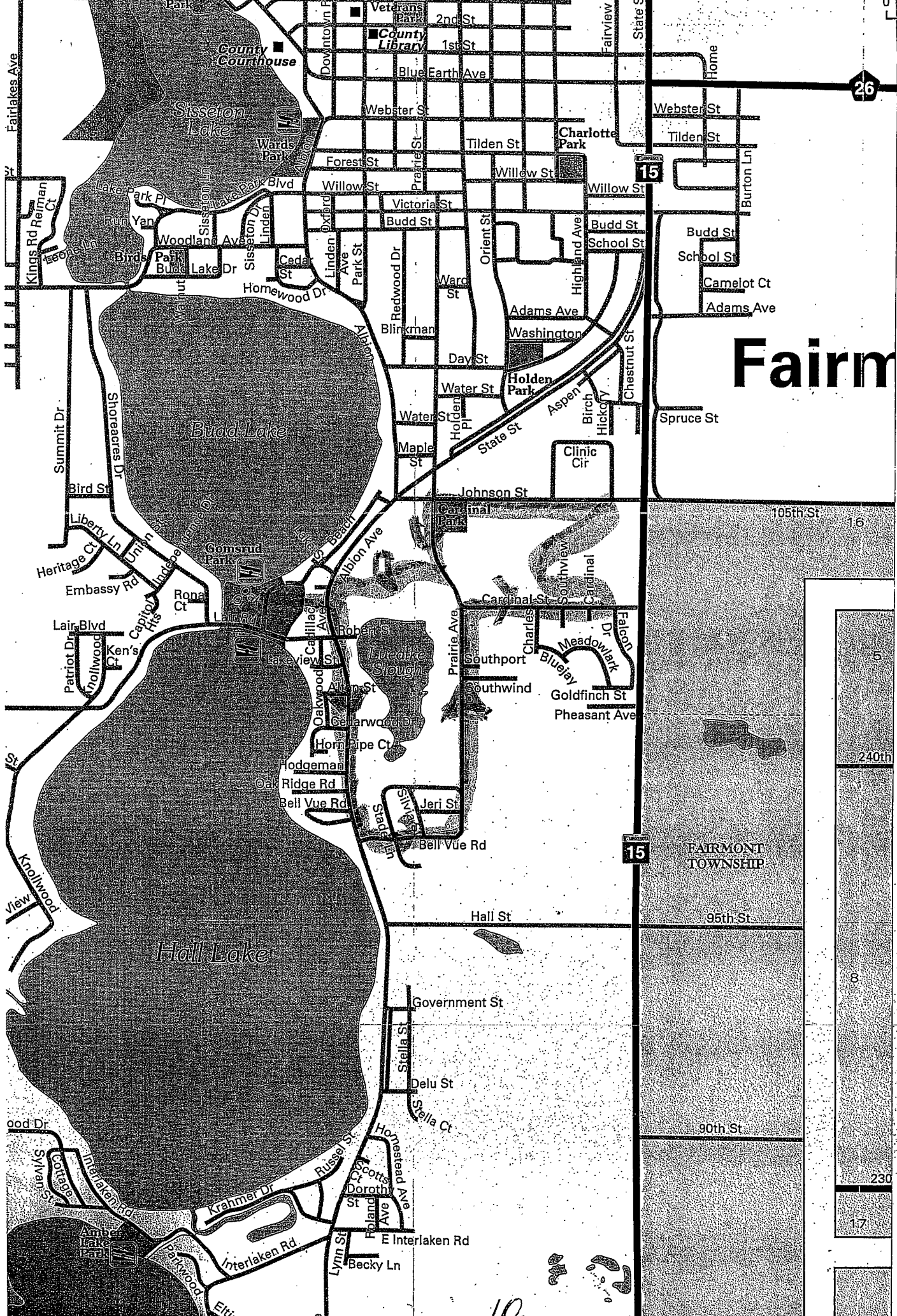
10K. 2 laps - 5K. 1 lap.

CITY USE ONLY

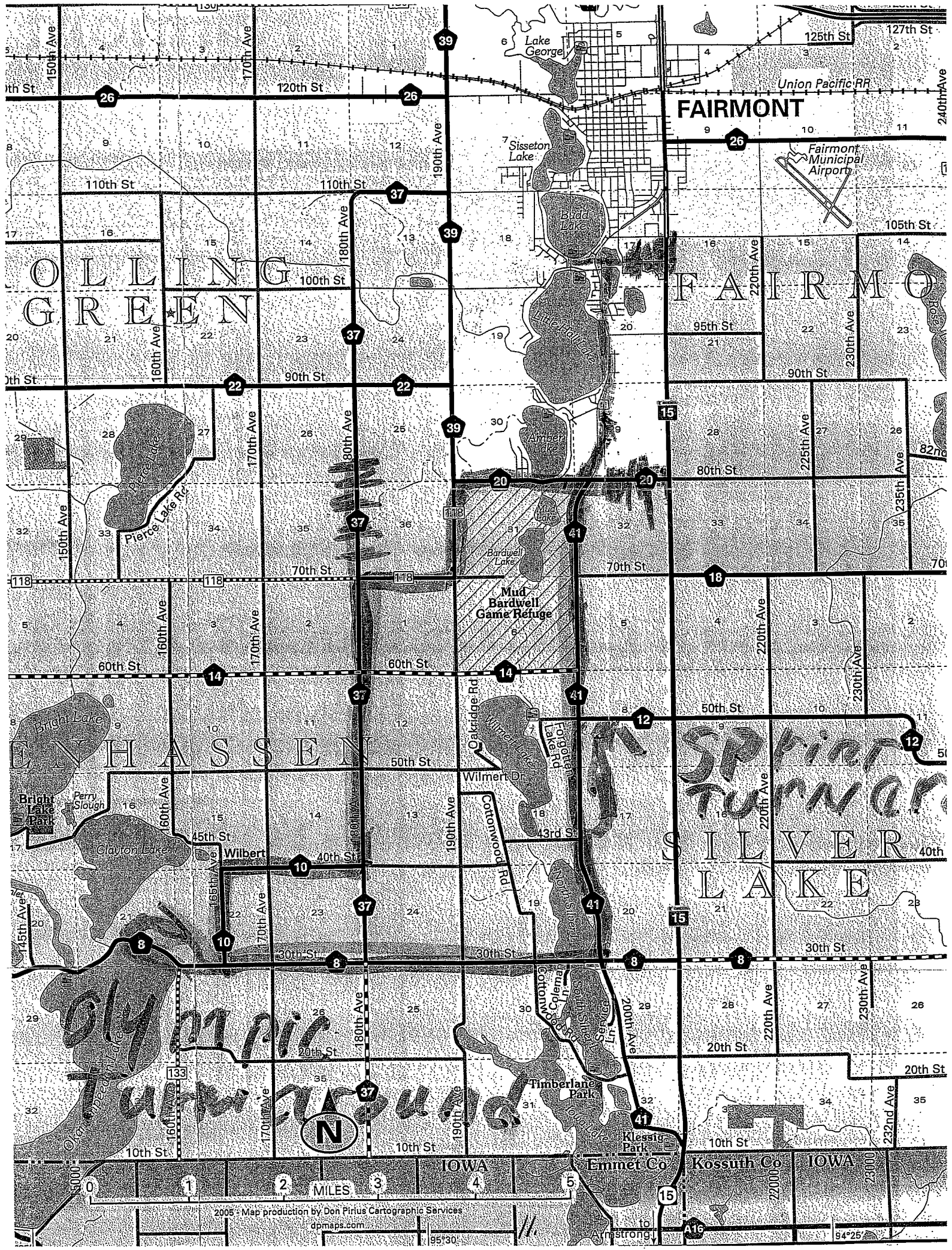
Application approved by \_\_\_\_\_ Date \_\_\_\_\_


Instructions/Comments \_\_\_\_\_

Application Distribution: City \_\_\_\_\_ Applicant \_\_\_\_\_ Police \_\_\_\_\_ Other \_\_\_\_\_







**MEETING DATE:** May 12, 2014**SUBJECT:** Street Closing and Parking Lot Use**REVIEWED BY:** Mike Humpal, CEcD, City Administrator **SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator**COUNCIL LIAISON:****TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The Martin County Historical Society (MCHS), is planning a Lakester's Car Show event on Saturday, July 19, 2014. The Society is requesting exclusive use of the SMEC parking lot for the event. They also are requesting authority to close a portion of Elm Street for the event. This event has taken place for several years and there have been no problems reported.

**MOTION:** To approve the request from the Martin County Historical Society to close off a portion of Elm Street from East Blue Earth Avenue to the south property line of MCHS and allow exclusive use of the SMEC parking lot on July 19, 2014.

**VOTE REQUIRED:** Simple majority**ATTACHMENTS:**

1. Application
- 2.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF FAIRMONT  
MISCELLANEOUS LICENSE & PERMIT APPLICATION

Applicant's Name Martin County Historical Society  
Applicant's Address 304 E. Blue Earth Ave.  
Fairmont, MN 56031  
Applicant's Telephone 235-5178  
Applicant's Signature Request by Email / Lenny Tvedten  
Date of application 04/25/14

Type of application: (Include dates, time, location, requests from City, etc.)

Lakester's Car Show & Martin County Historical Society Fund Raiser

Date: Saturday, July 19, 2014 10:00 a.m. - 4:00 p.m.

Requesting the exclusive use of the SMEC parking lot and use of electrical outlets

on the bulding. Also requesting to block off Elm Street from Blue Earth Avenue  
South to the museum garage entrance. The use of 6 picnic tables and pedestrian crossing  
Fee (if applicable) sign at intersection of Elm Street and Blue Earth Avenue.

N/A

**CITY USE ONLY**


Application approved by \_\_\_\_\_ Date \_\_\_\_\_

Instructions/Comments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Application Distribution: City \_\_\_\_\_ Applicant \_\_\_\_\_ Police \_\_\_\_\_ Other \_\_\_\_\_  
\_\_\_\_\_

MEETING DATE: May 12, 2014

SUBJECT: Martin County Beyond the Yellow Ribbon Freedom 5K Fund Raiser

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Martin County Beyond the Yellow Ribbon has applied for a permit to hold a 5K Run, Walk, or Bicycle around Lake Sisseton on July 4, 2014. The applicant has made arrangements with Fire Chief Doug Borchardt and gotten a special permit from the fireworks display company to use the bike trail.

**MOTION:** To approve the permit application for Martin County Beyond the Yellow Ribbon Freedom 5K on July 4, 2014.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. Application
2. Promotional Flyer

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

CITY OF FAIRMONT  
MISCELLANEOUS LICENSE & PERMIT APPLICATION

Applicant's Name Martin County Beyond the Yellow Ribbon, % Tam Plumhoff

Applicant's Address 709 Shoreacres Dr.

Fairmont, MN 56031

Applicant's Telephone 507-238-2806

Applicant's Signature

Tamara G. Plumhoff

Date of application May 6, 2014

Type of application: (Include dates, time, location, requests from City, etc.)

Freedom 5K Martin County Beyond the Yellow Ribbon Fundraiser, Friday, July 4, 2014.

8:00 a.m. registration at Fairmont Armory, 8:30 a.m. Run, Walk, Bike around Lake

Sisseton using the bike trail, Kings Rd., Woodland Ave., Albion Ave. and Lake Ave.

back to Armory. Free Will donation for pancake breakfast.

Fee (if applicable) N/A

*CITY USE ONLY*

Application approved by \_\_\_\_\_ Date \_\_\_\_\_

Instructions/Comments \_\_\_\_\_

Application Distribution: City \_\_\_\_\_ Applicant \_\_\_\_\_ Police \_\_\_\_\_ Other \_\_\_\_\_

# FREEDOM 5K

## JULY 4<sup>TH</sup> 2014

2<sup>ND</sup> Annual FUNDRAISER EVENT for

MARTIN COUNTY BEYOND THE YELLOW RIBBON

RUN, BIKE, OR WALK

Fairmont National Guard Armory

700 Fairlakes Ave, Fairmont MN

8:00 am registration 8:30 am start time

8:00 am–10:00 am Pancake Breakfast

\$20.00 Preregistration by May 15 guaranteed shirt [mcbtyr@gmail.com](mailto:mcbtyr@gmail.com)

\$25.00 After May 15 or Day of event shirts as available


\$60.00 per family and Military Families are FREE

Route is around Lake Sisseton. No pets.

**CITY OF FAIRMONT---AGENDA CONTROL SHEET---AGENDA ITEM NO. 12.4**

**MEETING DATE:** May 12, 2014

**SUBJECT:** American Legion Post #36 – Application to Block Off Public Right-of-Way

**REVIEWED BY:** Mike Humpal, CEcD, City Administrator 

**SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator

**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator

**COUNCIL LIAISON:**

**TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The American Legion Post #36 is requesting permission to block off part of East First Street in front of their building to operate a beer garden and provide entertainment during Interlaken Heritage Days on June 13, 2014.

**MOTION:** To approve the application of the American Legion Post #36 to block off a portion of public right-of-way in order to set up a beer garden and an entertainment area on June 13, 2014, as part of the Interlaken Heritage Days Festival of Lakes celebration.

**VOTE REQUIRED:** Simple majority

**ATTACHMENTS:**

1. Application
2. Map
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

CITY OF FAIRMONT  
MISCELLANEOUS LICENSE & PERMIT APPLICATION

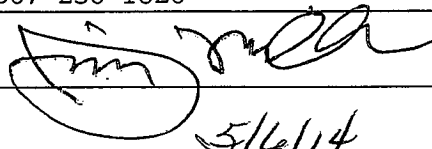
Applicant's Name American Legion Post #36 - Application to Block Off Public Right of Way

Applicant's Address 106 East First Street

Fairmont, MN 56031

Applicant's Telephone 507-236-1026

Applicant's Signature

 - FINANCE OFFICE

Date of application

5/6/14

Type of application: (Include dates, time, location, requests from City, etc.)

Block off Public Right-of-Way

Date: June 13, 2014

Location: East First Street from Downtown Plaza east to the alley.

Fee (if applicable) N/A

**CITY USE ONLY**

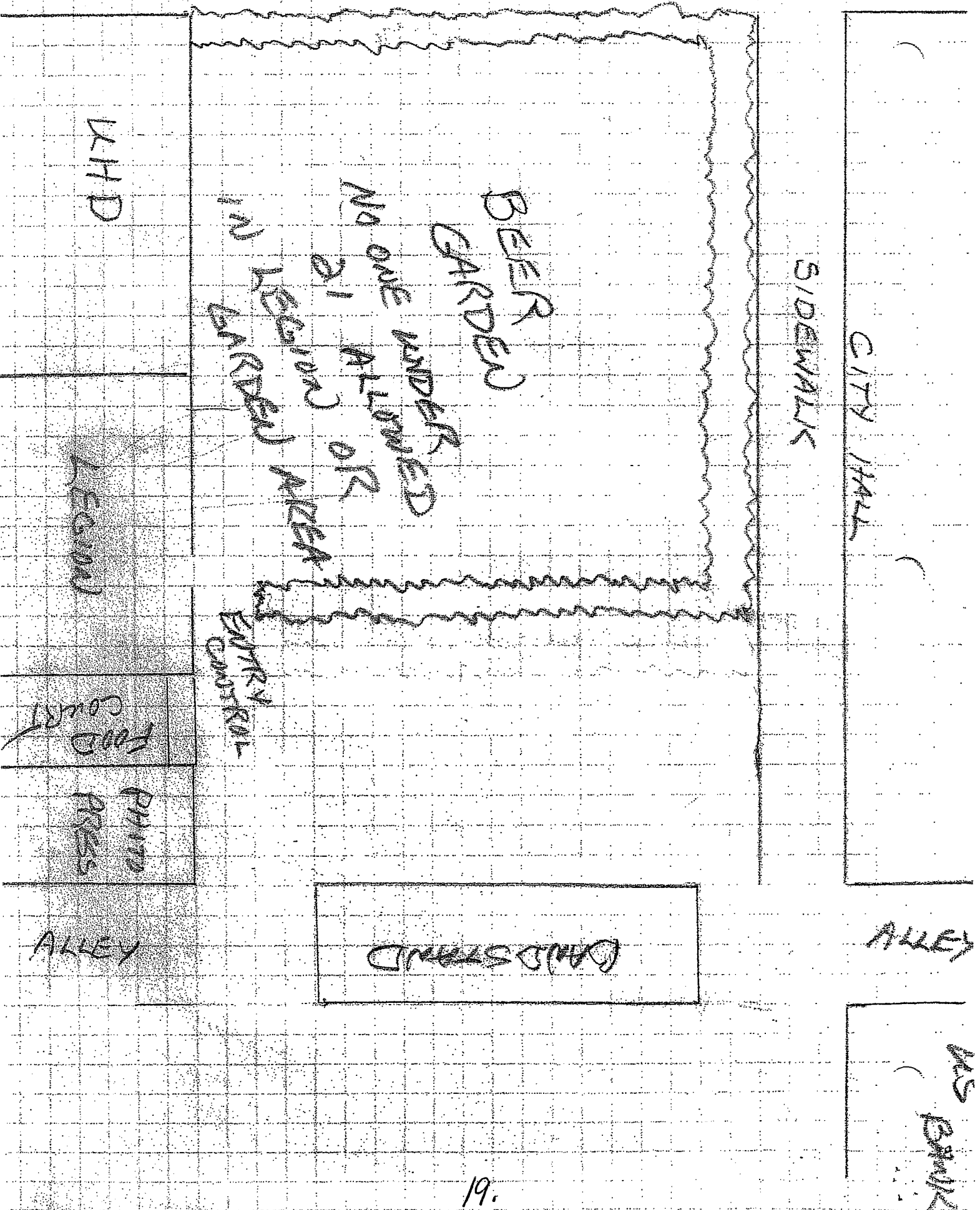
Application approved by \_\_\_\_\_ Date \_\_\_\_\_

Instructions/Comments \_\_\_\_\_

Application Distribution: City \_\_\_\_\_ Applicant \_\_\_\_\_ Police \_\_\_\_\_ Other \_\_\_\_\_




# DOWNTOWN PLAZA



MEETING DATE: May 12, 2014

SUBJECT: Ryan Selbrade Application for Taxi License

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Ryan Selbrade has made application for a taxi license. Selbrade has paid the license fee of \$50.00 to operate one vehicle. Selbrade has also provided an approved vehicle inspection form, rate sheet and a letter confirming insurance. Staff recommends approval of the license pending a satisfactory police investigation and receipt of the actual insurance certificate.

**MOTION:** To approve the Taxi License for Ryan Selbrade to operate one vehicle, pending a satisfactory police investigation and receipt of the certificate of insurance.

VOTE REQUIRED: Simple majority

ATTACHMENTS:

1. License Application
2. Rate Sheet

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF FAIRMONT  
MISCELLANEOUS LICENSE & PERMIT APPLICATION

Applicant's Name Ryan Selbrode

Applicant's Address 427 E. Blue Earth Ave.

Fairmont, MN 56031

Applicant's Telephone (507) 230-0554

Applicant's Signature [Signature]

Date of application 5/7/14

Type of application: (Include dates, time, location, requests from City, etc.)

Taxi License - to operate one vehicle, 02 Chrysler town/country,  
license plate 591-AGH in the City of Fairmont.

Fee (if applicable) <sup>pl</sup> \$50.00/vehicle

CITY USE ONLY

Application approved by \_\_\_\_\_ Date \_\_\_\_\_

Instructions/Comments \_\_\_\_\_

Application Distribution: City \_\_\_\_\_ Applicant \_\_\_\_\_ Police \_\_\_\_\_ Other \_\_\_\_\_

# *Fairmont*

# *Taxi*

## Rate sheet

In town \$5 a person and \$4 for additional passengers


Kids under 18 are \$1 if accompanied by an adult or full price if riding alone.

Extra stops \$3

Out of town rates are \$1 a mile

MEETING DATE: May 12, 2014

SUBJECT: BevComm Support Agreement

REVIEWED BY: Mike Humpal, CECD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Paul Hoyer, Finance Director

INTRODUCED BY: Paul Hoyer, Finance Director

COUNCIL LIAISON:

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
-------------------------------------	------------	--------------------------	-------	--------------------------	------------	--------------------------	-----------

<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** Staff has received three proposals for IT support that covers everything from servers and workstations to antivirus and data backup. We received bids from BevComm, Midwest IT and BusinessWare Solutions. Staff is recommending approval of the agreement with BevComm which was the lowest bid and the company that is most familiar with our network. This agreement replaces the agreement that the Council approved at the June 24, 2013 Council meeting.

**MOTION:** To approve the Support Agreement with BevComm.**VOTE REQUIRED:** Simple majority**ATTACHMENTS:**

1. BevComm Support Agreement
- 2.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



411 South Grove Street, Suite #2 • Blue Earth, MN 56013  
507-526-2822 • 1-800-473-1442 • Fax: 507-526-4512  
www.bevcomm.com

**BEVCOMM, Inc.**  
**PC/LAN Services**  
**Customer Support Agreement**

**THIS AGREEMENT** is entered into on this May 1<sup>st</sup>, 2014, by BEVCOMM, Inc., located at 123 W. 7<sup>th</sup> Street, Blue Earth, MN 56013, and City of Fairmont, located at 100 Downtown Plaza, Fairmont, MN 56031 and sets forth the terms and conditions under which BEVCOMM, Inc. shall provide computer related support services to Customer.

**1. SUPPORT SERVICES PROVIDED.**

- 1.1 BEVCOMM, Inc. agrees to provide computer related support services to Customer with respect to Customer's business at address above, subject to the terms and conditions set forth in this Agreement. The services to be provided by BEVCOMM, Inc. are those set forth in Exhibit "A," entitled "Services," attached hereto and incorporated herein by this reference. These Services may be modified and supplemented from time to time by BEVCOMM, Inc.
- 1.2 Support Services will be provided solely with respect to products set forth in Exhibit "A".
- 1.3 Services will be available and provided by BEVCOMM, Inc. at the times indicated on Exhibit "A," however, BEVCOMM, Inc. does not guarantee response time.
- 1.4 Customer agrees to identify and make available to BEVCOMM, Inc. at least one qualified Customer employee set forth on Exhibit "B" as administrative contact with authority to (i) act and make binding decisions on behalf of Customer; (ii) provide information and data with respect to the requested service; and (iii) advise BEVCOMM, Inc. of Customer's requirements.
- 1.5 Customer shall identify a primary and secondary contact in the space provided in Exhibit "B." The identified contacts shall serve as the sole contacts with access to BEVCOMM, Inc. support. It is the responsibility of the customer to notify BEVCOMM, Inc. of any changes in the primary and secondary contacts.

**2. SERVICE FEES.**

- 2.1 Upon execution of this Agreement, Customer shall pay the monthly service fee to BEVCOMM, Inc. for providing the services as listed in Exhibits "A," and "C".
- 2.2 Customer acknowledges and agrees that the service fees paid to BEVCOMM, Inc. do not include local, state or federal, use, excise, personal property or other similar taxes which are the responsibility of and shall be paid by customer.

**3. TERM, RENEWAL AND TERMINATION.**

- 3.1 The term of this Agreement shall be effective for 12 months, commencing on 5/1/2014, after acceptance by BEVCOMM, Inc. All fees must be routinely paid or services will not be rendered.
- 3.2 This Agreement shall be manually reviewed at the end of the Contract Effective Date unless terminated as hereinafter provided. Pricing and services rendered as described in Exhibits A and C shall not automatically renew, and BEVCOMM, Inc. shall give Customer thirty (30)

days written notice prior to the expiration of the original term of this agreement or any automatic renewal. Should BEVCOMM, Inc. fail to give Customer such notice, the pricing and services described in Exhibits A and C shall remain in effect for the entire term of any automatic renewal.

- 3.3 This Agreement may be terminated by BEVCOMM, Inc. upon any breach or default of Customer by giving thirty (30) days prior written notice to Customer. If BEVCOMM, Inc. elects to terminate the Agreement, BEVCOMM, Inc. shall refund applicable service fees on a pro-rated basis.
- 3.4 Notwithstanding 3.3 above, in the event Customer fails to make payment of amounts due to BEVCOMM, Inc. under this Agreements, BEVCOMM, Inc. shall have the right to terminate this Agreement by giving thirty (30) days written notice. All overdue payments shall bear interest at the rate of eighteen percent (18%) per annum, or the highest contractual rate permitted by applicable law, whichever is lower.
- 3.5 Customer may terminate this Agreement upon thirty (30) days advance written notice to BEVCOMM, Inc. Customer will be responsible for one half of the remaining monthly services fees as set forth by this agreement and, no refund shall be due to Customer or paid by BEVCOMM, Inc.
- 3.6 BEVCOMM, Inc. may terminate this Agreement upon sixty (60) days advance written notice to Customer for any reason. Customer shall be responsible for all monthly services fees contained in Exhibit A and for any fees for services performed as described in Exhibit C during said sixty (60) period.

#### **4. LIMITATION OF REMEDIES.**

- 4.1 BEVCOMM, Inc.'s entire liability and Customer's exclusive remedy for damages from any cause whatsoever, including, but not limited to, nonperformance, negligence or misrepresentation, and regardless of the form of action, shall be limited to the amount which has been paid to BEVCOMM, Inc. by Customer for BEVCOMM, Inc. performance hereunder. In no event will BEVCOMM, Inc. be liable for damages caused by Customer's negligence, or for special, incidental or consequential damages, lost profits, loss of use of equipment, loss of stored memory, cost of substitute equipment or other downtime costs, even if BEVCOMM, Inc. has been advised of the possibility of such damages, or for any claim against Customer by any other party. No action arising out of this Agreement, regardless of the form of action, may be brought by Customer more than one year after the claimed damaging act has occurred. SOME STATES HAVE LAWS WHICH ARE DIFFERENT FROM THOSE STATED HEREIN AND IN SUCH STATES, THE MINIMUM REQUIRED LIABILITY TERMS SHALL APPLY.

#### **5. WARRANTIES.**

- 5.1 ANY MATERIALS, SUPPLIES, PARTS AND OTHER PRODUCTS SUPPLIED OR PROVIDED BY BEVCOMM, INC. ARE PROVIDED ON AN "AS IS" BASIS. THE MANUFACTURERS OF SAID MATERIALS, SUPPLIES, PARTS AND OTHER PRODUCTS MAY PROVIDE WARRANTIES FOR THEIR PRODUCTS. WARRANTY QUESTIONS OR PROBLEMS WITH RESPECT TO SUCH MATERIALS, SUPPLIES, PARTS AND OTHER PRODUCTS SHOULD BE ADDRESSED TO THE MANUFACTURER. BEVCOMM, INC. DOES NOT WARRANT THAT ANY MATERIALS, SUPPLIES, PARTS OR OTHER PRODUCTS WILL MEET CUSTOMER'S REQUIREMENTS, OR THAT THE OPERATION OR USE OF ANY MATERIALS,

SUPPLIES, PARTS OR OTHER PRODUCTS WILL BE UNINTERRUPTED OR ERROR-FREE. BEVCOMM, INC. MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SOME STATES HAVE LAWS WHICH ARE DIFFERENT FROM THOSE STATED HEREIN AND IN SUCH STATES, THE MINIMUM REQUIRED WARRANTY SHALL APPLY.

6. **ASSIGNMENT.**

6.1 This agreement is not assignable by Customer without the prior written consent of BEVCOMM, Inc. Any attempt by Customer to assign any rights, duties or obligations which arise under this Agreement without BEVCOMM, Inc.'s consent shall be void. BEVCOMM, Inc. expressly reserves the right to sub-contract, at BEVCOMM, Inc. expense, for the performance of any and all of the services to be provided hereunder. In such event, however, the rights and obligations of BEVCOMM, Inc. and Customer shall not be diminished.

7. **PROPRIETY RIGHTS.**

7.1 Any changes, additions or enhancements in the form of new or partial programs or documentation as may be provided to Customer by BEVCOMM, Inc. under this Agreement shall be and remain the proprietary exclusive property of BEVCOMM, Inc.

8. **COST OF ENFORCEMENT.**

8.1 In the event it becomes necessary for BEVCOMM, Inc. to institute any action at law and/or in equity against Customer to secure or protect its rights under this Agreement, BEVCOMM, Inc. shall be entitled to recover on any judgment entered therein in its favor such reasonable attorney's fees as may be allowed by the court, together with such costs and damages as provided by law.

9. **JURISDICTION.**

9.1 This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota, and the parties hereto agree that any action relating to this Agreement shall be instituted and prosecuted in the federal or state courts of the State of Minnesota, and each party hereto waives any right to change of venue, and hereby submits to the jurisdiction of said courts.

10. **FORCE MAJEURE.**

10.1 Either party shall be excused for delay in the performance of any obligations hereunder, except the payment of fees required to be paid hereunder, when such delay is the result of or attributable to the elements, acts of God, governmental authority, delays in transportation or any other cause beyond their reasonable control.

11. **GENERAL.**

11.1 This Agreement contains the entire agreement of BEVCOMM, Inc. and Customer. No representations, inducements, promises, negotiations or agreements, oral or otherwise, not contained herein shall be of any force or effect. The parties hereto agree that the terms and conditions contained herein shall prevail notwithstanding any variations contained in any other Agreements between Customer and BEVCOMM, Inc. This Agreement shall not be effective until accepted by BEVCOMM, Inc. at its sole option, and service shall commence on a mutually agreed upon date.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

**CUSTOMER**

**BEVCOMM, Inc.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# EXHIBIT A

## Services

12 Month Term

### Partnership Plan – Managed Services

- **\$3985.00 per month**
- Custom plan for City of Fairmont MN
- Unlimited support (remote and on-site) for the equipment listed in Exhibit A each month excluding quoted projects.
- 15 switches per server monitored

### FMT SMB

#### Server Vault Pro with remote server care

##### Unlimited cloud storage

Hardware & Software Audits

Performance, Patch & Anti-Virus Reports

LogMeIn Remote Control

Patch Whitelisting Service

Multi-Vendor Anti-Virus Management

Web-based Management Portal

Project Services

Application, Performance & Hardware Monitoring

Intelligent (Conditional) Alert Monitoring

Alert Filtering, De-Duplication and Validation

Combine Related Alerts into a Single Ticket

Ticket Escalation with Steps to Resolution

Remote Login and Diagnosis

Full Remote Problem Resolution

Remote Restart of Services and Reboot

Server Maintenance Schedules

Service Requests for Issues Outside of Monitoring

Service Requests for Server Health Issues

Service Requests for Application Performance Issues

### FMT App

#### Server Vault Standard with remote server care

##### 200 gig cloud storage

Hardware & Software Audits

Performance, Patch & Anti-Virus Reports

LogMeIn Remote Control

Patch Whitelisting Service

Multi-Vendor Anti-Virus Management

Web-based Management Portal

Project Services

Application, Performance & Hardware Monitoring

Intelligent (Conditional) Alert Monitoring

Alert Filtering, De-Duplication and Validation

Combine Related Alerts into a Single Ticket

Ticket Escalation with Steps to Resolution

Remote Login and Diagnosis

Full Remote Problem Resolution

Remote Restart of Services and Reboot

Server Maintenance Schedules

Service Requests for Issues Outside of Monitoring

Service Requests for Server Health Issues

Service Requests for Application Performance Issues



## **FMT Springbrook**

### **Server Vault Standard with remote server care**

#### **200 gig cloud storage**

Hardware & Software Audits  
Performance, Patch & Anti-Virus Reports  
LogMeln Remote Control  
Patch Whitelisting Service  
Multi-Vendor Anti-Virus Management  
Web-based Management Portal  
Project Services  
Application, Performance & Hardware Monitoring  
Intelligent (Conditional) Alert Monitoring  
Alert Filtering, De-Duplication and Validation  
Combine Related Alerts into a Single Ticket  
Ticket Escalation with Steps to Resolution  
Remote Login and Diagnosis  
Full Remote Problem Resolution  
Remote Restart of Services and Reboot  
Server Maintenance Schedules  
Service Requests for Issues Outside of Monitoring  
Service Requests for Server Health Issues  
Service Requests for Application Performance Issues

## **FMT SP**

### **Server Vault Basic with remote server care**

#### **100 gig cloud storage**

Hardware & Software Audits  
Performance, Patch & Anti-Virus Reports  
LogMeln Remote Control  
Patch Whitelisting Service  
Multi-Vendor Anti-Virus Management  
Web-based Management Portal  
Project Services  
Application, Performance & Hardware Monitoring  
Intelligent (Conditional) Alert Monitoring  
Alert Filtering, De-Duplication and Validation  
Combine Related Alerts into a Single Ticket  
Ticket Escalation with Steps to Resolution  
Remote Login and Diagnosis  
Full Remote Problem Resolution  
Remote Restart of Services and Reboot  
Server Maintenance Schedules  
Service Requests for Issues Outside of Monitoring  
Service Requests for Server Health Issues  
Service Requests for Application Performance Issues

## **FMT MX**

### **Server Vault Basic with remote server care**

#### **100 gig cloud storage**

Hardware & Software Audits  
Performance, Patch & Anti-Virus Reports  
LogMeln Remote Control  
Patch Whitelisting Service  
Multi-Vendor Anti-Virus Management  
Web-based Management Portal  
Project Services  
Application, Performance & Hardware Monitoring  
Intelligent (Conditional) Alert Monitoring  
Alert Filtering, De-Duplication and Validation  
Combine Related Alerts into a Single Ticket  
Ticket Escalation with Steps to Resolution  
Remote Login and Diagnosis  
Full Remote Problem Resolution  
Remote Restart of Services and Reboot  
Server Maintenance Schedules  
Service Requests for Issues Outside of Monitoring  
Service Requests for Server Health Issues  
Service Requests for Application Performance Issues

## **FMT DC2**

### **Remote server care**

#### **No cloud storage**

Hardware & Software Audits  
Performance, Patch & Anti-Virus Reports  
LogMeln Remote Control  
Patch Whitelisting Service  
Multi-Vendor Anti-Virus Management  
Web-based Management Portal  
Project Services  
Application, Performance & Hardware Monitoring  
Intelligent (Conditional) Alert Monitoring  
Alert Filtering, De-Duplication and Validation  
Combine Related Alerts into a Single Ticket  
Ticket Escalation with Steps to Resolution  
Remote Login and Diagnosis  
Full Remote Problem Resolution  
Remote Restart of Services and Reboot  
Server Maintenance Schedules  
Service Requests for Issues Outside of Monitoring  
Service Requests for Server Health Issues  
Service Requests for Application Performance Issues

## **FMT HV**

### **Proactive server care**

#### **No cloud storage**

Hardware & Software Audits  
Performance, Patch & Anti-Virus Reports  
LogMeIn Remote Control  
Patch Whitelisting Service  
Multi-Vendor Anti-Virus Management  
Web-based Management Portal  
Project Services  
Application, Performance & Hardware Monitoring  
Intelligent (Conditional) Alert Monitoring  
Alert Filtering, De-Duplication and Validation  
Combine Related Alerts into a Single Ticket  
Ticket Escalation with Steps to Resolution  
Remote Login and Diagnosis  
Full Remote Problem Resolution  
Remote Restart of Services and Reboot  
Server Maintenance Schedules

## **FMT Scada 1**

### **Server Vault Standard with remote server care**

#### **200 gig cloud storage**

Hardware & Software Audits  
Performance, Patch & Anti-Virus Reports  
LogMeIn Remote Control  
Patch Whitelisting Service  
Multi-Vendor Anti-Virus Management  
Web-based Management Portal  
Project Services  
Application, Performance & Hardware Monitoring  
Intelligent (Conditional) Alert Monitoring  
Alert Filtering, De-Duplication and Validation  
Combine Related Alerts into a Single Ticket  
Ticket Escalation with Steps to Resolution

## **FMT Liquor Store POS**

### **Desktop Vault Pro with Total Desktop Care**

#### **Unlimited cloud storage**

Hardware & Software Audits  
Performance & Preventive Maintenance Reports  
LogMeIn Remote Control  
LogMeIn Remote Control (End-Client Access)  
Patch Whitelisting Service  
Anti-Virus Management  
Web-based Management Portal  
Desktop Performance Monitoring  
Administrative Scripting  
Policy Management  
Client Communicator with Self-Help Center  
VIPRE Anti-Virus Software  
Malwarebytes Anti-Malware Software

## **FMT Scada 2**

### **Server Vault Standard with remote server care**

#### **200 gig cloud storage**

Hardware & Software Audits  
Performance, Patch & Anti-Virus Reports  
LogMeIn Remote Control  
Patch Whitelisting Service  
Multi-Vendor Anti-Virus Management  
Web-based Management Portal  
Project Services  
Application, Performance & Hardware Monitoring  
Intelligent (Conditional) Alert Monitoring  
Alert Filtering, De-Duplication and Validation  
Combine Related Alerts into a Single Ticket  
Ticket Escalation with Steps to Resolution

**City PCs (qty 36)****Service desk support**

Hardware & Software Audits  
Performance & Preventive Maintenance Reports  
LogMeln Remote Control  
LogMeln Remote Control (End-Client Access)  
Patch Whitelisting Service  
Anti-Virus Management  
Web-based Management Portal  
Desktop Performance Monitoring  
Administrative Scripting  
Policy Management  
Client Communicator with Self-Help Center  
VIPRE Anti-Virus Software  
Malwarebytes Anti-Malware Software  
US-based, End-Client Help Desk  
Personalized Answering  
Windows, Mac & Mobile Support  
Administrative Tasks  
Virus & Malware Removal  
Software Installations

**P.D. PCs (qty 16)****Desktop care**

Hardware & Software Audits  
Performance & Preventive Maintenance Reports  
LogMeln Remote Control  
LogMeln Remote Control (End-Client Access)  
Patch Whitelisting Service  
Anti-Virus Management  
Web-based Management Portal  
Desktop Performance Monitoring  
Administrative Scripting  
Policy Management  
Client Communicator with Self-Help Center  
VIPRE Anti-Virus Software  
Malwarebytes Anti-Malware Software

**Optional customer employee benefit:**

- 10% discount on approved computer purchases through BEVCOMM by employees.

**The Customer Support Agreement does not include:**

- Support Services on the following Holidays:

New Year's Day	Independence Day	Thanksgiving Day
Memorial Day	Labor Day	Christmas Day
Christmas Eve Day		
- Hardware or Software to maintain, upgrade or repair LAN and associated equipment

**The Partnership Plan includes:**

- Contract labor rates as specified in Exhibit C for all quoted projects.
- Complete management of network devices listed; All current network and non network devices

## EXHIBIT B

BEVCOMM, Inc.

**Customer:**

**Administrative Contact**

Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**Customer:**

**Primary Contact**

Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**Customer:**

**Secondary Contact**

Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

## **EXHIBIT C**

### **Bevcomm, Inc. Price Schedule**

#### **8-5 Local Area Network Support**

Monday-Friday, 8 a.m.-5 p.m., Excluding holidays

\$140.00/hr, Non-contracted rate

\$110.00/hr, Contract rate

#### **After Hours Local Area Network Support**

Monday-Friday 5 p.m. – 8 a.m., and all day Saturday and Sunday, Excluding holidays

\$160.00/hr, Non-contracted rate

\$130.00/hr, Contract rate

#### **8-5 Wide Area Network Support**

Monday-Friday, 8 a.m.-5 p.m., Excluding holidays

\$155.00/hr, Non-contracted rate

\$125.00/hr, Contract rate

#### **After Hours Wide Area Network Support**

Monday-Friday 5 p.m. – 8 a.m., and all day Saturday and Sunday, Excluding holidays

\$185.00/hr, Non-contracted rate

\$155.00/hr, Contract Rate

## **EXHIBIT D**

### **Beycomm, Inc.**

### **Descriptors of Wide Area Network and Local Area Network**

#### **LAN - Local Area Network**

A *LAN* connects network devices over a relatively short distance. A networked office building, school, or home usually contains a single LAN, though sometimes one building will contain a few small LANs (perhaps one per room), and occasionally a LAN will span a group of nearby buildings. In TCP/IP networking, a LAN is often but not always implemented as a single IP subnet.

**LAN Work as described above includes, but is not limited to;**

- **Servers, configuration and troubleshooting.**
- **Desktop computers, configuration and troubleshooting.**
- **Laptop computers, configuration and troubleshooting.**
- **Network switches, configuration and troubleshooting.**
- **Printers, configuration and troubleshooting.**
- **Wireless, configuration and troubleshooting.**


#### **WAN - Wide Area Network**

As the term implies, a *WAN* spans a large physical distance. The Internet is the largest WAN, spanning the Earth.

A WAN is a geographically-dispersed collection of LANs. A network device called a router connects LANs to a WAN. In IP networking, the router maintains both a LAN address and a WAN address.

**WAN Work as described above includes, but is not limited to;**

- **Routers, configuration and troubleshooting.**
- **Firewall, configuration and troubleshooting.**
- **Virtual Private Networks (VPN), configuration and troubleshooting.**

**CITY OF FAIRMONT----AGENDA CONTROL SHEET----AGENDA ITEM NO. 14.2****MEETING DATE:** May 12, 2014**SUBJECT:** Off Premises Sale of Intoxicating Liquor – Interlaken Heritage Days**REVIEWED BY:** Mike Humpal, CEcD, City Administrator **SUBJECT INITIATION BY:**

<input checked="" type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Mike Humpal, CEcD, City Administrator**INTRODUCED BY:** Mike Humpal, CEcD, City Administrator**COUNCIL LIAISON:****TYPE OF ACTION:**

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The American Legion Post #36 is requesting to serve alcoholic beverages and beer off premises in a beer garden (in the public right-of-way in front of their building) during Interlaken Heritage Days held in Fairmont on June 13, 2014. Minnesota Statutes Chapter 340A.404, Subd. 4 provides that "The governing body of a municipality may authorize a holder of a retail on-sale intoxicating liquor license issued by the municipality to dispense intoxicating liquor off premises at a community festival held within the municipality. The authorization shall specify the area in which the intoxicating liquor must be dispensed and consumed, and shall not be issued unless the licensee demonstrates that it has liability insurance as prescribed by section 340A.409 to cover the event."

**MOTION:** To allow the American Legion Post #36 to serve alcoholic beverages and beer in a beer garden in the public right-of-way in front of their building on June 13, 2014 for the Interlaken Heritage Days Festival.

**VOTE REQUIRED:** Simple majority**ATTACHMENTS:**

- Letter of Request from American Legion Post 36
- Certificate of Liquor Liability Insurance

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

Lee C. Prentice  
American Legion Post 36  
106 E. 1<sup>st</sup> Street  
Fairmont, MN 56031

May 2, 2014

Mayor City of Fairmont and Fairmont City Council  
100 Downtown Plaza  
Fairmont, MN 56031

Attn: Randy Quiring

Subject: Temporary license for off-premise sale of intoxicating liquor

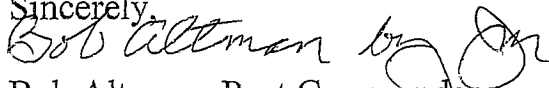
Dear Mr. Mayor and Council Members,

As part of the Interlaken Heritage Days, a community festival held within the municipality, Fairmont American Legion Post #36 whereby requests the approval for a temporary license to sell intoxicating liquors off-premise on June 13, 2014. Intended purpose of serving alcoholic beverages and beer in a beer garden in the right-of-way or street in front of the American Legion at 106 E. 1<sup>st</sup> St. As in the past, the American Legion will provide appropriate fencing, security, liability insurance and area control to ensure that all lawful practices are followed, and/or as directed by the City of Fairmont for the dispensing of intoxicating liquors. This request also to include approval to block off East 1<sup>st</sup> St., from Downtown Plaza to Park St., to accommodate entertainment which will be held east of the fenced area.

Please review this request and we will be willing to meet with you, at a convenient time prior to a formal city council meeting, to discuss this matter.

Thank you.

Sincerely,



Bob Altman - Post Commander

Contact: Jim Miller (Finance Officer) at 236-1026 if you have any questions.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/2/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Nesbit Agencies, Inc. 717 South State Street Suite 4 Fairmont MN 56031	CONTACT NAME: Chris Bartz PHONE (A/C, No. Ext): (507) 235-5252 E-MAIL: csplinter@nesbitagencies.com FAX (A/C, No): (507) 238-2777 INSURER(S) AFFORDING COVERAGE INSURER A: West Bend INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED LEE C PRENTICE AMERICAN LEGION POST 36 106 E 1ST ST FAIRMONT MN 56031	NAIC # 15350

COVERAGES CERTIFICATE NUMBER: CL1331229036 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/>						MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$
	ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	HIRED AUTOS						BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	LIQUOR LIABILITY			NSN1454558	7/1/2013	7/1/2014	PER OCCURRENCE 1,000,000 AGGREGATE 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

LIQUOR LIABILITY EXTENDS TO LIQUOR SALES ON 1ST STREET FOR INTERLAKEN HERITAGE DAYS, ON JUNE 13, 2014

## CERTIFICATE HOLDER


CITY OF FAIRMONT  
FAIRMONT, MN 56031

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Chris Bartz / SES

**MEETING DATE:** May 12, 2014**SUBJECT:** Advertise for Bids for 2014-A construction project**REVIEWED BY:** Mike Humpal, CEcD, City Administrator **SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Troy Nemmers, PE, Director of Public Works/City Engineer**INTRODUCED BY:** Troy Nemmers, PE, Director of Public Works/City Engineer**COUNCIL LIAISON:****TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The plans and specifications for the 2014-A improvement project are ready for bid. This improvement consists of reconstruction of Albion Avenue from Lair Road to 200' south of Oak Beach Drive. The Council must pass a resolution authorizing the publication of this project. If the resolution is approved the bid opening for this project would be June 20, 2014 at 10:00 a.m. at City Hall.

**MOTION:** To adopt Resolution 2014-09 approving advertising of the 2014-A construction project.**VOTE REQUIRED:** Roll call**ATTACHMENTS:**

1. Resolution 2014-09
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

## RESOLUTION NO. 2014-09

STATE OF MINNESOTA)  
COUNTY OF MARTIN ) SS:  
CITY OF FAIRMONT )

### RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

2014-A IMPROVEMENT CONTRACT  
CITY PROJECT NO. 14001

WHEREAS, pursuant to a resolution passed by the Council on March 10, 2014, the City Engineer arranged for the preparation of Plans and Specifications for the improvement of:

#### RECONSTRUCTION

14001 Albion Avenue; Lair Road to 200' South of Oak Beach Drive

and has presented such Plans and Specifications to the Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such Plans and Specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper, on Quest CDN, and on the City of Fairmont website ([www.fairmont.org](http://www.fairmont.org)) if the estimated construction cost exceeds \$100,000, an advertisement for bids upon the making of such improvement under such approved Plans and Specifications. The advertisement shall be published for one day, shall specify the work to be done and shall state that bids will be opened on June 20, 2014, at 10:00 a.m. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid. The bids will be tabulated at that time and will be considered by the City Council at a regular scheduled meeting to be held after review by the City Engineer of the lowest responsible responsive bidder's bid documents.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:

ADOPTED by the Council this 12<sup>th</sup> day of May, 2014

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Mayor

ATTEST:


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City Clerk

(SEAL)

MEETING DATE: May 12, 2014

SUBJECT: Advertise for Bids for 2014-B construction project

REVIEWED BY: Mike Humpal, CECD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/City Engineer

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The plans and specifications for the 2014-B improvement project are ready for bid. This improvement consists of new construction of Charles Street from Southwind Drive to Blue Jay Boulevard. The Council must pass a resolution authorizing the publication of this project. If the resolution is approved the bid opening for this project would be June 6, 2014 at 10:00 a.m. at City Hall.

**MOTION:** To adopt Resolution 2014-10 approving advertising of the 2014-B construction project.

VOTE REQUIRED: Roll call

ATTACHMENTS:

1. Resolution 2014-10
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

## RESOLUTION NO. 2014-10

STATE OF MINNESOTA)  
COUNTY OF MARTIN ) SS:  
CITY OF FAIRMONT )

### RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

2014-B IMPROVEMENT CONTRACT  
CITY PROJECT NO. 14002

WHEREAS, pursuant to a resolution passed by the Council on March 10, 2014, the City Engineer arranged for the preparation of Plans and Specifications for the improvement of:

#### NEW CONSTRUCTION

14002 Charles Street Extension: Dead End to Southwind

and has presented such Plans and Specifications to the Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such Plans and Specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper, on Quest CDN, and on the City of Fairmont website ([www.fairmont.org](http://www.fairmont.org)) if the estimated construction cost exceeds \$100,000, an advertisement for bids upon the making of such improvement under such approved Plans and Specifications. The advertisement shall be published for one day, shall specify the work to be done and shall state that bids will be opened on June 6, 2014, at 10:00 a.m. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid. The bids will be tabulated at that time and will be considered by the City Council at a regular scheduled meeting to be held after review by the City Engineer of the lowest responsible responsive bidder's bid documents.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:

ADOPTED by the Council this 12<sup>th</sup> day of May, 2014

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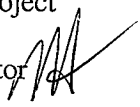
Mayor

ATTEST:

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City Clerk

(SEAL)

**MEETING DATE:** May 12, 2014**SUBJECT:** Advertise for Bids for 2014-C construction project**REVIEWED BY:** Mike Humpal, CEcD, City Administrator **SUBJECT INITIATION BY:**

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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**SUBJECT BACKGROUND:** Troy Nemmers, PE, Director of Public Works/City Engineer**INTRODUCED BY:** Troy Nemmers, PE, Director of Public Works/City Engineer**COUNCIL LIAISON:****TYPE OF ACTION:**

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

**RECOMMENDED ACTION BY:**

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The plans and specifications for the 2014-C improvement project are ready for bid. This improvement consists of seal coating of existing streets at various locations around the City. The Council must pass a resolution authorizing the publication of this project. If the resolution is approved the bid opening for this project would be June 6, 2014 at 10:00 a.m. at City Hall.

**MOTION:** To adopt Resolution 2014-11 approving advertising of the 2014-C construction project.**VOTE REQUIRED:** Roll call**ATTACHMENTS:**

1. Resolution 2014-11
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_



## RESOLUTION NO. 2014-11

STATE OF MINNESOTA)  
COUNTY OF MARTIN ) SS:  
CITY OF FAIRMONT )

### RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

2014-C IMPROVEMENT CONTRACT  
CITY PROJECT NO. 14003

WHEREAS, pursuant to a resolution passed by the Council on March 10, 2014, the City Engineer arranged for the preparation of Plans and Specifications for the improvement of:

#### SEAL COATS

14003 Third Street; Park Street to Prairie Avenue  
Thirteenth Street; North Avenue to Park Street  
Anna Street; North Avenue to Park Street  
Arthur Street; Cedar Park Road to West Amber Lake Drive  
Beach Street; Third Street to Fourth Street  
Burton Lane; Friendship Village to Webster Street  
Hampton Street; Victoria Street to Tilden Street  
Jeri Street; Sylvia Street to Prairie Avenue  
Main Street; Fourth Street to Railroad Tracks  
Park Street; Eighth Street to Tenth Street  
Tilden Street; Albion Avenue to Prairie Avenue  
Albion Avenue Trail; East Interlaken to East Bellevue  
Aquatic Park Parking Lot  
Liquor Store Parking Lot  
PUC Warehouse Parking Lot  
Sylvania Park Parking Lot  
Heritage Acres Driveway

and has presented such Plans and Specifications to the Council for approval;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such Plans and Specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.

2. The City Clerk shall prepare and cause to be inserted in the official paper, on Quest CDN, and on the City of Fairmont website (www.fairmont.org) if the estimated construction cost exceeds \$100,000, an advertisement for bids upon the making of such improvement under such approved Plans and Specifications. The advertisement shall be published for one day, shall specify the work to be done and shall state that bids will be opened on June 6, 2014, at 10:00 a.m. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid. The bids will be tabulated at that time and will be considered by the City Council at a regular scheduled meeting to be held after review by the City Engineer of the lowest responsible responsive bidder's bid documents.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:

ADOPTED by the Council this 12<sup>th</sup> day of May, 2014

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Mayor

ATTEST:


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City Clerk

(SEAL)

MEETING DATE: May 12, 2014

SUBJECT: Advertise for Bids for 2014-D construction project

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input checked="" type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Troy Nemmers, PE, Director of Public Works/City Engineer

INTRODUCED BY: Troy Nemmers, PE, Director of Public Works/City Engineer

COUNCIL LIAISON:

TYPE OF ACTION:

<input type="checkbox"/>	Motion (Voice Vote)	<input checked="" type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input checked="" type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** The plans and specifications for the 2014-D improvement project are ready for bid. This improvement consists of slip lining sanitary sewer at various locations in the City. The Council must pass a resolution authorizing the publication of this project. If the resolution is approved the bid opening for this project would be June 9, 2014 at 10:00 a.m. at City Hall.

**MOTION:** To adopt Resolution 2014-12 approving advertising of the 2014-D construction project.

**VOTE REQUIRED:** Roll call

**ATTACHMENTS:**

1. Resolution 2014-12
- 2.
- 3.

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_

## RESOLUTION NO. 2014-12

STATE OF MINNESOTA)  
COUNTY OF MARTIN ) SS:  
CITY OF FAIRMONT )

### RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

2014-D IMPROVEMENT CONTRACT  
CITY PROJECT NO. 14004

WHEREAS, Plans and Specifications have been prepared for a maintenance project consisting of slip lining sanitary sewer at various locations within the City and have been presented to the Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRMONT, MINNESOTA:

1. Such Plans and Specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Clerk shall prepare and cause to be inserted in the official paper, on Quest CDN, and on the City of Fairmont website ([www.fairmont.org](http://www.fairmont.org)) if the estimated construction cost exceeds \$100,000, an advertisement for bids upon the making of such improvement under such approved Plans and Specifications. The advertisement shall be published for one day, shall specify the work to be done and shall state that bids will be opened on June 9, 2014, at 10:00 a.m. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. No bids will be considered unless sealed and filed with the clerk and accompanied by a bid bond or certified check payable to the Clerk for five (5) percent of the amount of such bid. The bids will be tabulated at that time and will be considered by the City Council at a regular scheduled meeting to be held after review by the City Engineer of the lowest responsible responsive bidder's bid documents.

Motion by:  
Seconded by:  
All in favor:  
Opposed:  
Abstained:

ADOPTED by the Council this 12<sup>th</sup> day of May, 2014

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Mayor

ATTEST:


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City Clerk

(SEAL)

MEETING DATE: May 12, 2014

SUBJECT: Future time and day for Work Sessions

REVIEWED BY: Mike Humpal, CEcD, City Administrator 

SUBJECT INITIATION BY:

<input type="checkbox"/>	Petition	<input type="checkbox"/>	Board	<input type="checkbox"/>	Staff	<input type="checkbox"/>	Council	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
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SUBJECT BACKGROUND: Mike Humpal, CEcD, City Administrator

INTRODUCED BY: Mike Humpal, CEcD, City Administrator

COUNCIL LIAISON: N/A

TYPE OF ACTION:

<input checked="" type="checkbox"/>	Motion (Voice Vote)	<input type="checkbox"/>	Resolution (Roll Call)	<input type="checkbox"/>	Discussion
<input type="checkbox"/>	Ordinance 1 <sup>st</sup> Reading (Introduction only)	<input type="checkbox"/>	Set Public Hearing (Motion)	<input type="checkbox"/>	Information Only
<input type="checkbox"/>	Ordinance 2 <sup>nd</sup> Reading (Roll call)	<input type="checkbox"/>	Hold Public Hearing (Motion to close)	<input type="checkbox"/>	

RECOMMENDED ACTION BY:

<input checked="" type="checkbox"/>	City Staff	<input type="checkbox"/>	Board	<input type="checkbox"/>	Commission	<input type="checkbox"/>	Committee
<input type="checkbox"/>	Issuance	<input type="checkbox"/>	Approval	<input type="checkbox"/>	Authorization	<input type="checkbox"/>	No recommendation
<input type="checkbox"/>	Denial	<input type="checkbox"/>	Rejection	<input type="checkbox"/>	No action needed	<input type="checkbox"/>	

**STATEMENT:** There has been a lot of discussion about the need for Council Work Sessions to help Council and City Staff discuss existing and future issues and to better prepare to address such issues. Staff suggests that the City Council set aside an hour before the first regularly scheduled City Council meeting of the month as the time for work sessions and to call for a particular work session the meeting before and to direct staff as to what topics should make up the agenda to allow time for preparation and to set the date on our calendars.

MOTION:

VOTE REQUIRED:

ATTACHMENTS:

1. \_\_\_\_\_
2. \_\_\_\_\_

\*\*\*\*\*

Council Action: \_\_\_\_\_ Date: \_\_\_\_\_